

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

**September 2020**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday September 16, 2020 in the Pearlington Recovery Center.

**In Attendance:**

Cabrina Bell, Vice Chairman  
Rosa Jackson, Commissioner  
John Pavlovich, Commissioner  
Ty Necaise, CPA  
Michael Haas, Attorney  
James Bennett Commissioner

**Absent:**

James Lamy, Chairman  
Scott Burge, Engineer  
Zoe Bowers, PWSD Operator

Vice Chairman Bell called the official meeting to order at 5:03 p.m. Pledge of Allegiance was said, followed by a moment of silent.

**Roll Call Sign in Sheet** - Attachment 1A

**Amendment to Agenda** – None

**Agenda** – Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to accept amended agenda as presented. **Motion Passed 100%.**

Date of the next regular monthly meeting: October 21, 2020.

**REQUEST TO SPEAK (Guest Presentation)**

None.

**OLD BUSINESS**

- Tabled - HCUA turnover of PWSD Infrastructure.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to accept the FY2019 audit report and financial statements. (Attachment 3B.) **Motion Passed 100%.**

**NEW BUSINESS**

- **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Jackson to approve the September 2020 Docket of Claims. (Attachment 4A). **Motion Passed 100%.**
- **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Jackson to approve the Minutes of August 2020 meeting. **(Attachment 4B). Motion passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve pool adjustment (for sewer only) for Acct#429- \$46.32. **Motion Passed 100%.**

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**NOTICE:** Commissioner James Bennett entered the meeting @ 5:14 p. m.

**OPERATOR'S REPORT**

Operator Zoe was not present.

**ENGINEER REPORT**

Engineer Burge was not present.

**CPA REPORT**

- CPA Necaise gave the Budget vs Actual report stating PWSD is still looking good, we should end the year with a small surplus. Commissioner Jackson asked the Board to revisit the Aflac insurance for employees.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to approve FY2020-2021budget. (Attachment7B). **Motion Passed 100%.**
- **Hurricane update-** FYI due to possible arrival of Hurricane **Delta** CPA Necaise advised he called the office to let office personnel leave early in preparation for the storm. CPA Necaise stated all offices were closed in the County. CPA Necaise wanted to let employees prepare their homes for the storm. All employees reported back the following morning for work.

**ATTORNEY'S REPORT**

Attorney Mike Haas had no report due to courts still being closed.

**BOARD MEMBER REPORTS**

Chairman Lamy was not present to provide an HCUA report.

**Other Board Member Report**

None.

**EXECUTIVE SESSION**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to go into executive session to discuss employee compensation @ 5:41p.m. **Motion Passed 100% with all commissioners present voting in the affirmative.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to come out executive session @ 5:53p.m. **Motion Passed 100% with all commissioners present voting in the affirmative.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to approve a 2% cost of living adjustment (COLA) for all employees. **Motion Passed 100%.**
- **Motion** was made by Commissioner Bennett, Seconded by Commission Jackson, to approve a 3% pay increase for office personnel per Employee Performance Review. **Motion Passed 100%.**

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- **Motion** to approve a 1% pay increase for field personnel per Employee Performance Review **failed** due to lack of motion.

**ADJUORNMENT**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to adjourn the meeting @ 5:56 p.m. **Motion Passed 100%**.

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Rosa Jackson, Secretary/Treasurer

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James Lamy, Chairman