

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

December 21, 2016

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, December 21, 2016, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Commissioner
Denise Wilkinson, Commissioner
Zoe Bretzius-Bowers, PWSD General Manager
Ty Necaise, CPA
Michael Haas, Attorney

Absent:

James Bennett, Commissioner

Following an appreciation reception for the PWSD employees, Chairman Lamy called the official meeting to order at 5:01 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

PUBLIC REQUEST TO SPEAK

Anthony Vernaci – Mr. Vernaci currently uses his own well to supply water to his home. Because he pays for city water, he addressed the PWSD Board to request that the District hook up the city water from his meter to a faucet in his yard, allowing him to use the water for which he pays. PWSD General Manager stated that certified, testable backflow preventers would need to be installed, and policy states the city water must go to the house. Questions arose about the original installation that was done by HCUA. Additional concerns were expressed, and it was determined further research was needed before a decision could be made regarding the request.

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the October 19, 2016, Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the November 16, 2016, Board Meeting Minutes. (*Attachment 3.B*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the November 28, 2016, Board Meeting Minutes. (*Attachment 3.C*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the October 2016 Treasurer's Report. (*Attachment 3.D*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the November 2016 Treasurer's Report. (*Attachment 3.E*) **Motion passed.**

NEW BUSINESS

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the docket of claims for December 2016. (*Attachment 4.A*) **Motion passed.**

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Date of the next regular monthly meeting was announced as January 18, 2016, at the Pearlington Recovery Center.

BOARD MEMBER REPORTS

Chairman Report

HCUA: Mr. Lamy did not attend the December HCUA meeting. Mrs. Wilkinson went to the meeting and reported that only routine business was discussed. Mr. Pitalo did ask the HCUA Board to begin consideration of surplus funding possibilities as they to look toward needed projects.

Port and Harbor Meeting: Mr. Lamy, Mrs. Bowers, Mr. Necaize, and Mr. Burge are scheduled to meet with the Port director December 22, 2016, to discuss projects that would be of benefit to both the Port and the community of Pearlington.

Cost of New Well and Lines: Mr. Scott Burge presented information on three different routes tying Pearlington into the industrial park. The cost could run about 3.5 million dollars. It is hoped the Port and Harbor can assist in finding grant monies for the project.

Vice Chairman Report

Employee Performance Review form: Vice Chairman Bell presented the Employee Performance Review form for Board review. Discussion followed. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the Employee Performance Review form, with needed correction of wording "Based on calculation of average points." (*Attachment 5.B.1*) **Motion passed.**

CPA REPORT (TY NECAISE)

Account Adjustments: Mr. Necaize tabled the item to allow opportunity to obtain more documentation.

GENERAL MANAGER REPORT

Operations:

Lawn Care for Maintenance Facility: Mrs. Bowers sought additional quotes for lawn care services for the maintenance facility. Only one other quote was received, which was higher than the quote provided by T & B Lawn Care Service. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve T & B Lawn Care Service as the provider for lawn care services at the PWSD maintenance facility. Discussion – Mr. Haas recommended that a copy of his insurance certificate be obtained, filed, and monitored to insure it remains up-to-date. (*Attachment 7.A*) **Motion passed.**

ATTORNEY'S REPORT

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Mr. Haas noted that Chairman Lamy's term will soon expire. He recommended a letter be sent to Mr. Yarborough to request Mr. Lamy's reappointment to the Board. Mrs. Wilkinson's reappointment needs to be followed up, as well. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to send a letter to Mr. Yarborough, requesting that Mr. Lamy and Mrs. Wilkinson be reappointed to the PWSD Board of Commissioners. **Motion passed.**

Oak Harbor Consent Decree: Mr. Haas sent another letter regarding the Oak Harbor Consent Decree. It appears no progress is being made. Mr. Scott Burge stated that he may be able to help in obtaining information about the decree.

EXECUTIVE SESSION

None

ADJOURMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting. **Motion passed**

There being no further business, the Chairman adjourned the meeting at 6:30 p.m.

Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman