

**PEARLINGTON WATER & SEWER DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**August 2024**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, August 21, 2024, in the Pearlington Recovery Center.

In Attendance:

Absent:

Nolan Pansano, Chairman  
Cabrina Bell, Vice Chairman  
Rosa Jackson, Treasurer  
John Pavlovich, Commissioner  
Debra Sonnier, Secretary  
Derek Cusick, Attorney  
Ty Necaise, CPA  
Scott Burge, Engineer  
Carolyn Wilkinson, Administrator

Chairman Pansano called the official meeting to order at 3:02 pm. The Pledge of Allegiance was said followed by a moment of silence.

**ROLL CALL**

Attachment 1A

**APPROVAL TO THE AGENDA**

**MOTION** to accept the agenda as presented. Attachment 1C. **PASSED**

**Moved:** Pavlovich

**Seconded:** Sonnier

**Ayes:** All

**ANNOUNCEMENTS**

The date of the next regular board meeting is September 18, 2024, at 3:00 pm.

**REQUEST TO SPEAK (Guest Presentation)**

David Pitalo. Mr. Pitalo gave an update on Oak Harbor. We are still awaiting approval from PSC before the attorneys proceed to a closing. Pearlington will have to pay for the operations of the system while the improvements are underway.

**OLD BUSINESS**

NONE

**PEARLINGTON WATER & SEWER DISTRICT**  
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**August 2024**

**NEW BUSINESS**

**MOTION** to approve the August 2024 Docket of Claims. Attachment 4A. **PASSED.**

**Moved:** Bell

**Seconded:** Pavlovich

**Ayes:** All

**MOTION** to approve the August 2024 Payroll Docket. Attachment 4B. **PASSED.**

**Moved:** Bell

**Seconded:** Pavlovich

**Ayes:** All

**MOTION** to approve the July 2024 Treasurer's Report. Attachment 4C. **PASSED.**

**Moved:** Pavlovich

**Seconded:** Sonnier

**Ayes:** All

**MOTION** to approve the Minutes of the July 2024 Meeting. Attachment 4D. **PASSED.**

**Moved:** Pansano

**Seconded:** Pavlovich

**Ayes:** All

**MOTION** to approve the following pool adjustment. **PASSED.**

Acct.# 4941 - \$34.38 (Sewer Only)

**Moved:** Bell

**Seconded:** Pavlovich

**Ayes:** All

**MOTION** to approve the following leak adjustment. **PASSED.**

Acct.# 220 - \$164.30

**Moved:** Bell

**Seconded:** Pavlovich

**Ayes:** All

**ADMINISTRATOR'S REPORT**

**Discussion:** Customer's Report

- 6332 Hwy 604 – Alternate route for install due to the boring being very expensive on Hwy 604. Waiting for Neil Schafer with Compton to send us the map pages before we can dig the water line.

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- 15058 9<sup>th</sup> Street – Turned off for nonpayment. Enforcement proceeding will begin soon.

**Discussion:** Field Report

- Locating water & sewer valves.
- Repaired broken water line on 9<sup>th</sup> Ave.

**Discussion:** Hydrant Maintenance

- Maintenance on valves and weedeated 118 hydrants.

**Discussion:** Billing Update

- No payment plans at this time.
- 1 customer has been disconnected, See above.

**ENGINEER'S REPORT**

**Discussion:** Oak Harbor Update

- Filed with PSC to start inspections and due diligence.

**Discussion:** Outfall Project

- Closed out with DEQ

**BUSINESS REPORT**

**Discussion:** Rate Discussion

- The Board discussed the options for a rate increase and what amount should be advertised for the Public Hearing. The Board decided to advertise a flat rate increase so that families may better budget their monthly expenses and so all residents are helping to support the District.

**MOTION:** To advertise a 'Revised Rates' Public Hearing to be held on September 18, 2024, at 3 PM to discuss raising the rates as follows; \$10 for water and \$10 for sewer services. The hearing should be advertised so residents are encouraged to join. **PASSED.**

**Moved:** Jackson

**Seconded:** Pavlovich

**Ayes:** All

**Discussion:** Vehicle Purchase

- We have called every government entity and Coast Electric multiple times requesting a truck donation. Unfortunately, it doesn't appear that this will happen. All trucks that we can legally purchase for around \$20,000 appear to be high mileage. In addition, we may run into procurement issues as to whether or not the truck qualifies as a 'sole source' or 'emergency' purchase. We received quotes from four (4) dealerships about a new Dodge work truck. The administration recommends the Board approve the purchase of a new truck for \$39,375.

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**MOTION:** To authorize the purchase of a 2024/2025 Dodge pickup truck from Champion Dodge for \$39,375 as it was lower than state contract pricing and additional quotes received. Further, to authorize Ms. Carolyn Wilkinson to execute necessary documents (including resolutions to purchase) on behalf of the Pearlington Water & Sewer District and to authorize Chairman Pansano and Treasurer Rosa Jackson to sign the check for payment to Champion Dodge. **PASSED.**

**Moved:** Bell

**Seconded:** Pavlovich

**Ayes:** All

**ATTORNEY'S REPORT**

**Discussion:** No new updates from Justice Court.

**BOARD MEMBERS' REPORTS**

NONE

**EXECUTIVE SESSION**

NONE

**ADJOURNMENT**

**MOTION** to adjourn the meeting @ 4:21pm. **PASSED.**

**Moved:** Bell

**Seconded:** Jackson

**Ayes:** All

Approved in September 25, 2024

Debra Sonnier, Secretary

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Date