

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

JUNE 29, 2020

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Monday June 29, 2020 in the Pearlington Recovery Center and Via Tele-Conference. Due to Covid-19.

In Attendance:

Tele- Conference

James Lamy, Chairman
John Pavlovich, Commissioner
James Bennett, Commissioner
Scott Burge, Engineer

Cabrina Bell, Vice Chairman
Rosa Jackson, Commissioner
Ty Necaise
Michael Haas, Attorney
Zoe Bowers, PWSD Operator

Chairman Lamy called the official meeting to order at 5:00 p.m. Pledge of Allegiance was said, followed by a moment of silent. (Attachment 1B).

Amendments to Agenda –None.

Agenda – Motion was made by Commissioner Bennett, seconded by Commissioner Pavlovich, to accept agenda as presented. (Attachment 1D). **Motion Passed 100%.**

Date of the next regular monthly meeting: July 15, 2020. (Attachment 1E).

REQUEST TO SPEAK (Guest Presentation)

- None. (Attachment 2A).

OLD BUSINESS

- Tabled HCUA turnover of PWSD Infrastructure. (3A).
- Tabled: Policy amendment for account adjustments related to meter malfunction. (3B)
- Tabled: Extension (Subdivision) policy. (3C).
- Tabled: Audit update. (3D).
- Tabled: Customers who have been shut off but live in their home and how we track them. (3E).
- Tabled: Faulty meters and replacement. (3F).
- Tabled: Approval of Minutes: April-May 2020. (3G).

NEW BUSINESS

- **Motion** was made by Commissioner Bell, seconded by Commissioner Bennett, to approve the June 2020 Docket of Claims. (Attachment 4A). **Motion Passed 100%.**

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- **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Bennett, to approve the leak adjustments for the following accounts: **Acct 255-\$44.78, Acct# 520 \$63.32 water only, Acct# 603-\$64.98. Acct# 587-\$544.18. (Attachment 4B). Motion passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett for pool adjustments on the following accounts. **Acct# 573-\$4.90 Acct# 7901 \$10.91, Acct# 452 \$18.05, Acct# 805 \$10.97, Acct# 998 \$42.12, Acct# 474 \$17.47, Acct# 449 \$13.31. (Attachment 4C). Motion Passed 100%. Agenda listed as 4D but should be 4C. Correction to be made.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve pool adjustment (for sewer only) for the following account: **Acct# 394 \$14.85.** Chairman Lamy recused himself from the meeting at 5:20 pm for discussion on item 4D. Vice-Chairman Bell conducted the meeting for this vote. **Motion Passed 100%.** Chairman Lamy returned to meeting at 5:22 pm.

OPERATOR'S REPORT

- Operator Zoe advised that a 2" line and water meter has been installed at the Kelly Road RV Park. The Park will need another meter when owner has added all his new parking spaces. Operator Zoe stated the cost was not very much, but no amount was given. Chairman Lamy asked about the cost for the additional meter. Operator Zoe estimates around \$18.00.
- The Field Techs have new T Shirts with safety stripe attached.
- The Operator says she is updating the hazmat and hurricane information for the Health Dept., Paperwork and it is 60% complete.
- Last month (May) PWSD had a water quality problem due to the water tank being flushed. The Chlorine levels were a little high but never exceeded the limits of the Health Dept. PWSD had two (2) complaints concerning the chlorine. (5A).

ENGINEER REPORT

- Engineer Burge advised that the Oak Harbor appraisal has been complete and sent to all PWSD Commissioners. The value given was \$136,729, which is \$99,829 for the water distribution system and \$36,900 for the wastewater collection and treatment system. This comes to a total of \$2,300 per household, which is in the ballpark of the seller's quote. Engineer Burge has asked all Commissioner to review the appraisal. Engineer Burge asked Attorney Haas to check to see if a review of the appraisal is needed.
- Attorney Haas asked Engineer Burge if he knows whether DEQ is going to require the District upon purchase to bring Oak Harbor up to standards or will they work with the District. David Pitalo of HCUA has spoken with Chris Well of DEQ concerning this. Attorney Haas feels it will take about two (2) years to get system up to adequate standards.
- Chairman Lamy asked if money received from GOMESA has any remaining funds can this go into water well. Chairman Lamy stated if PWSD money is put into the well the owner must be PWSD.

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CPA REPORT

- CPA Necaise stated no budget report this month but will have a budget an updated report next month.
- There was a huge volume of collections for June and all but one of the delinquent accounts had paid their past-due balances. The office staff worked hard calling and texting to advise customers they were going to be disconnected if accounts were not made current. PWSD Board would like to thank them for their hard work. CPA Necaise stated only one (1) delinquent Customer was disconnected and came in paid fees and is now reconnected as of 6/10/2020.
- Due to Covid-19 the minutes were being recorded and CPA Necaise was unable to send them to Commissioner Jackson because the file sizes were too large. CPA Necaise stated he will load them to a USB and get them to Commissioner Jackson to prepare and will send out to all Board members for past three (3) meeting.
- Chairman Lamy asked about year to date budget. CPA Necaise stated we are doing well and will have full report next meeting. CPA Necaise stated we had to spend extra money due to the bad meters and faulty radio antenna.
- Operator Zoe stated 75 meters has come in and she has contacted RG3 to have a Tech to come out and install them.
- CPA Necaise stated a new laptop for the field workers was purchased because the old one would not read the meters properly.

ATTORNEY'S REPORT

- Attorney Mike Haas stated due to Covid-19 the courts are not operating right now. Attorney Haas stated when court reopens, he will try to get a court date for the customer PWSD has a judgement on.
- Attorney Haas asked Engineer Burge when he thinks PWSD will hear about the award from GOMESA? Engineer Burge stated hopefully the 1st of August.

BOARD MEMBER REPORTS

- Chairman Lamy stated that most of his report was included in the report Engineer Burge did concerning the Oak Harbor project.
- Chairman Lamy stated there is a discussion at HCUA from Bay St. Louis Mayor Favre, who stated the City was incurring overcharges from the lagoon in Bay St. Louis. Mayor Favre feels the flow should be metered before it goes into the lagoon because Waveland has drainage into the lagoon also. Bay St. Louis wants the Utility Authority to take over the lagoon. BSL suggested that all Districts pay for lagoon operations. Chairman Lamy stated this amount will be \$144.00 for PWSD. Attorney Haas stated he needs to look at the original contract to see what the methodology used to pay for the lagoon was. Chairman Lamy stated the lagoon will come up at the next HCUA meeting on 7/9/20 and he hopes all Commissioners agree that he should vote yes to accepting the charges for the lagoon.

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Other Board Member Report

None.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich to adjourn the meeting @ 6:13 p.m. **Motion Passed 100%**.

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman