

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

October 18, 2017

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, October 18, 2017, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
Cabrina Bell, Vice Chairman
James Bennett, Commissioner
Rosa Jackson, Commissioner
Denise Wilkinson, Commissioner
Ty Necaize, CPA
Michael Haas, Attorney

Absent:

Zoe Bretzius-Bowers, PWSD General Manager

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Agenda – Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to accept the agenda as amended to add agenda item 5.B.1. - Letter of Resignation from Commissioner Wilkinson, and agenda item 6.E - Purchase of an office computer. **Motion passed.**

Request to Speak (Guest Presentation)

- **Tanya McArthur – not present**
- **Joe Spell** – Mr. Spell purchased a small lot in Pearlington. The community water line runs near the roadway on his property and a hydrant is located in a position that makes it difficult to enter/exit his property. He requested the hydrant be relocated or removed. PWSD Operator will investigate, determine approximate costs, and present the findings to the Board at the next meeting. Action was tabled until the next meeting.

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the minutes of the September 20, 2017, regular meeting of the PWSD Board of Commissioners. (*Attachment 3.A*) **Motion passed.**

NEW BUSINESS

- Date of the next regular monthly meeting was announced as November 15, 2017, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the docket of claims for October 2017. (*Attachment 4.B*) Discussion on cost of motor repairs and the possibility of training technicians for in-house repairs. **Motion passed.**

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to accept the September 2017 Treasurer's Report. (*Attachment 4.C*) **Motion passed.**

BOARD MEMBER REPORTS

Chairman Report (5.A)

HCUA Activity – It appears that Bay St. Louis is moving forward to stop fluoridation of the water in their system. If accomplished, Bay St. Louis would be able to begin purchasing water from HCUA.

Secretary/Treasurer Report (5.B.1)

Denise Wilkinson presented to the PWSD Board a letter of resignation from her position as commissioner on the PWSD Board of Commissioners, effective December 31, 2017.

CPA REPORT (TY NECAISE)

- **Update on Leak Adjustment Policy Research** – Mr. Necaïse presented a summary of 11 districts' policies for Board review
- **New Phone Service**– With the approaching expiration of the contract with AT&T phone service, Mr. Necaïse presented options for Board consideration. Discussion of Mediacom being supplemented with in-house cell phones. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to authorize Chairman Lamy to sign a new phone service user agreement. **Motion passed.**
- **Leave Policy Carryover** – Mr. Necaïse requested consideration of increasing leave carryover from 5 days to 10 days. Discussion. A policy revision will be presented at next month's meeting for Board consideration.
- Leak Adjustment Request –Mr. Necaïse presented a request to adjust Account #391 due to a broken water line. The agenda item was tabled.
- Purchase of Computer for Office Supervisor – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to authorize purchase of a computer for the Office Supervisor, not to exceed \$1,800. **Motion passed.**

OPERATOR REPORT

None

ENGINEER REPORT

- Mr. Scott Burge met with Utility Services regarding the Oak harbor project. Utility Services did not want a shared water agreement. The owner quoted a lower price for purchase than did the operator. PWSD engineering services will look at Utility Service's current drawings and do a drive-through.

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

ATTORNEY REPORT

- Due to extenuating circumstances, no report was available. Policies on low-mod will be looked at next meeting.

EXECUTIVE SESSION

None

CPA REPORT (continued)

Mr. Necaise provided additional information to the Board on tabled agenda item 6.D., Leak Adjustment for Account #391. **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to approve a leak adjustment for Account #391 in the amount of \$320.51. **Motion passed.**

ADJOURMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at _____ p.m.

Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman