

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES**

February 21, 2018

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, February 21, 2018, in the Pearlington Recovery Center.

In Attendance:

James Lamy, Chairman
Cabrina Bell, Commissioner
James Bennett, Commissioner
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Ty Necaize, CPA
Michael Haas, Attorney

Absent:

Zoe Bowers, PWSD Operator

Chairman Lamy called the official meeting to order at 5:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Roll call. (*Attachment 1.B*)

Agenda – Motion was made by Commissioner Bennett, seconded by Commissioner Bell, to accept the agenda as presented. **Motion passed.**

REQUEST TO SPEAK (Guest Presentation)

- **Chief Sigur**, Pearlington Volunteer Fire Department-Spoke about the possibility of including \$3 per month on each water customer’s utility bill. The Chief was advised that the District does not have the authority to assess a fee on water and sewer users and it would have to be done by the Pearlington Fire District.

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to accept the December 20, 2017, Regular Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**

NEW BUSINESS

- Date of the next regular monthly meeting was announced as March 21, 2018, at 5:00 p.m. at the Pearlington Recovery Center.
- **Motion** was made by Commissioner Bennett, seconded by Commissioner Jackson, to approve docket of claims for January and February 2018. **Motion passed**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to approve the December 2017 and January 2018 Treasurer’s Report. **Motion passed**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to spread the bond for Commissioner Pavlovich in the minutes. **Motion passed**

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- **Motion** was made by Commissioner Bennett, seconded by Commissioner Bell, to close the meeting and authorize attorney to proceed with election of officers. **Motion passed**

ELECTION OF OFFICERS:

Chairman Lamy appointed Michael Haas to assume the chair for the election of the office of Chairman.

Nominations were opened for Chairman of the Board of Commissioners. Commissioner Bell nominated Chairman Lamy, seconded by Commissioner Jackson as Chairman. No other nomination was offered.

Motion was made by Commissioner Bell, seconded by Commissioner Jackson to elect Commissioner Lamy as Chairmen by acclamation. **Motion passed**

The chair was resumed by Commissioner Lamy for the remaining elections.

Nominations were opened for Vice-Chairman of the Board of Commissioners. Commissioner Jackson nominated Commissioner Bell as Vice-Chairman. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Chairman Lamy, to elect Commissioner Bell as Vice-Chairman. **Motion** was approved with Commissioners Bennett, Lamy, Jackson and Pavlovich voting "AYE"

Nominations were opened for Secretary/Treasurer of the Board of Commissioners. Commissioner Bell nominated Commissioner Jackson as Secretary/Treasurer. No other nomination was offered. **Motion** was made by Commissioner Bell, seconded by Commissioner Bennett to elect Commissioner Jackson as Secretary/Treasurer. **Motion** was approved with Commissioner Lamy, Bell, Bennett and Pavlovich voting "AYE."

Attorney Haas administered the Oath of Office to Commissioners Lamy, Bell and Jackson.

OPERATOR'S REPORT

- **None**

ENGINEER REPORT

- Oak Harbor Update-A map of the Oak Harbor water system was presented. Cost estimates to rehab the system were presented (attached). Mr. Necaize will start seeking grant opportunities. No action was taken at this time.

CPA REPORT

- Mr. Necaize presented 26 customers that had leaks due to the January weather event (attachment). The Board discussed changing the leak policy to accommodate weather events and to revise the leak adjustment policy. Mr. Haas suggested we don't adjust lower than the HCUA water rate. The Board advised Mr. Necaize to present an updated policy in the next meeting. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett to accept leak adjustments due to the January weather event, if the customer presents appropriate documentation. **Motion passed.**

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bennett, to authorize the purchase of supplies for \$336.99 from Walmart.com.

ATTORNEY’S REPORT

- Mr. Haas recapped the discussions that took place in the most recent HCUA meeting. He suggested that the Chairman try to schedule a meeting with each member entity of the Utility Authority to try and resolve the issues with the water system.

BOARD MEMBER REPORTS

- Chairman Report – Mr. Lamy discussed the most recent HCUA meeting during Mr. Haas’ report.
- Commissioner Bell – Updated the Board on the new cellular phone that was ordered as a backup to the new phone system. The phone purchased and has been received and activated.

EXECUTIVE SESSION

- **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson, to go into executive session to discuss legal matters. **Motion passed** with Commissioner Lamy, Jackson, Bell, Bennett and Pavlovich voting “Aye.” Executive Session entered at 6:25 p.m.
- Motion was made by Commissioner Bell, seconded by Commissioner Jackson, to leave executive session. **Motion passed** with Commissioner Lamy, Jackson, Bell, Bennett and Pavlovich voting “Aye.” Executive Session ended at 6:40 p.m.

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting.

There being no further business, the Chairman adjourned the meeting at 6:45p.m.

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman