

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

May 16, 2018

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, May 16, 2018, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
Cabrina Bell, Vice Chairman
James Bennett, Commissioner
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Michael Haas, Attorney

Absent:

Ty Necaise, CPA
Zoe Bretzius-Bowers, PWSD Operator

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Agenda

Motion was made by Commissioner Bennett, seconded by Commissioner Bell, to amend the attendance sheet to remove Ms. Denise Wilkinson. **Motion passed.**

Motion was made by Commissioner Bennett, seconded by Commissioner Jackson, to accept the agenda as presented. **Motion passed.**

Request to Speak (Guest Presentation)

- Mr. Dawsey – A customer brought up the due date of the bills and whether the District can extend the due date and grant more time for customers to pay.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to give a five (5) day grace period before late fees are charged. **Motion passed.**
- **Motion** was made by Commissioner Bell, seconded by Commissioner Bennett to make the grace period effective immediately and the office supervisor is authorized to waive late fees for customers until the policy is amended and credit accounts for late fees paid in the current month. **Motion passed.**
- Letter from Account 852- Customer wanted an adjustment for Sewer, water was left running after freeze. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to **table** request. **Motion passed.**

OLD BUSINESS

- **Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to approve the minutes of the April 18, 2018 meeting, with an amendment to remove Denise Wilkinson from attendance. (Attachment 3.A) **Motion passed.**

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve revised policy 2.6 regarding adjustments to customer accounts (attachment 3B). **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to **table** the dress code policy revision until the next meeting. **Motion passed.**

NEW BUSINESS

- Date of the next regular monthly meeting was announced as JUNE 20, 2018, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve the docket of claims for May 2018. (*Attachment 4.B*) **Motion passed.**
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to accept the April 2018 Treasurer's Report (Attachment 4.C) **Motion passed.**

The following adjustments were reviewed and investigated by the Office Supervisor and Operator and are recommended for approval.

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to approve an adjustment of \$51.85 for Account 177, due to faulty meter. **Motion passed.**

OPERATOR REPORT

- Discussion: Ms. Bowers sent paperwork to Techradium IRIS for a quote on the service. The company would send alerts to customers via text message, email, etc. regarding disconnection of service, boil water notices, etc. The operator was advised to get more information regarding how many numbers the service can handle.
- Discussion: The Operator provided an update to Commissioner Jackson's request to follow up on call-outs, to ensure that employees are properly responding. Ms. Bowers completed the task.

CPA REPORT (TY NECAISE)

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve audit proposal from Gerald W Rigby CPA, PC. (attachment 7A) **Motion passed.**

ATTORNEY REPORT

- Mr. Haas reported that the Attorney General Opinion Request was received that concluded that representatives from the Bay St. Louis and Waveland are unconstitutionally serving on the HCUA Board. Mr. Haas contacted the HCUA attorney and requested they meet as soon as possible to decide what actions should be taken.

BOARD MEMBER REPORT

- Chairman Report: HCUA is holding a workshop in June to analyze what happens if Bay St. Louis and Waveland start purchasing water. Also, HCUA may request Pearlington to start paying for its lift station.

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- Other Board Member Reports – None

EXECUTIVE SESSION

- **Motion** was made by Commissioner Bell, seconded by Chairman Lamy to enter executive session to discuss possible litigation. All commissioners voted in the affirmative to enter executive session. Executive session was entered at 6:19 p.m.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson to leave executive session. All commissioner voted in the affirmative. Executive session was ended at 6:30 p.m. No action was taken.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson to authorize Chairman Lamy to work with the attorney and CPA to draft a proposed solution for the water issues with HCUA. **Motion passed.**

ADJOURMENT

Motion was made by Commissioner Bell, seconded by Commissioner Jackson, to adjourn the meeting. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at 6:31 p.m.

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman