

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

December 20, 2017

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, December 20, 2017, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman  
James Bennett, Commissioner  
Rosa Jackson, Commissioner  
Denise Wilkinson, Commissioner  
Ty Necaise, CPA  
Zoe Bretzius-Bowers, PWSD Operator  
Michael Haas, Attorney

Absent:

Cabrina Bell, Vice Chairman

Chairman Lamy called the official meeting to order at 4:18 p.m. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to recess the meeting until 5:00 p.m. **Motion passed.**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to resume the meeting from recess at 5:00 p.m. **Motion passed.** The Pledge of Allegiance was said, followed by a moment of silent reflection.

**Agenda – Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to accept the agenda as presented. **Motion passed.**

**Request to Speak (Guest Presentation)**

- **Dallas Trammell** – The customer expressed concern about excessive use of water reported on her water bill on certain dates. The PWSD Operator offered to change the meter head and watch it for 2 months. The initial reading information will be left on a doorhanger.
- **Tanya McArthur** – The customer lost her residence to the state for taxes. Money was owed PWSD when the state obtained the property. The customer has regained the property and is requesting information about possible options to pay previous sewer and water bill. She was informed that she would need to pay the reconnect fee and 50% of the previous bill. At that time, she would be eligible for a payment plan to pay the remaining amount. The customer agreed to provide documentation of the dates she was not in possession of the property.

**OLD BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve the minutes of the November 15, 2017, regular meeting of the PWSD Board of Commissioners. *(Attachment 3.A)* **Motion passed.**

**NEW BUSINESS**

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- Date of the next regular monthly meeting was announced as January 17, 2018, at the Pearlington Recovery Center at 5:00 p.m.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson, to approve the docket of claims for December 2017. (*Attachment 4.B*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to accept the November 2017 Treasurer's Report. (*Attachment 4.C*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to recognize December 26, not December 22, as a District holiday. **Motion passed.**
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson, to accept the presented holiday schedule for calendar year 2018. (*Attachment 4.E*) **Motion passed.**

**OPERATOR REPORT**

The PWSD Operator reported that operations were going well with no issues to discuss.

**ENGINEER REPORT**

- Oak Harbor Update – Mr. Burge stated he was continuing to try to work with Utility Services to gain necessary information. It was projected that the base work for the Oak Harbor project could cost between 1.3 – 1.4 million dollars. Discussion.

**CPA REPORT (TY NECAISE)**

- Mr. Necaise stated he was holding his reports until next month.

**ATTORNEY REPORT**

- Mr. Haas questioned the progress of finding a replacement for Mrs. Wilkinson who would be leaving the PWSD Board at the end of December. Mr. Lamy stated he would discuss that in his report.

**BOARD MEMBER REPORTS**

**Chairman Report**

- Proclamation – Chairman Lamy presented a certificate of appreciation to retiring commissioner, Denise Wilkinson.
- Chairman Lamy introduced Mr. John Pavlovich as a possible replacement for Mrs. Wilkinson. Mr. Pavlovich addressed the Board and provided his qualifications and job experience that would assist him in his role as commissioner, if appointed.

**EXECUTIVE SESSION**

**None**

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**ADJOURMENT**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to adjourn the meeting. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at 5:39 p.m.

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Denise Wilkinson, Secretary/Treasurer

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James Lamy, Chairman