

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES

March 13, 2014

The Pearlington Water and Sewer Board of Hancock County, Mississippi, met in official session on Thursday, March 13, 2014, in the Pearlington Community Center.

In Attendance:

James Lamy, Chairman
Betty Baxter, Commissioner
Cabrina Bell, Commissioner
Zoe Bretzius-Bowers, Gen. Mgr
Mike Haas, Jr., Attorney
Tom Johnson/RCAP

Absent:

Rosa Jackson, Commissioner
Elbert Walters, Commissioner
Ty Necaise, C.P.A.

The Chairman called the meeting to order at 4:00 p.m. The Pledge of Allegiance was said followed by a moment of silent reflection.

OLD BUSINESS

- **Motion** was made by Commissioner Bell, seconded by Commissioner Lamy, to approve February 13, 2014 minutes. Motion was approved.
- **Motion** was made by Commissioner Bell, seconded by Commissioner Lamy, to accept the February, 2014 docket. Motion was approved.
- **Motion** was made by Commissioner Bell, seconded by Commissioner Lamy, to accept the February, 2014 Treasurer Report. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve Rural Development Request for Cash # 35; February, 2014 M&O in the amount of \$20,404.05. Motion was approved.

CPA REPORT (Ty Necaise)

- Ty Necaise was unable to attend and will prepare financials for distribution when he makes his next visit to Pearlington.

CHAIRMAN REPORT

- Chairman Lamy introduced Mr. Joe Miller with DSL by Air (High-Speed Internet over the Airwaves) and Mr. Wes Griffin. DSL by Air is interested in providing their Broadband (Wi-Fi) services to the Pearlington community which would be an alternative option to other internet services. Mr. Miller is seeking permission to place his equipment on the water tower which is owned and operated by Hancock County Utility Authority (HCUA).
- The Commissioners are in full support of the Wi-Fi project and consider the capability to be a benefit for the district and the Pearlington community.
- Chairman Lamy informed the board it now appears that Bay Saint Louis does intend on buying the agreed upon amount of water and maybe more from the authority.

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- Chairman Lamy signed the water purchase agreement between PWSD/HCUA.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to send the following resolution to HCUA in support of the Broadband project for Pearlington: "The Pearlington Water and Sewer District Board of Commissioners support the efforts of DSL by Air to provide High Speed Internet Broadband Wi-Fi to the community of Pearlington. This project should be an economic benefit for the community and provide capabilities for the public entities that do not currently exist. The district requests that Hancock County Utility Authority support this initiative by permitting the company to install their equipment on the water tower at Pearlington. Examination by the DSL by Air representative assures the district that the structure will easily accommodate the required equipment." Motion was approved.
- HCUA has scheduled a special meeting for March 25, 2014, to address the bid for the Bayside/Pearlington Project and to review information to be submitted by Dewberry Engineering.
- The HCUA Chlorine project bid came in higher than estimated. The executive director will need to bring before their board for a decision.

ADMINISTRATIVE REPORT

- The first year interest payment on the Rural Development loan has been made.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to approve Standard Operating Procedure (SOP) 2014.6 Cell Phone Policy. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Lamy, to approved SOP 2014.5 Policy for Signature Stamp. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to submit letter of authorization to CSpire, allowing the General Manager to authorize changes to the account. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to authorize Chairman Lamy to sign the amended legal contract with Attorney Haas. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approved amendment number 5 to the Rules, Regulations, Policies and Procedures. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve the Morning Star Credit/Debit Card agreement. Motion was approved.

ATTORNEY REPORT

- Attorney advised that he would not be able to attend our meeting on April 10th and his associate would attend.

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B&B FIELD REPORT

- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve a one-time adjustment for a customer. Motion was approved.
- **Motion** was made by Commissioner Baxter, seconded by Commissioner Bell, to approve adjustment credit to twenty-five commercial accounts. Motion was approved. This adjustment credit is due to the computer billing at \$57.25 and the published rate being \$57.00. Commercial customers will see this credit reflected on their bills.
- Seymour Engineering is working on the Pearlington Water & Sewer maps. Estimated completion date is not known at this time.
- Quotes were presented for installation of a small bathroom in the storage building.
- **Motion** was made by Commissioner Lamy, seconded by Commissioner Bell, to approve the low quote of \$4,600 from Corey Chiasson Plumbing to install bathroom in the storage building. Motion was approved.
- Procurement of items on the Equipment List II is ongoing. Information only.
- Maintenance personnel have found a total of sixty-nine (69) bad meter heads as of the February 2014 meter read. Thirty-nine (39) of these have been changed out. In an effort to expedite the change outs, have requested the RG3 Meter Company provide a forty-eight (48) hour turn around replacement time.
- Two (2) inquires were received regarding new connections.
- Lock off list was lower this month. Of the twelve lock offs, all but two have contacted the office or paid.
- Requested quotes from four septic tank haulers and received one written response of \$275.00 per tank for four tanks per visit. This issue was tabled for further investigation. The district currently has twelve (12) tanks that need to be pumped out. The General Manager was authorized to have tanks pumped out only as necessary until investigation can be completed.
- Discussion was held regarding replacement of effluent pumps and if it would be beneficial to replace the complete units for those specific tanks that are having numerous repair issues. Additional cost information is expected shortly which will allow a better cost comparison to be provided at next meeting for decision.

NEW BUSINESS

- Commissioner Baxter suggested that it would be beneficial for the General Manager and at least one of the maintenance personnel and any Commissioners that may be interested to visit the South West Alabama Utility District to see their operation and lessons learned on maintenance and operations of their Step Tank System. The board was in agreement to make the visit. Commissioner Baxter will contact the Alabama district to coordinate date/time.

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- Date of next regular meeting is April 10, 2014

PUBLIC REQUEST TO SPEAK

- Mr. Billy Fricke requested a point of contact regarding his concerns about contractor installations on his property. He was advised to contact Mr. Pitalo with HCUA.

EXECUTIVE SESSION

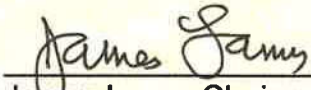
- None

Motion was made by Commissioner Baxter, seconded by Commissioner Bell, to adjourn the meeting. Motion was unanimously approved

There being no further business, the Chairman adjourned the meeting at 6:10 p.m.



Betty Baxter, Secretary



James Lamy, Chairman