

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

October 2020

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday October 21, 2020 in the Pearlington Recovery Center.

In Attendance:

Cabrina Bell, Vice Chairman
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Michael Haas, Attorney
James Lamy, Chairman
Zoe Bowers, PWSD Operator
Ty Necaise, CPA

Absent:

James Bennett, Commissioner
Scott Burge, Engineer

Chairman Lamy called the official meeting to order at 5:00 p.m. Pledge of Allegiance was said, followed by a moment of silent.

Roll Call Sign in Sheet (Attachment 1A.)

Amendment to Agenda –None.

Agenda – Motion was made by Vice Chairman Bell, seconded by Commissioner Jackson, to accept the agenda as presented. (Attachment 1C). **Motion Passed 100%**.

Date of the next regular monthly meeting: November 18, 2020.

REQUEST TO SPEAK (Guest Presentation)

Jeremy Lee paid a deposit and connection fees of \$200 in 2017. At the time he qualified for a grant to have his step system installed with no charge however the policy period and grant ended in 2019. He was informed by District employees that he must pay \$2,400.00 to complete the water & sewer installation. PWSD has no programs in place to assist customers who cannot pay up front costs. PWSD decided that Mr. Lee could make payments being that he was not given the full cost at the time of the application. Mr. Lee was advised the office will be in contact with him.

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich that PWSD will allow a one (1) time only payment arrangement due to misinformation given at the time of the application. Mr. Lee must pay \$500.00 down and monthly installments of \$140.00 along with his regular monthly water and sewer bill; this amount will be paid off in 14 months. This is not a policy change. **Motion Passed 100%**.

Mark Allen with White’s Bayou RV Park presented questions about his bill. CPA Necaise explained how bill was calculated helping him understand he was not overcharged. Mark Allen also asked when he will be billed \$3,800.00 for his new install. We advised Mr. Allen he needs to come and pay this amount right away. This amount is usually required before install. Mr. Allen stated he was not aware of the amount

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that was being charged. Commissioner Jackson stated going forward all customers should be given a rate schedule when customer apply for service and installations.

Chairman James Lamy exited the meeting @ 6:08 p.m. and Vice Chairman Bell assumed control.

Sandy Shaw requested to speak but did not come in. CPA Necaise explained the situation about her account. Ms. Shaw is wanting to hook up to water but never paid her outstanding judgement. Ms. Shaw now owes \$629.00 which includes past due amounts. The PWSD board agreed that we can offer her a payment plan, but the balance must be paid in full.

OLD BUSINESS

- **Motion** was made Commissioner Jackson, seconded by Commissioner Pavlovich to table HCUA turnover of PWSD Infrastructure. **Motion passed 100%.**
- **Motion** was made Commissioner Jackson, seconded by Commissioner Pavlovich to table discussion of AFLAC insurance for employees. **Motion Passed 100%.**

NEW BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve the October 2020 Docket of Claims. (Attachment 4A). **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve the Minutes of September 2020 meeting. **(Attachment 4B). Motion passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve leak adjustments for the following accounts. Acct#7481-\$29.76, Acct356-\$21.90, Acct#2312- \$276.85. **Motion Passed 100%.**

OPERATOR'S REPORT

Operator Zoe notified the Board that 6 new installs are pending. The Board discussed the cost of installs. Zoe and Necaise informed the Board that some charges are not passed to the customer such as boring. The Board requested the cost for whatever is needed must be passed to the customer. PWSD Board asked the Operator to research and provide a cost that includes labor and materials for new installations.

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich to give the six (6) new installs a cost that includes labor and materials. **Motion Passed 100%.**

ENGINEER REPORT

Discussion: Engineer Burge was absent.

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CPA REPORT

CPA Necaise gave a report that PWSD currently had only one (1) person on a payment plan. PWSD's bottom line still looks good. We have 26 customers on the cutoff list but most should be coming in to make payments before they are disconnected.

ATTORNEY'S REPORT

Attorney Mike Haas had no report due to courts still being closed.

Attorney Haas is asking for an increase in his fees from \$500.00 a month to \$800.00. He is also asking for an increase in hourly rate to \$200.00 for himself and \$150.00 for Caroline. The discussion was deferred to executive session.

Commissioner Jackson requested that Haas get updated information on the ownership of the 7th Avenue property we received a judgement on. The residence currently has no water and sewer service, but the property appears to be occupied.

BOARD MEMBER REPORTS

Chairman Lamy was absent so no HCUA report was provided.

Other Board Member Report

None

EXECUTIVE SESSION

Motion was made by Vice Chairman Bell, seconded by Commissioner Jackson to go into executive session to discuss Attorney Fees @ 6:55 p.m. All members present voted in the affirmative.

Motion was made by Vice Chairman Bell seconded by Commissioner Jackson to come out executive session @ 7:07 p.m. All member present voted in the affirmative.

No action was taken in executive session.

Motion was made by Vice Chairman Bell, seconded by Commissioner Jackson to table 8A & 8B (increase in attorney fees) until a full Board is present. **Motion Passed 100%.**

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich to adjourn the meeting @ 7:08 p.m. **Motion Passed 100%. (Attachment 11A).**

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman