

PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS MEETING MINUTES

April 10, 2014

The Pearlington Water and Sewer Board of Hancock County, Mississippi, met in official session on Thursday, April 10, 2014, in the Pearlington Community Center.

In Attendance:

James Lamy, Chairman  
Betty Baxter, Commissioner  
Cabrina Bell, Commissioner  
Zoe Bretzius-Bowers, Gen. Mgr  
Caroline Haas, Attorney  
Ty Necaize, CPA

Absent:

Rosa Jackson, Commissioner  
Elbert Walters, Commissioner  
Tom Johnson/RCAP  
Mike Haas, Jr. Attorney

The Chairman called the meeting to order at 4:00 p.m. The Pledge of Allegiance was said followed by a moment of silent reflection.

## **OLD BUSINESS**

- **Motion** was made by Commissioner Bell, seconded by Commissioner Lamy, to approve March 13, 2014 minutes. Motion was approved.
- **Motion** was made by Commissioner Lamy, seconded by Commissioner Bell, to accept the March, 2014 docket. Motion was approved.
- **Motion** was made by Commissioner Bell, seconded by Commissioner Lamy, to accept the March, 2014 Treasurer Report. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to approve Rural Development Request for Cash # 36; March, 2014 M&O in the amount of \$25,880.74. Motion was approved.
- Budget Modification # 3 MDA and MDA Request for Cash # 15 was removed from the agenda, pending modifications by Gouras & Associates.

## **CPA REPORT (Ty Necaize)**

- Ty Necaize presented the budget report for March 2014 and noted the line item for professional services would need to be adjusted to cover the remainder of the year.
- Discussion was held regarding options to provide funding for employees to offset their cost for health insurance. The state of Mississippi is providing their own health exchange (onemississippi) to include SHOP for small business owners. Registration under this exchange begins the first of May, with insurance effective first of June. They have a scheduled Webinar for May 24<sup>th</sup> and 25<sup>th</sup> to provide information. Ty Necaize and Commissioner Baxter have registered for the Webinar. Further discussion will be on the agenda for next meeting.

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### CHAIRMAN REPORT

- Senator Philip Moran announced that MSDEQ had agreed to forgive the past interest on the SRF loan and efforts are being made to extend the number of years for repayment of the principal to make the repayment schedule more affordable.
- Mayor Les Fillingame informed the HCUA Directors that he is optimistic that Bay St Louis will turn over ownership, maintenance, and operations of their wells and tanks to the authority by October 1, 2014 and purchase all their water from HCUA.
- There is an issue between TESI, HCUA, and Kiln district regarding responsibility for removing sludge from old treatment plant. Resolution may require court action.
- The Northern Treatment plant will accept waste disposal from vacuum trucks until 1 p.m. each weekday. The plant is closed at 2 p.m. each day.
- HCUA has approved DSL by Air equipment to be located on the Pearlington water tower and request the installation be scheduled so that HCUA can have their personnel available.

### ADMINISTRATIVE REPORT

- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy to change the monthly meeting dates of the district from the Thursday following the second Tuesday of each month to the third Tuesday of each month. Motion was approved. Notices will be placed at the court house, library, post office, recovery center, and published in the Sea Coast Echo.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to approve travel to South Alabama Utilities on April 14, 2014, for Commissioners Lamy and Baxter, General Manager Bretizus-Bowers, Ronnie Pack, and Jonathan Collins. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to approve company credit cards. Motion was approved.

### ATTORNEY REPORT

- Attorney Caroline Haas represented Attorney Mike Haas who was on travel.
- The board made a request of the Attorney to obtain opinion from Attorney General regarding distribution of HRA balance.

### B&B FIELD REPORT

- Seymour Engineering is still working on the Pearlington Water & Sewer maps.
- Request was made for change to the "One Time Credit Adjustment "of the Rules, Regulations, and Policy & Procedure Policy. The change was that the

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customer account must be up to date/current before the credit adjustment could be applied. Considerable discussion was held and Commissioner Baxter was of the opinion that this should be a Standard Operating Procedure (SOP) instead of being included in the Rules & Regulations document. Action on this issue was deferred until the next meeting, pending further investigation.

- Credit Card Processing is up and running well. Three customers paid their past due balances by credit card. The district will advertise they now accept credit card/debit payments.
- One new customer has applied and installation is pending receipt of paperwork. Customer payments are now running at 97%.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve the updated version of the Security Vulnerability, Self-Assessment Guide. Motion was approved.
- Replacement of bad water meter heads has been completed with a total of 225 meter heads being replaced.
- Items on Equipment list have been received with the last two items still pending.
- Bathroom has been built at the storage/maintenance building. Final hook-up for water and sewer which will be completed by the district is pending.
- One water sample station was installed at the shop yard.
- Five (5) step tanks have been pumped out and the waste transported to Kiln WWTP.
- DSL by Air is currently installing at the McCluren Tower, then Harbor Dr. Tower, then Pearlington. Time schedule for Pearlington installation is unknown at this time.
- General Manager presented several estimated cost comparison figures for obtaining equipment to vacuum step tanks. Step tanks are nearing the cycle where they will need to be pumped out which will be a considerable expense for the district. The district will begin in depth investigation to determine the most cost effective way to accomplish this task.

## **NEW BUSINESS**

- Date of next regular meeting is May 20, 2014
- Chairman Lamy stated that at the next meeting he would like to discuss the possibility for the commissioners to accept payment for attendance at the meetings. The commissioners have volunteered their services and never accepted payment and Chairman Lamy is of the opinion that payment for meetings may encourage some Pearlington residents to serve on the board. This will be placed on the May agenda for discussion.

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**PUBLIC REQUEST TO SPEAK**

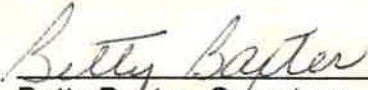
- None

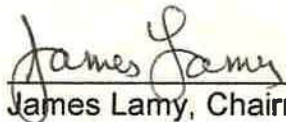
**EXECUTIVE SESSION**

- None

**Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to adjourn the meeting. Motion was unanimously approved

There being no further business, the Chairman adjourned the meeting at 5:30 p.m.

  
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Betty Baxter, Secretary

  
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James Lamy, Chairman