

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

July 20, 2016

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, June 15, 2016, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman

James Bennett, Commissioner

Cabrina Bell, Vice Chairman

Rosa Jackson, Commissioner

Denise Wilkinson, Commissioner

Zoe Bretzius-Bowers, PWSD General Manager

Ty Necaize, CPA

Michael Haas, Attorney (arrived at 5:24)

Chairman Lamy called the meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to recess the meeting for the purpose of obtaining Mr. Bennett's bond. **Motion passed.** At 5:15 **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to resume the meeting from recess. **Motion passed.**

AMENDMENTS TO THE AGENDA

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to amend the agenda to add Mr. Bennett's bond under "New Business" and acknowledge that Mr. Bennett will abstain from voting until his bond is confirmed. **Motion passed.**

PUBLIC REQUEST TO SPEAK

None

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the June 15, 2016, Board Meeting Minutes. **Motion passed** with Chairman Lamy abstaining due to his absence on June 15, 2016.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the July 2016 Docket. **Motion passed.**

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the June 2016 Treasurer's Report. Discussion: Commissioner Bell questioned why the Treasurer's Report had not been e-mailed in advance of the meeting. Commissioner Wilkinson explained that the report was being prepared by the Board CPA and was not available in advance of the meeting. Time was allotted for review of the report. **Motion passed.**
- Environmental Hazard Policy – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the Environmental Hazard Policy. **Motion passed.**
- Water and Sewer Theft Policy – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to table the ratification of the theft policy until the August meeting. **Motion passed.**

NEW BUSINESS

Date of next regular monthly meeting was announced as August 17, 2016, at the Pearlington Recovery Center.

CHAIRMAN'S REPORT

HCUA Activity- Mr. Lamy stated HCUA was working on the budget. He asked Mr. Pitalo to prepare a budget considering Kiln Water and Sewer District only buying the minimum amount of water. Mr. Lamy expressed concern that if Kiln Water and Sewer District bows out, the PWSD rate will increase from \$1.00 to \$1.21 per thousand. PWSD experienced a 44% increase last year. It is hoped that the 21% increase will not occur. Contracting services was discussed at the HCUA meeting.

BOARD MEMBER REPORTS

None

NEW BUSINESS (cont.)

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to accept Mr. James Bennett's bond and to acknowledge his privilege to vote. **Motion passed.**

CPA'S REPORT (TY NECAISE) (3 Attachments)

- Monthly Budget Report – the budget is at the 75% mark. Everything is falling in line.
- CPA Contract – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the revised contract for the PWSD CPA. **Motion passed** with Commissioner Bennett abstaining.
- Budget Workshop – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the Budget Workshop date of July 27, 2016, at 5:00 p.m. **Motion passed** with Commissioner Bennett abstaining.

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- Engineering Services - **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the master agreement with Garner and Russell, pending the approval of our attorney at rates specified. **Motion passed** with Commissioner Bennett abstaining.

GENERAL MANAGER'S REPORT (4 Attachments)

Operations:

- Mrs. Bowers stated that unaccountable water loss came down.
- 469 water meters were read for the month and 1,914,499 gallons of water were sold.
- The surplus generator sold for \$116.25. The property at the intersection of 12th Street and 7th Avenue, consisting of one acre, was originally purchased by the PWSD for \$5,899.50. The PWSD general manager requested the Board consider selling the property. The property is not suitable for a water tower. Following discussion, no action was taken.
- The Rating and Consideration for Loan/Grant Application has been sent in by the general manager.

ATTORNEY'S REPORT (1 Attachment)

- Mr. Haas stated that a judgment had been paid by a customer and a release had been filed.
- The Attorney General responded to Mr. Haas regarding the question about customer rebates.
- No response has been received from MDEQ; a follow-up request will be sent.

EXECUTIVE SESSION

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to enter executive session to discuss potential litigation, with Commissioners Lamy, Bell, Jackson, and Wilkinson voting "Aye." Commissioner Bennett abstained from voting. **Motion passed.**

Executive session entered at 6:57

Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to exit executive session, with Commissioners Lamy, Bell, Jackson, and Wilkinson voting "Aye." Commissioner Bennett abstained from voting. **Motion passed.**

Executive session ended at 7:13.

No official action was taken as a result of the executive session.

Adjournment

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting. **Motion passed** with Commissioner Bennett abstaining.

There being no further business, the Chairman adjourned the meeting at 7:17 p.m.

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Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman