

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

December 19, 2018

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday December 19, 2018, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman
Cabrina Bell, Commissioner
James Bennett, Commissioner
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Ty Necaize, CPA
Michael Haas, Attorney
Zoe Bowers, PSWD Operator
Scott Burge

Chairman Lamy called the official meeting to order at 5:00 p.m. There was a brief recess to conclude the PSWD employee Christmas party. The meeting was reconvened at 5:22p.m. Pledge of Allegiance was said, followed by a moment of silent reflection. (Attachment 1A).

Amendment to Agenda – Two (2) items to be added to agenda:

- 4D customer leaks on accounts 187 & 4691.
- 7C approval of 2019 Calendar. (Attachment 1C).

Agenda

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to accept agenda as presented. (Attachment 1D). **Motion Passed**

REQUEST TO SPEAK (Guest Presentation)

- **None (2A)**

OLD BUSINESS

- **Motion** was made by Commissioner Bennett, seconded by Commissioner Pavlovich, to accept the December, Regular Board Meeting Minutes. (Attachment 3.A) **Motion passed.**
- **Discussion:** The Board of Supervisors has stopped paying the water bill for the County Annex, although the Supervisors did not send anyone to the PSWD meeting to state they were going to do this. PSWD Board agreed since they pay the power bill, we would transfer the water bill to the PSWD District.
PSWD will revisit this matter if the bill gets high. **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Jackson to transfer water bill for County Annex to the PSWD District. (Attachment 3B). **Motion Passed.**

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NEW BUSINESS

- Date of the next regular monthly meeting was announced as January 16, 2019, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to approve docket of claims for December 2018 (Attachment 4B). **Motion passed.**
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Pavlovich, to approve the December 2018 Treasurer's Report (Attachment 4C). **Motion passed.**
- **Motion** was made to approve leak adjustments for customer accounts #187 for \$23.67 and #4691 for \$79.31. Receipts and documentation have been received for the one-time adjustments. Motion made by Commissioner Jackson, seconded by Commissioner Bennett. (Attachment 4D). **Motion Passed.**

OPERATOR REPORT

- **Discussion:** Operator Zoe is requesting the purchase of nine (9) blue boxes which will be used as test site. The Health department is requiring these test boxes be used. It has also been suggested we send out a message via the Iris system to advise the PWSD residents why these boxes are here. We have not sent out any notification yet. **Motion** made by Commissioner Jackson, seconded by Commissioner Bennett to purchase the blue boxes needed. (Attachment 5A). **Motion Passed.**

ENGINEER REPORT

Discussion: CPA Necaise stated that he spoke with Alexander Brandon, of Communities Unlimited, who advised there is not much chance of getting any CDBG or Corp. money. CPA Necaise, along with Engineer Burge, states that if we could get loan money with about 70% grant built in, we could possibly move on with the Oak Harbor project. CPA Necaise feels we can pay off current debt and purchase Oak Harbor as is and operate it and turn a profit. Upgrades must be made before it can be considered a backup well. Engineer Burge will check to see what's needed to move the process forward.

CPA REPORT

- CPA Necaise stated the Audit proposal for Gerald Rigby, CPA is ready. Price is still very reasonable. **Motion** was made by Commissioner Bell, seconded by Commissioner Bennett to accept Audit Proposal. (Attachment 7A). **Motion Passed.**
- Meeting with HCWSD which did not take place. HCUA states they will have a task force and we must decide who will be PWSD representative. (Attachment 7B).
- Motion was made by Commissioner Jackson, seconded by Commissioner Bell to approve the 2019 PWSD Employee Calendar. (Attachment 7C). **Motion Passed**

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ATTORNEY REPORT

- Attorney Haas stated Customer 546 was served by the County Process Server on 11/29/19 and has 30 days to comply. (Attachment 8A).
- Attorney Haas stated he dropped off the letter regarding the office utilities to Supervisor David Yarborough by putting it in his box.
- Attorney asked which Commissioner's term expires this year. Commissioner Bell's term will expire. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to have Attorney Haas send a letter to Board of Supervisors to have Commissioner Cabrina Bell reinstated.

BOARD MEMBER REPORTS

- **Chairman Report** – Mr. Lamy stated that Supervisor Blaine LaFontaine came up with the idea of a task force and he is recommending Ty Necaie to be PWSD Representative. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to have CPA Ty Necaie represent PWSD.
Motion Passed. Chairman Lamy stated HCWSD is going to take over Port Bienville and wanted to know if PWSD would be interested in interconnecting our water systems. Chairman Lamy feels PWSD should keep on tract with the Oak Harbor project.
- **Other Board Member Report-** None.

EXECUTIVE SESSION

- **None (Attachment 10A).**

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to adjourn the meeting. There being no further business, the Chairman adjourned the meeting at 6:27 p.m.

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman