

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

**October 16, 2019**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, the 16<sup>th</sup> of October 2019 in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman  
Cabrina Bell, Vice Chairman  
Rosa Jackson, Commissioner  
John Pavlovich, Commissioner  
James Bennett, Commissioner  
Ty Necaize, CPA  
Michael Haas, Attorney  
Scott Burge

Absent:

Zoe Bowers, PSWD Operator

Vice Chairman Bell called the official meeting to order at 5:00 p.m. Pledge of Allegiance was said, followed by a moment of silent. (Attachment 1A).

**Amendment to Agenda**

- **None.**

**Agenda**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to accept amended agenda as presented. (Attachment 1D). **Motion Passed 100%.**

Date of the next regular monthly meeting: November 20,2019.

**REQUEST TO SPEAK (Guest Presentation)**

Angel Fritchman, was concerned about high water usage. Angel stated the bill for July and August was 383.12. Angel stated they were told they must have a leak. The Fritchman's found no leak and in September the PWSD came out and changed out the base and meter head and the October bill was \$60.00. Per CPA Necaize the meter company stated the meter had a problem, but it would not cause a high usage. It was recommended to have the meter sent back to the company and not charge the customer. Motion by Commissioner Bell, seconded by Commissioner Pavlovich to make an adjustment on John Fritchman bill based on policy and have the meter sent off to be tested and not bill resident. We will make amendment to policy when we receive report from meter company. **Motion Passed 100%.**

**OLD BUSINESS**

- **Discussion:** Tabled HCUA turnover of PWSD infrastructure.

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**NEW BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve the November 2019 Docket of Claims. Motion was also made to amend docket to show new check series added from 3772-3776 and to approve the docket. (Attachment 4A). **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the September 2019 Treasurer's Report (Attachment 4B). **Motion passed 100%.**
- **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to approve the September 2019 regular meeting. (Attachment 4C). **Motion Passed 100%.**
- **Discussion:** Concerning Employment status for front office staff. Commissioner Bennet recused himself from the meeting for this discussion. Motion made by Commissioner Lamy and seconded by Commissioner Pavlovich to make the part-time position for Renee a full-time position due to workload. (Attachment 4D). **Motion Passed 100%.**
- **Discussion:** to recognize our employees when they reach 5 and 10 years of service. It was suggested we give a plaque. (Attachment 4E).
- Motion by Commissioner Bell, seconded by Commissioner Pavlovich to approve the following lead adjustments. **Acct#128-\$44.87, Acct#005-\$92.80, Acct#203-\$116.91, Acct#138-\$219.45.** (Attachment 4F). **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to approve poll adjustment for **Acct# 265-\$18.56.** (Attachment 4G). **Motion Passed 100%.**

**OPERATOR'S REPORT**

- **No Operator's report** due to the absence of Operator. (Attachment 5A).

**ENGINEER REPORT**

- **Discussion:** Engineer Burge presented a list of the GOMESA projects that are being funded and even though the PWSD Oak Harbor project was high on the list, we did not make the funding list for 2020. GOMESA will give funding each new year so we are hopeful we will receive money in 2021. Chairman Lamy is concerned if PWSD spends a lot of money on Oak Harbor project and we get no funding PWSD will lose. PWSD cannot afford to do the Oak Harbor project with funding from another source. (Attachment 6A).

**CPA REPORT**

- **CPA** Necaise presented the Budget vs. Actual Report YTD and all looks good. PWDS will end with a balanced budget for 2019. CPA Necaise stated since we are not on the GOMESA list that we don't spend any funds on Oak Harbor, and we should be fine for a little while.
- CPA Necaise said we are doing very well on the collections list; we are down to 3 delinquent accounts. This was very good news for PWSD.
- CPA Necaise was asked for an update on the property relocation for Hwy 15300. CPA Necaise stated he will allow Operator Zoe to give information concerning this project. Per Chair Lamy project was done by PWSD Operator and Techs which was not authorized by PWSD. Chairman Lamy stated he was told this by HCUA Director David Patilo. Chairman Lamy will talk to Operator Zoe concerning this matter. (Attachment 7A)

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**ATTORNEY’S REPORT**

- **Discussion:** Attorney Haas stated he gave his report during Engineer report. Attorney Haas stated he has been away and has no other updates. (Attachment 8A).

**BOARD MEMBER REPORTS**

- **Chairman** Lamy was on vacation but was able to attend meeting when vacation was cut short. Chairman Lamy discussed his report during the attorney’s report.

**Other Board Member Report**

- **None**

**EXECUTIVE SESSION**

- **None**

**ADJOURNMENT**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting @ 6:45 p.m. **Motion Passed 100%**. (Attachment 11A).

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Rosa Jackson, Secretary/Treasurer

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James Lamy, Chairman