

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

**August 2020**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday August 26, 2020 Via Tele-Conference (Due to Covid-19.)

In Attendance: on Tele-Conference

James Lamy, Chairman  
John Pavlovich, Commissioner  
James Bennett, Commissioner  
Scott Burge, Engineer

Cabrina Bell, Vice Chairman  
Rosa Jackson, Commissioner  
Mike Haas, Attorney  
Zoe Bowers, PSWD Operator  
Ty Necaise, CPA

Vice Chairman Bell, called the official meeting to order at 5:10 p.m. Roll call followed by Pledge of Allegiance, followed by a moment of silence.

**Amendment to Agenda- None.**

**Agenda-** Motion by Commissioner Bell, seconded by Commissioner Bennett to accept the Agenda as presented. (Attachment 1C). **Motion passed 100%.**

Date of the next regular monthly meeting: September 16, 2020.

**REQUEST TO SPEAK (Guest Presentation)**

Not accepted during this meeting.

**OLD BUSINESS**

Tabled HCUA turnover of PWSO Infrastructure. No new update.

Discussion: Audit update- CPA Necaise stated he spoke with Auditor Rigby and the audit is complete, will be ready for approval in September meeting.

Motion was made by Chairman Lamy, seconded by Commissioner Pavlovich to approve Minutes for March 2020 thru May 2020. (Attachment 3C). **Motion Passed 100%.**

**NEW BUSINESS**

- **Motion** was made by Chairman Lamy, seconded by Commissioner Jackson, to approve the July 2020 Docket of Claims. (Attachment 4A). **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Chairman Lamy, to approve August 2020 Docket of Claims. (Attachment 4B). **Motion passed 100%.**

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- **Motion** was made by Chairman Lamy, seconded by Commissioner Bennett, to approve June 2020 Docket of Claims. (Attachment 4C). **Motion passed 100%.**
- **Motion** was made by Chairman Lamy, seconded by Commissioner Bennett to approve leak adjustments on the following accounts. **Acct# 7481-\$29.76, Acct# 105 \$28.11. Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded Commissioner Bennett to approve pool adjustment (sewer only) for the following account: **Acct# 593 \$10.73, Acct# 157 \$16.54, Acct# 430 \$10.28, Acct# 168 \$12.43, Acct# 146 \$15.19. Motion Passed 100%.**

**OPERATOR'S REPORT**

**Operator Zoe** stated no new installs in the past 30 days. RV Park Owner has gotten the electrical panel installed and inspected, ready to go. RV Park Owner is now installing pipes for water and sewer hookup. Operator Zoe stated PWSD received 40 new meter heads from RG3 and they have been installed. Awaiting 40 more meter heads and will install when they arrive. Due to Covid 19 there has been a delay in getting the meters. CPA Necaie stated that the office personnel is still averaging or using the minimum rate on bills with new installed meters, so the district does not overcharge resident. This was because the meters did not have a full month of reading for the June-July billing cycle. PWSD will lose about \$50.00 for faulty meters.

**ENGINEER REPORT**

Engineer Burge Stated still does not know when the Go Mesa funding will be granted. It had to go to the Legislature so not sure when it will be decided. Oak Harbor did make the list. Legislature is now deciding whether to do 1<sup>st</sup> and 2<sup>nd</sup> phase. 1<sup>st</sup> phase on half the projects now or do both phases in January 2021. CPA Necaie asked if the Oak Harbor Project is not funded in either phase what is the next step for PWSD. Engineer Burge stated PWSD should proceed with the purchase of the Oak Harbor System. Engineer Burge stated he is hoping the Oak Harbor project is in the 1<sup>st</sup> round and we may hear something in the next 2 weeks. CPA Necaie asked if all paperwork is complete for the Oak Harbor Project. Engineer Burge stated yes and if Oak Harbor is not funded during these rounds we will have to resubmit in July 2021.

**CPA REPORT**

**CPA Necaie** stated PWSD budget looks great and if we continue where are PWSD should break even. Due to a slightly higher insurance cost we need to tweet the budget for next year. Chairman Lamy asked if there is money in the budget for employee raises and outside services. CPA Necaie stated no, and we would have to increase the budget for raises. Chairman Lamy stated he would like to keep funding in the budget for possible takeover of the PWSD lift station. CPA Necaie stated we need a budget workshop. Chairman Lamy may be out of town so we will need to get a date that will work for everyone. CPA Necaie stated he will come up with a date and will contact each board member to see if it will work for them. The Board is unable to have a Tele-Conference workshop due to budget spreadsheets.

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**ATTORNEY’S REPORT**

**Attorney Mike** Haas stated he has nothing to report.

**BOARD MEMBER REPORTS**

**Chairman Lamy** gave the HCUA report during the Engineers report.

**Other Board Member Report** None.

**EXECUTIVE SESSION** None

**ADJUORNMENT**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to adjourn the meeting @ 6:26 p.m. **Motion Passed 100%**.

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Rosa Jackson, Secretary/Treasurer

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James Lamy, Chairman