

3A

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES**

July 18, 2018

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, July 18, 2018, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman  
Cabrina Bell, Commissioner  
James Bennett, Commissioner  
Rosa Jackson, Commissioner  
John Pavlovich, Commissioner  
Ty Necaise, CPA  
Michael Haas, Attorney  
Zoe Bowers, PSWD Operator

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Roll call. (*Attachment 1.B*)

**Agenda – Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to accept the agenda as presented. **Motion passed.**

**REQUEST TO SPEAK (Guest Presentation)**

None

**OLD BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to accept the June 20, 2018, Regular Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**
- **IRIS SYSTEM** Zoe Bowers answered questions of concern for the Board on the Iris system specifically do we have phone numbers on all accounts. Zoe stated there is only 6 accounts with no phone numbers. Cost 632.50 per year. **Motion** was made by Commissioner Jackson, seconded by commissioner Bennett to accept The Iris System (*Attachment 3.B*) **Motion passed.**

**NEW BUSINESS**

- Date of the next regular monthly meeting was announced as August 15, 2018, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Pavlovich, to approve docket of claims for June 2018 (*Attachment 4B*). **Motion passed**

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the June 2018 Treasurer's Report (Attachment 4C). **Motion passed**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to accept Low Mod application. Applicant meets requirement. (Account 805). **Motion passed**

**OPERATOR'S REPORT**

- **Field Operator Ronnie** went to address of (attachment 5A) and found broken lock on step Tank and a trench dug to the ditch disposing raw sewage. Ronnie called Supervisor Zoe who Instructed him to call Sheriff. Supervisor Zoe obtained a Sheriff report the following day. Supervisor Zoe spoke with Attorney Haas to see if we should have occupant arrested and he advised since we cannot prove he committed the act no action should be taken at this time. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to send a Letter to the homeowner of charges owed to district with no payment plan. Motion also states if no response in (2) two weeks Attorney Haas will start ligation. **Motion passed.**

**RG3 Meter Change Out Update** PWSD Operator presented a cost for change out of meter due To 10 year warranty expiration. Board discussed change out and is needing clarification on the warranty for new meters. (Attachment 5B). No action taken.

**ENGINEER REPORT**

- No Engineers report.

**CPA REPORT**

- CPA Necaise presented Budget vs Actual and advised still on budget and should end the year with a surplus. Not as much as we hoped due to some increases. Water cost will be higher next year also insurance. Sewer cost is lower and all funds for Oak Harbor, Port Bienville projects were not used. It has been suggested the PWSD Operator purchase her Lean-to since it was budgeted in FY 2018. (Attachment 7B).
- **Motion** by Commissioner Jackson, seconded by Commissioner Bell, to have budget workshop on August 1, 2018 @5:00. (Attachment 7B). **Motion passed.**
- CPA Necaise presented (5) five accounts for pool adjustments. **Motion** by Commissioner Pavlovich, seconded by Commissioner Bennett to pay adjustments. (Attachment 7C). **Motion passed.**
- CPA Necaise presented (3) three accounts with ACH returns from the bank. PWSD was not getting a report when these items were not being paid and returned to PWSD. CPA Necaise contacted the bank and they have fixed the problem and we can now check to see when ACH was not paid. All ACH customers have been contacted to advise of the problem; two customers agreed to pay which owes 6 months. Customer owing 10 months does not want to make payments. CPA Necaise will work with the customer via payment plan to catch up accounts. (Attachment 7D).

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES**

**ATTORNEY'S REPORT**

- Attorney Haas did a discussion on the water rates going up per HCUA. Pearlington and Kiln the purchaser will be greatly affected. Attorney Haas stated there is still the ongoing litigation with Kiln and HCUA. Attorney Haas also feels now is a good time for Pearlington to do a proposal to take over well and lift station.

**BOARD MEMBER REPORTS**

- Chairman Report – Mr. Lamy stated due to date change of the HCUA meeting because of 4<sup>th</sup> of July holiday he did not attend the HCUA meeting on August 2, 2018. Chairman Lamy has asked HCUA chairman to put in the budget the higher rate cost of water so we can make sure it is budgeted for PWSD. Chairman Lamy feels now is the time to do a proposal to HCUA along with our CPA & Attorney to let HCUA know we are ready and can take over the well and lift station. Chairman Lamy will call to get a date to do proposal.
- Commissioner Jackson – brought to the board's attention her payment that was put in the night drop and was lost. It was mentioned to let the board be aware it happened and the check could not be found.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting.

There being no further business, the Chairman adjourned the meeting at 6:45p.m.

---

Rosa Jackson, Secretary/Treasurer

---

James Lamy, Chairman