

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

**November 21, 2018**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday November 21, 2018, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman  
Cabrina Bell, Commissioner  
James Bennett, Commissioner  
Rosa Jackson, Commissioner  
John Pavlovich, Commissioner  
Ty Necaize, CPA  
Michael Haas, Attorney  
Zoe Bowers, PSWD Operator  
Scott Burge

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection. (Attachment 1A).

**Amendment to Agenda**

- **None** (Attachment 1C).

**Agenda**

- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson, to accept agenda as presented. (Attachment 1D).

**REQUEST TO SPEAK (Guest Presentation)**

- **None (2A)**

**OLD BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to accept the November, Regular Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**
- **Discussion-** Update on County Annex water bill: Attorney Haas presented paper work and a letter to send to the Board of Supervisors to show the agreement made between PWSD and County.

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**NEW BUSINESS**

- Date of the next regular monthly meeting was announced as December 19, 2018, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson, to approve docket of claims for December 2018 (Attachment 4B). **Motion passed.**
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to approve the November 2018 Treasurer's Report (Attachment 4C). **Motion passed.**
- **Discussion-** Employee Christmas party: We will do the same as last year. Each Commissioner will bring a dish. The party will start at 4:00 p.m. (Attachment 4D).

**OPERATOR REPORT**

- **Discussion-** RG3 Status Report: Operator Zoe stated when meter report was run, 3 meters were showing a problem. 2 meters were due to operator error and 1 meter was inactive that was put in the active book. All meters have been corrected. Discussion on customer who had pump burn up due to electrical problem at the home. It has been suggested Commissioner Bell reach out to customer to advise we must get the matter resolved and very soon. PWSD cannot install a new pump until we receive a letter from certified electrician. (Attachment 5A).
- **Discussion-** IRIS Alert System Procedures: Operator Zoe gave a list of the type of notifications that will be sent. We are sending out a letter to all customers to advise we will be using this system to alert customers when we have a problem and we will send a test to everyone.

**ENGINEER REPORT**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to have Chairman Lamy sign the Master Service Agreement pending review from attorney. (Attachment 6A). **Motion Passed.**
- Engineer Scott stated he will start work on Oak Harbor at the 1<sup>st</sup> of the year.

**CPA REPORT**

- CPA Necaise stated our HCUA bill will be higher next month due to another SRF loan payment now being due. PWSD bill will increase by about \$650.00. CPA Necaise stated Hancock Water & Sewer District is wanting to have a meeting with PWSD to discuss take over operations of HCUA. This meeting will discuss maintenance. Board agrees to meet with Hancock Water & Sewer System to see what they have to say. (Attachment 7A).

**ATTORNEY REPORT**

- Attorney Haas stated he has started the legal proceeding against Customer 546 for the damages to PWSD equipment. (Attachment 8A).

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**BOARD MEMBER REPORTS**

- **Chairman Report** – Mr. Lamy started the discussion with the HCUA bids which all came in very high. Chairman stated HCUA thought the bids would be lower. Chairman Lamy also stated Hancock Water & Sewer wants to have a meeting on 11/27/18 and he is not sure what is going to be discussed. Chairman Lamy said he does not know if they are wanting to discuss the takeover of HCUA or to get legislation in place to take over the other utilities in the county. Attorney Haas has been asked to contact HCUA Attorney to see what the meeting is all about. Attorney Haas will then advise Chairman Lamy if he needs to attend. Kiln Water & Sewer representative will not be present. Chairman Lamy is very concerned and wants everyone involved to be present at the meeting.
  
- **Other Board Member Report-** None.

**EXECUTIVE SESSION**

- **None (Attachment 10A).**

**ADJOURNMENT**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting. There being no further business, the Chairman adjourned the meeting at 6:07 p.m.

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Rosa Jackson, Secretary/Treasurer

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James Lamy, Chairman