

PEARLINGTON WATER & SEWER DISTRICT
Board of Commissioners
Regular Scheduled Monthly Meeting
Thursday, June 13, 2013
AGENDA

- **CALL TO ORDER/WELCOME/ROLL CALL**
 - Welcome /Pledge of Allegiance/ Moment of Silent Reflection
 - Presentation (**Busenlener Commendation**)
- **OLD BUSINESS**
 - Approval of May 16, 2013 Minutes.
 - Approval of May, 2013 Docket
 - Approval of May, 2013 Treasurer Report
 - Request for Cash
 - RFC#13 M&O MAY 2013 Expenses \$33,380.86 (**need motion**)
 - RFC# 14 Payment Application # 2 Morreale Construction, LLC \$30,083.00 (**need motion**)
- **COMPTON ENGINEERING**
 - Status of Storage Building
- **CHAIRMAN REPORT**
 - HCUA Activity
 - Status of Request for Maps
 - Assign Budget Committee to prepare FY14 POP (Tom Johnson/Baxter/Bell)
 - POP to be presented to board at July public meeting
 - POP to be presented to board for approval at August public meeting
 - GIS Presentation
- **ADMINISTRATIVE REPORT**
 - MEMA Reimbursement Deposit received \$5,009.83
 - Surplus of ISAAC damaged equipment (**need motion**)
 - Reimbursement for Belle Isle appraisal \$4,925 (**need motion**)
 - Line of Credit with Hancock Bank closed 5/28/13
 - Transfers to EOF and SLAR
- **ATTORNEY REPORT**
 - Liens & Court filing
- **B&B FIELD REPORT**
 - Equipment List to Purchase with RD funds (Tom Johnson & Zoe) (**need motion**)
 - Operators Report
 - Maintenance/Installation Activities
 - Customer Complaints
- **NEW BUSINESS**
 - Date of next regular monthly meeting (July 11, 2013)
- **PUBLIC REQUEST TO SPEAK**
 - None
- **EXECUTIVE SESSION**
- **ADJOURNMENT**

PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all

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James Lamy
Chairman

Mike Haas, Jr.
Attorney

**PEARLINGTON
WATER AND SEWER DISTRICT**
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POST OFFICE BOX 130
PEARLINGTON, MS 39572
228.533.0037

Betty Baxter
Cabrina Bell

Rosa Jackson
Elbert Walters

June 6, 2013

From: Betty Baxter, Secretary/Treasurer

To: Distribution

The regular monthly meeting of the Pearlinton Water & Sewer District will be held Thursday, June 13, 2013 at 4:00 p.m. at the Pearlinton Recovery Center.

The minutes, financial, and docket reports for May and the June agenda are attached for your review.

Distribution: Commissioners
Michael Haas, Jr/ Attorney
Tom Johnson/RCAP
Zoe Bretzius_Bowers

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

June 13, 2013

The Pearlington Water and Sewer Board of Hancock County, Mississippi, met in official session on Thursday, June 13, 2013, in the Pearlington Community Center.

In Attendance:

James Lamy, Chairman
Betty Baxter, Commissioner
Elbert Walters, Commissioner
Mike Haas, Jr., Attorney
Tom Johnson, RCAP

Absent:

Cabrina Bell, Commissioner
Rosa Jackson, Commissioner
Zoe Bretzius-Bowers, Gen. Mgr.

The Chairman called the meeting to order at 4:00 p.m. The Pledge of Allegiance was said followed by a moment of silent reflection.

- **Motion** was made by Commissioner Walters, seconded by Commissioner Baxter, to approve May 16, 2013 minutes. Motion was approved.
- **Motion** was made by Commissioner Walters, seconded by Commissioner Baxter, to accept the May, 2013 docket. Motion was approved.
- **Motion** was made by Commissioner Walters, seconded by Commissioner Walters, seconded by Commissioner Baxter, to accept the May, 2013 Treasurer Report. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to approve Request for Cash # 14, Morreale Construction **Payment Application Number 2** in the amount of \$30,083.00. Motion was approved.
- **Motion** was made by Commissioner Lamy, seconded by Commissioner Walters, to approve Rural Development Request for Cash # 13 for May 2013 M&O expenses in the amount of \$33,380.86. Motion was approved.

COMPTON ENGINEERING

- Compton representative Nick Mignone provided status of storage building and participated in discussion of future possibilities and capabilities of the GeoPortal developed by Hancock County.

CHAIRMAN REPORT

- Chairman reported that he had been in discussion with David Pitalo concerning PWSD obtaining appropriate water maps from Digital Engineering. Mr. Pitalo has coordinated a meeting between PWSD and Digital representative in attempt to obtain needed maps. The PWSD Chairman and General Manager has scheduled a meeting with Digital on Tuesday, June 18th, at 3 p.m.

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

- Chairman Lamy appointed a committee consisting of Tom Johnson, Betty Baxter, and Cabrina Bell to prepare the FY14 Proposed Operating Plan (POP). He requested the FY14 POP be presented to the board and public for review at the July public meeting and presented to the board for approval at the August monthly meeting.
- Mike Haas, Jr., completed the Chairman's report since he had represented the district at the HCUA meeting because Chairman Lamy was unable to attend the meeting:
- Mike Haas, Jr. reported that the HCUA meeting was very short because several of the Directors had to leave early. He did bring up the concerns regarding the fairness of the proposed water rates and the delays by HCUA in completing the remaining installations for Pearlington. Resolutions or actions were not forthcoming due to the very short length of the meeting.

Extensive discussion was held regarding the lack of action by HCUA and the resulting impact to PWSD. The Commissioners are very concerned by the excessive length of time it is taking HCUA to complete the Projects for Pearlington.

Motion was made by Commissioner Baxter, seconded by Chairman Lamy, to authorize Attorney Haas to prepare and submit a letter to HCUA Director Bill Johnson, with copy to Ms. Trudy Fisher, requesting that HCUA take immediate action to complete their obligation to these property owners. Motion was approved.

ADMINISTRATIVE REPORT

- Deposit of \$5,009.83 from MEMA was received to complete their 12.5% obligation for reimbursement for ISAAC damage. This completes all reimbursements due from FEMA/MEMA.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to declare ISAAC damaged equipment surplus, to be junk and of no value and to dispose of it in a landfill as environmentally permitted. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to authorize payment in amount of \$4,925 to HCUA for reimbursement of appraisal of TESI water certificate outside the Oak Harbor Subdivision which was obtained in 2009 in order for HCUA to complete their water project. Motion was approved.
- The line of credit with Hancock Bank was closed on May 28, 2013. Since the USACOE Grant and second well project was terminated, there was not need and no collateral for this line of credit.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to declare the Hasqvara grass trimmer surplus. Motion was approved.

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

The trimmer was taken to 3 mechanics, all stated it was not worth rebuilding. It is currently in pieces and has no value.

- The Dodge van, previously declared surplus, was sold at auction and the district received payment in the amount of \$930.00 which has been deposited.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to pay mileage at IRS published rates, which is currently 59 ½ cents per mile. Motion was approved.
- Equipment quotes were provided for Excavator, bucket, trencher and trailer (Attachment A). The lowest quotes were provided by Ditch Witch Mid-South for the XT855 Mini Skid Steer w/ trencher & bucket and the trailer. Several other items of equipment were pending receipt of requested quotes.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to provide the quotes to Compton Engineering to be submitted for approval to purchase the above equipment from the lowest bidder. Motion was approved. General Manager is instructed to provide quotes to Compton for submittal to Rural Development.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to approve procurement of Epson EX7210 Projector with M&O funds. Motion was approved.
- Commissioner Baxter commented that at last meeting the board had requested a complete list of needed equipment and materials with quotes and their priorities to be presented at this meeting. Mr. Tom Johnson provided a list he had prepared with estimated cost. This list needs to be refined, obtain accurate quotes, and set priorities. When this complete list is available the Commissioners will be better able to plan source for procurement.
- Mention was made about status of the Emergency Response and Business Continuity Plan. Commissioner Baxter was aware that the employees and General Manager were reviewing the plan but did not know the status of the updates.
- MS Public Utilities Commission Presentation will be presented June 24, 2013, at 10 a.m. in the Board of Supervisors Conference room. Interested parties are welcome to attend.

ATTORNEY REPORT

- No action has been taken by the attorney on Liens and Court filings. He needs to coordinate with General Manager on the letters that were sent out and the response to the letters. He will contact the General Manager on Monday, when she returns, to obtain final list and documentation he will require to proceed.

B&B FIELD REPORT

- See Administrative Report

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

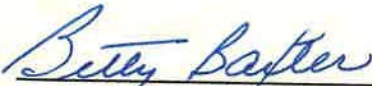
PUBLIC REQUEST TO SPEAK

- None

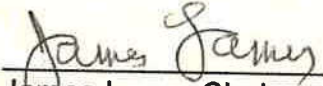
NEW BUSINESS

- Date of next meeting July 11, 2013.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Walters, to adjourn the meeting. Motion was approved.

There being no further business, the Chairman adjourned the meeting at 6:00 p.m.



Betty Baxter, Secretary



James Lamy, Chairman