

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

July 17, 2019

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday July 17, 2019 in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Ty Necaize, CPA
Michael Haas, Attorney
Zoe Bowers, PSWD Operator
Scott Burge

Absent:

James Bennett, Commissioner

Chairman Lamy called the official meeting to order at 5:06 p.m. Pledge of Allegiance was said, followed by a moment of silent. (Attachment 1A).

Amendment to Agenda –None. (Attachment 1C).

- **Agenda – Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to accept amended agenda as presented. (Attachment 1D). **Motion Passed**
- Date of the next regular monthly meeting: August 21,2019. (Attachment 1E).

REQUEST TO SPEAK (Guest Presentation)

- Motion by Commissioner Jackson, seconded by Commissioner Bell to approve leak adjustment for account #536 for 1 month to be calculated by CPA. (Attachment 2A). **Motion Passed 100%.**
- Motion made by Commissioner Jackson, seconded by Commissioner Bell to deny Pool adjustment of \$2.80 on account #341. (Attachment 2B.) **Motion Passed 100%.**
- Motion made by Commissioner Bell, seconded by Commissioner Pavlovich for leak adjustment of \$115.66 for account #8202. (Attachment 2C). **Motion Passed 100%.**

OLD BUSINESS

- **Discussion:** Update on Audit, CPA Necaize stated the Audit is 90% complete. Motion by Commissioner Jackson, seconded by Commissioner Bell for Chairman to sign the Engagement Letter for Audit. (Attachment 3A). **Motion Passed 100%.**
- **Discussion:** Customer payment plan, does not need to be changed we currently use a 3-month plan, no action needed. (3B).

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NEW BUSINESS

- **Motion** made by Commissioner Jackson, seconded by Commissioner Bell, to approve the July 2019 Docket of Claims. (Attachment 4A). **Motion Passed 100%.**
- **Motion** was made by Commissioner Bell, seconded by Commissioner Pavlovich, to approve the June 2019 Treasurer's Report (Attachment 4B). **Motion passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the June minutes for 2019. (Attachment 4C). **Motion Passed 100%.**

OPERATOR'S REPORT

- **Operator** Zoe was asked for an update on the Iris Phone System. Per Operator Zoe the system is up and running. Operator Zoe stated a test was sent to Board Members, but no one received them. Operator Zoe will send test again. Operator stated she received a letter from DEQ showing no objections on the way PWSD is doing their Sewer disconnects. Operator also presented a letter for water quality of 4.0 and we are unable to get a 5 rating, due to no 2nd well. (Attachment 5A).

ENGINEER REPORT

- **Discussion: Engineer** Burge Stated he is waiting to hear from the Governor's office on the GOMESA funding. Also waiting to hear from the BP funding. Chairman Lamy has asked for a chart to outline where PWSD currently stands with our projects and what will be the next step. (Attachment 6A).

CPA REPORT

- **CPA** Necaise stated at the beginning of the meeting due to one of PWSD servers being hit by lighting he was unable to run reports. CPA Necaise stated the techs are now working to reroute information to another printer/scanner. PWSD main copier was hit; which printed most of our data. PWSD will need to purchase a new copier/scanner. CPA Necaise stated this was our 2nd lighting strike to the office in the last two years. Cost to the replace copier/scanner is about \$2000.00.

ATTORNEY'S REPORT

- **Discussion: Attorney** Haas stated he was unable to send out suit information to homeowner with illegal sewage disposal and cross-connection. Attorney Haas stated he has his phone number and will try to contact him on 7/18/19 to see if we can resolve matter without court.
- Attorney Haas also stated he has not heard from Attorney Steve Pittman who is the attorney for Oak Harbor Owner. He tried to call him but had no response.
- Attorney Haas also stated August 2019 is the deadline for the lo-mod requirement for new installs.
- Chairman Lamy asked about the suit awarded against the resident who damaged PWSD equipment. Attorney Haas stated he has not heard from him but will try to contact him on 7/18/19 concerning payment. (Attachment 8A). **Motion Passed 100%.**

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BOARD MEMBER REPORTS

- Chairman Lamy stated there was no HCUA meeting due to tropical storm Barry. The meeting will take place next week. Chairman Lamy stated he had conversation with Farren Hoda and Mike Barr, concerning Port and Harbor water situation. Chairman Lamy is wanting to get the Oak Harbor project in place so PWSD will have the ability to hopefully sell water to Port and Harbor.
- Chairman Lamy is concerned whether PWSD will obtain ownership of Oak Harbor for funds coming thru HCUA from the GOMESA and BP funding sources. Chairman Lamy has asked Engineer Burge and Attorney Haas but neither was able to give a definite answer. Chairman Lamy is wanting to have this question answered. CPA Necaize is also concerned that if HCUA receives the funding thru GOMESA and BP will not turn Oak Harbor over to PWSD.
- Mr. Haas also reminded the Board that HCUA should start the process of turning its assets over to PWSD. **Motion** made by Commissioner Bell, seconded by Commissioner Pavlovich to authorize Attorney Haas, Engineer Burge, and CPA Necaize to start paperwork of ownership transfer on PWSD's system. (Attachment 9B). **Motion Passed 100%.**

Other Board Member Report

- None.

EXECUTIVE SESSION

- **Motion** by Commissioner Jackson, seconded by Commissioner Bell to go into executive session at 6:51 p.m. No action taken in executive session, Motion was made by Commissioner Jackson, seconded by Commissioner Bell to come out of executive session at 6:54 p.m. (Attachment 10A). **Motion Passed 100% with all Board Members present.**

ADJUORNMENT

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to adjourn the meeting @ 6:55 p.m. **Motion Passed 100%.** (Attachment 11A).

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman