

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

March 15, 2017

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, March 15, 2017, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
James Bennett, Commissioner (exited meeting at 6:22 pm)
Rosa Jackson, Commissioner
Denise Wilkinson, Commissioner
Zoe Bretzius-Bowers, PWSD General Manager
Ty Necaie, CPA
Caroline Haas, Attorney

Absent:

Cabrina Bell, Commissioner

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Agenda – Motion was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to accept the agenda as presented. **Motion passed.**

GUEST PRESENTATION

Bill Cork, CEO of the Port and Harbor Commission, presented to the Board a packet of information (*Attachment 2.A*) regarding the projected water and sewer needs of Port Bienville. He discussed possible collaboration with the Pearlington Water and Sewer District to enable the Port to obtain Project Ready Certification.

Ty Necaie presented an additional packet of information (*Attachment 2.B*) outlining the steps to be taken by the PWSD to facilitate a possible connection to Port Bienville which would enable PWSD to obtain a second water source and thereby improve its rating, as well as facilitate economic growth in the county.

PUBLIC REQUEST TO SPEAK

None

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the February 15, 2017, Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**
- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Bennett, to approve the revised Pool Policy as presented. (*Attachment 3.B*) **Motion passed.**

NEW BUSINESS

- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to approve the docket of claims for March 2017. (*Attachment 4.A*) **Motion passed.**

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- **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to approve the February 2017 Treasurer's Report. (*Attachment 4.B*) **Motion passed.**
- Date of the next regular monthly meeting was announced as April 19, 2017, at the Pearlington Recovery Center.

BOARD MEMBER REPORTS

Chairman Report

- **HCUA** – The HCUA expressed disapproval of PWSD's attempt to collaborate with Port Bienville regarding water connection for the purpose of improving the district's rating. Hancock County Water and Sewer District has the certificate for the area encompassing Port Bienville, and HCUA feels Hancock County Water and Sewer District should be in discussion with the Port. PWSD will continue to study possibilities for a second water source to improve District rating.

CPA REPORT (TY NECAISE)

- **Budget Amendment – Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the Budget Amendment as presented by Mr. Necaize. (*Attachment 6.B*) **Motion Passed.**
- **Budget vs Actual Report** – Mr. Necaize reviewed the Profit and Loss Budget vs the Actual Budget. (*Attachment 6.A*)

GENERAL MANAGER REPORT

Operations:

- **Unaccountable water loss** – The water loss remained at 30%. The office will be researching raw data to see if the numbers are adding up.
- **Credit Card Use** – The charge for credit card use by customers has been lowered to \$3.25, per agreement with the service provider.
- **Misplaced step tank** – To correct an original step tank installment on a neighbor's property, attempts are being made to find a tank system that will fit in the space available on the owner's property. Request for reimbursement will be placed on the agenda for HCUA since they were responsible for the original installation on the wrong property.

ENGINEER REPORT

A Hydraulic Analysis was recommended by Scott Burge. The report would show benefits of the Pearlington system and the Port system and how the connection will be beneficial to both. The proposed cost of the report exceeded the amount budgeted for the report. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to rescind the budget amendment as presented previously in this meeting. **Motion passed.** Discussion. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson to approve the second revised budget amendment to

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include the engineering costs for the Hydraulic Analysis. **Motion passed.** Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson to authorize Chairman Lamy to enter into agreement with Garner, Russell, and Associates for a task order regarding the recommended Hydraulic Analysis. **Motion passed.**

ATTORNEY REPORT

- **Statement of Services** - Mr. Haas previously submitted invoices for work done from 2001 through 2010. In his absence at this meeting, Ms. Caroline Haas submitted Statements for Services dated 10/1/01 – 08/16/07 (Water Only) and 08/17/07 – 12/16/10 (Water and Sewer System) which totaled \$13,121.25. The Board took the documents under advisement.

EXECUTIVE SESSION

None

ADJOURMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to adjourn the meeting. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at 6:54 p.m.

Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman