

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

April 19, 2017

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, April 19, 2017, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman  
Cabrina Bell, Commissioner  
James Bennett, Commissioner  
Rosa Jackson, Commissioner  
Denise Wilkinson, Commissioner  
Zoe Bretzius-Bowers, PWSD General Manager  
Ty Necaise, CPA  
Michael Haas, Attorney

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

**Agenda – Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to accept the agenda as presented. **Motion passed.**

**GUEST PRESENTATION**

Mr. James Baldree requested to speak to the Board regarding a leak he located on his property. The leak was caused by a faulty rusted pipe. He requested consideration for sewer and water costs that resulted from the water leak. **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to approve the leak adjustment for Account 358 in the amount of \$131.88. **Motion passed** with Commissioner James Bennett abstaining.

Mr. Ty Necaise presented information regarding a malfunctioning meter for Account 259. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to approve a billing adjustment for Account 259 in the amount of \$184.56, due to a meter malfunction. **Motion passed.**

**OLD BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the March 15, 2017, Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**
- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Bennett, to approve payment of the invoice presented by Haas & Haas for legal services provided from 2001 to 2010. Discussion. (Mr. Haas left the Board Room during discussion.) Following discussion, Mr. Haas returned to the room. Chairman Lamy called for a roll call vote. The commissioners voted as follows: Commissioner Jackson – Nay, Commissioner Wilkinson – Nay, Commissioner Bell – Nay, Commissioner Bennett – Nay. **Motion failed.**

**NEW BUSINESS**

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the docket of claims for April 2017. (*Attachment 4.A*) **Motion passed.**
- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to approve the March 2017 Treasurer's Report. (*Attachment 4.B*) **Motion passed.**
- Date of the next regular monthly meeting was announced as May 17, 2017, at the Pearlington Recovery Center.

**BOARD MEMBER REPORTS**

**Chairman Report**

**HCUA** – PWSD sent a request to HCUA for assistance with expenses associated with correcting a misplaced sewer tank because the tank was originally installed by HCUA. The item was held until next month when the HCUA attorney would be present to offer direction. One option mentioned would be taking Compton Engineering to court for the costs. Hancock County Water and Sewer did not have a response on whether or not they would attempt to work with Port Bienville. NASA has engaged in discussion of the possibility of sending waste to the sewer plant in Pearlington. NASA would put in the lift stations. The project would greatly benefit HCUA.

**CPA REPORT (TY NECAISE)**

- **Budget vs Actual Report** – Mr. Necaise reviewed the Profit and Loss Budget vs the Actual Budget. (*Attachment 6.A*)
- **Audit Report** – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to file the 2015 Audit Report. (*Attachment 6.B*) **Motion passed.**
- **Audit Services** – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the request for proposals for audit services. (*Attachment 6.C*) Discussion on desired timeliness of audit completion. Mr. Haas reminded the Board that the condensed financial statement and the rate statement need to be published. **Motion passed.**
- **Gift Cards** – Gift cards were sent to PWSD for signing a multi-year contract for internet services. **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to accept the gift cards totaling \$550.00 issued by the internet provider to PWSD as district funds. (*Attachment 6.D*) **Motion passed.**

**GENERAL MANAGER REPORT**

Operations:

- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Bell, to approve a low-mod installation at no charge. (*Attachment 7.A*) Discussion. **Motion failed.**
- Chairman Lamy requested that Attorney Haas examine the documents provided by HCUA for clarification of the "low-moderate" classification.
- The PWSD General Manager requested an opinion on "Lease to Own" qualifying for low-mod. The Board advised the general manager that the low-mod installation application is to be given to the property owner.

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**ENGINEER REPORT**

**Update on PWSD and Port Bienville Analysis** – Mr. Burge stated the PWDS information has been entered into the hydraulic model, and no particular problems have been detected. It has been difficult to communicate with Port personnel to obtain their information. The Pearlington model will be packaged together with data and maps, and work will continue on obtaining necessary data from the Port. Once completed, the combined systems report will be completed.

**ATTORNEY REPORT**

Mr. Haas clarified that the Board wanted him to look at the “low-mod” application form and the guidelines from HUD and give an opinion on qualifications for “low-mod” installations, then see if the forms can be revised for clarity.

With the hurricane season fast approaching, Mr. Haas mentioned that Contracts for Services should be in place for those who will be called in for emergency actions. He stated he would make a presentation regarding the contracts at the next regular meeting.

**EXECUTIVE SESSION**

**None**

**ADJOURMENT**

**Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to adjourn the meeting.  
**Motion passed.**

There being no further business, the Chairman adjourned the meeting at 6:46 p.m.

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Denise Wilkinson, Secretary/Treasurer

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James Lamy, Chairman