

PEARLINGTON WATER & SEWER DISTRICT
Board of Commissioners
Regular Scheduled Monthly Meeting
Thursday, August 15, 2013
AGENDA

CALL TO ORDER/WELCOME/ROLL CALL

- Welcome /Pledge of Allegiance/ Moment of Silent Reflection
- Presentation

OLD BUSINESS

- Approval of July 11, 2013 Minutes.
- Approval of July, 2013 Docket
- Approval of July, 2013 Treasurer Report
- Request for Cash # 17 Engineer \$5,270
- Request for Cash #18 Equipment \$ 54,953.23
- Request for Cash # 19 July M&O \$ 21,940.69

COMPTON ENGINEERING

- Status of Storage Building

CHAIRMAN REPORT

- HCUA Activity
- Backup for Director Lamy
- WO for remaining installations

ADMINISTRATIVE REPORT

- Transferred RD June M&O reimbursements to SLAR and EOF Accounts
- FY 14 Second Public Budget Review for Approval (Tom Johnson)
- Guidelines on water/sewer services for Buy-Out Property

ATTORNEY REPORT

- Liens & Court filing

B&B FIELD REPORT

- Equipment List to Purchase with RD funds (Zoe) Status
- Operators Report
- Maintenance/Installation Activities
- Customer Complaints

NEW BUSINESS

- Date of next regular monthly meeting (September 12, 2013)

PUBLIC REQUEST TO SPEAK

- Chandler Reynolds

EXECUTIVE SESSION

ADJOURNMENT

PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all

PEARLINGTON WATER & SEWER DISTRICT

MONTHLY MEETING

AUGUST 15, 2013

PRINTED NAME	SIGNED NAME	ADDRESS
Berry Baxter		1005 1/2 Pearlington, MS
STEVE FRICKE	Steve Fricke	9th St 10051
William Fricke	William Fricke	15130 Fr. Blvd.
Michael Haas	Michael Haas	

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- Request for Cash # 20 Morrello \$ 155,502
- Request for Cash # 21 Engineer \$ 4,950

COMPTON ENGINEERING

- Status of Storage Building

CHAIRMAN REPORT

- HCUA Activity
- Interim Representative to fill in for HCUA Director Lamy
- WO for remaining installations

ADMINISTRATIVE REPORT

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PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

August 15, 2013

The Pearlinton Water and Sewer Board of Hancock County, Mississippi, met in official session on Thursday, August 15, 2013, in the Pearlinton Community Center.

In Attendance:

James Lamy, Chairman
Betty Baxter, Commissioner
Cabrina Bell, Commissioner
Rosa Jackson, Commissioner
Mike Haas, Jr., Attorney
Zoe Bretzius-Bowers, Gen. Mgr
Tom Johnson, RCAP

Absent:

Elbert Walters, Commissioner

The Chairman called the meeting to order at 4:00 p.m. The Pledge of Allegiance was said followed by a moment of silent reflection.

- Absence of Commissioner Walters was excused due to illness.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Jackson, to approve July 11 2013 minutes. Motion was approved.
- **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to accept the July, 2013 docket. Motion was approved.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to accept the July, 2013 Treasurer Report. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Jackson, to approve Rural Development Request for Cash # 17; Compton Engineering in the amount of \$5,270. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve Rural Development Request for Cash # 18 for Equipment Purchases in the amount of \$54,953.23. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve Rural Development Request for Cash # 19 for July, 2013, M&O expenses in the amount of \$ 21,940.69. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Jackson, to approve Rural Development Request for Cash #20 for Construction, in the amount of \$155,502. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve Rural Development Request for Cash # 21 for Compton Engineering, in the amount of \$4,950. Motion was approved.

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

COMPTON ENGINEERING

- Compton representative was not available to provide status report of the storage building. Commissioner Baxter, Tom Johnson, and General Manager visited the project this week and found good progress. The contractor was waiting on delivery of the stairs which is expected next week. Progress appears to be on schedule.
- Commissioner Jackson commented on the growth of grass in the storage yard and requested the General Manger to schedule weed eating and/or Roundup for the yard.

CHAIRMAN REPORT

- HCUA did not have a quorum for the Tuesday meeting and it has been rescheduled for Tuesday, August 20th at 1 p.m.
- Chairman Lamy reported that due to work commitments, he would not be able to serve as Director on the HCUA board to represent Pearlington district. Commissioner Baxter has agreed to represent the PWSD as interim representative until Commissioner Lamy can reassume the position.
- **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to appoint Commissioner Baxter as interim representative on the Hancock County Utility Authority Board. Motion was approved.
- The Agreement between HCUA and Compton Engineering for the final additional sewer and water installations is on the agenda for the August 20th meeting. Concerns were provided to HCUA regarding the fact that CIAP funded sewer connections to all NLM properties are not provided and that demolition of existing sewer systems was not mentioned. Mr. Pitalo advised he had contacted the new CIAP administrator and was hopeful the issue would be addressed.

ADMINISTRATIVE REPORT

- Mr. Tom Johnson distributed copies of the FY14 proposed budget to everyone in attendance at the meeting. Mr. Johnson stated again that no rate increase would be required during FY14. The detailed budget presentation was made by Mr. Johnson at the July meeting and the Commissioners and public in attendance were offered the opportunity to ask questions or address any issues they may have. No questions or issues were brought forth.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Jackson, to approve the FY14 Proposed Operating Budget (Att A). Motion was approved.
- Commissioner Baxter advised that June reimbursements had been spread equally between SLAR and EOF accounts and that the same would occur for July reimbursements.

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

- Commissioner Baxter reported that she had received no response from the request submitted to Anthony Cuevas for notification of approved buy-outs. The district will, upon verification that a property owner has been bought out and left the property and electricity has been disconnected, remove the district owned panel, pump, wet well, and water meter. The tank will remain in the ground and sealed with the lid.
- The attorney was authorized to submit a request , under the Freedom of Information Act, requesting the county to provide notification of approved buy-out properties to the district.

ATTORNEY REPORT

- The attorney reported that of the seven delinquent accounts, one had requested a payment plan and a second party had tried to contact him but left an incorrect contact number. He should have court dates established by the next meeting.
- General Manager informed him the one requesting the payment plan had already defaulted on the agreement that was signed. The board instructed the attorney to add this owner back to the delinquent accounts to take to court.

B&B FIELD REPORT

- Approval of Equipment request is still pending with Rural Development. This package must be approved by the RD engineer in Arkansas.
- General Manager request authorization to approve the proposal from Ty Necaize, CPA, to review the districts procedures, and financial processes and reporting to ensure best business practices and recommendation for any needed improvements. He will ensure the district is in compliance with federal and state funding agencies requirements and regulations. This is a onetime peer review not to exceed \$750.00.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell to authorize the General Manger to proceed with obtaining the services of Ty Necaize for a price not to exceed \$750.00 Motion was approved.
- HCUA reported a very high water usage in July. The high usage was found to be caused by a rock wedged in one of the automatic water flushers which caused the flusher to run for additional hours. The problem has been corrected.
- Two water complaints in July and two in August were found to be caused by lack of use. Flushing of Fire Hydrants at these locations improved the water.
- Mr.Fricke picked up, delivered, and installed his step tank. His system is now in use.
- Average chlorine residual is 0.8 mg/l.
- Ms. Weide requested that the district remove her monthly water bill since she is not connected to the water meter and is still on her well. The board

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

advised that Ms. Weide is required by ordinance to connect to the water system and will continue to be billed monthly water.

NEW BUSINESS

- Date of next meeting September 12, 2013.

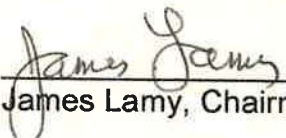
PUBLIC REQUEST TO SPEAK

- Mr. Chandler Reynolds complained about the water bill for his home. He stated there was no way he used the amount of water he was billed for in July (9,000 gallons) and thought something was wrong with his meter. He had disconnected from the water meter and back to his well and stated that he was still billed for 4,000 gallons when nothing was connected. He also stated that the flusher had created a mud hole and was killing his oak tree.
- Commissioners instructed the General Manager to investigate and to change his water meter, connect him back to the system and observe his usage on a daily basis for month in an effort to determine the root cause of the problem.
- Motion was made by Commissioner Jackson, seconded by Commissioner Baxter, to adjourn the meeting. Motion was approved

There being no further business, the Chairman adjourned the meeting at 5:14 p.m.



Betty Baxter, Secretary



James Lamy, Chairman