

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

February 15, 2017

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, February 15, 2017, in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman
Cabrina Bell, Vice Chairman
James Bennett, Commissioner
Rosa Jackson, Commissioner
Denise Wilkinson, Commissioner
Zoe Bretzius-Bowers, PWSD General Manager
Ty Necaise, CPA
Michael Haas, Attorney

Chairman Lamy called the official meeting to order at 5:01 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

Agenda – Motion was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to accept the agenda as presented. **Motion passed.**

PUBLIC REQUEST TO SPEAK

Herb Griffin – Mr. Griffin addressed the PWSD Board because his neighbor’s septic tank was originally installed incorrectly on Mr. Griffin’s property. He is beginning construction of a residence on his property and is seeking resolution of the misplaced tank. The Board instructed the general manger to contact David Pitalo at HCUA about the situation. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to authorize PWSD General Manager to obtain the cost of a new installation and to submit a request for reimbursement from HCUA at the next meeting. Discussion. **Motion passed.**

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the January 18, 2017, Board Meeting Minutes. (*Attachment 3.A*) **Motion passed.**

NEW BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the docket of claims for February 2017. (*Attachment 4.A*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the January 2017 Treasurer’s Report. (*Attachment 4.B*) **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to spread upon the minutes the Board Member Attendance Log. (*Attachment 4.C*) **Motion passed.**

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

- **Election of Officers:**

Chairman Lamy appointed Michael Haas to assume the chair for the election of the office of Chairman.

Nominations were opened for Chairman of the Board of Commissioners. Commissioner Jackson nominated Commissioner Lamy as Chairman. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to elect Commissioner Lamy as Chairman by acclamation. **Motion passed.**

The chair was resumed by Mr. Lamy for the remaining elections.

Nominations were opened for Vice-Chairman of the Board of Commissioners. Commissioner Jackson nominated Commissioner Bell as Vice-Chairman. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Commissioner Lamy, to elect Commissioner Bell as Vice-Chairman. **Motion was approved** with Commissioners Bennett, Lamy, Jackson, and Wilkinson voting "Aye."

Nominations were opened for Secretary-Treasurer of the Board of Commissioners. Commissioner Jackson nominated Commissioner Wilkinson as Secretary-Treasurer. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to elect Commissioner Wilkinson as Secretary-Treasurer. **Motion was approved** with Commissioners Lamy, Bell, Bennett, and Jackson voting "Aye."

Attorney Haas administered the Oath of Office to Commissioners Lamy, Bell, and Wilkinson.

- Date of the next regular monthly meeting was announced as March 15, 2017, at the Pearlington Recovery Center.

BOARD MEMBER REPORTS

Chairman Report (Mr. Lamy was not in attendance)

- **HCUA** - PWSD received a \$1000 credit for HCUA over-and-under.
- **Port and Harbor Meeting** – Chairman Lamy scheduled an appointment and met with David Pitalo at HCUA to discuss the projects PWSD is considering, anticipating the need for approval from HCUA. Mr. Pitalo and Josh DiSalvo stated that the Hancock County Water and Sewer District own the certificate for the Port area, and they are perhaps interested in the Port. Further research and continued discussions are needed before considering possible options for PWSD.
- Chairman Lamy acknowledged the passing of Mr. Tom Buselener, previous member of the PWSD Board of Commissioners.

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

CPA REPORT (TY NECAISE)

- **Budget vs Actual Report** – Mr. Necaise reviewed the Profit and Loss Budget vs the Actual Budget. *(Attachment 6.A)*
- **Revision to Handbook, Vacation Policy** – **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the presented revised Vacation Policy with recommended corrections. *(Attachment 6.B)* **Motion passed.**

GENERAL MANAGER REPORT

Operations:

- **Tech Training** - The general manager presented a report of the training the technicians attended in Diamondhead.
- **Unaccountable water loss** – The fire chief has been asked for his data sheet, but it has not been received in the office.
- **Policy Discrepancy** – In making adjustments for pools and leaks, the amount of time considered is inconsistent. **Motion** was made by Commissioner Jackson to change the Pool Adjustment policy to a three-month calculation. **The motion was withdrawn by Commissioner Jackson and the agenda item was tabled.**

ATTORNEY’S REPORT

- **Public Service Authority** - Two years ago the Public Service Commission adopted a rule that allowed people in abusive relationships to apply for service and have extended time to pay for that service. The Rural Water Association fought the rule because they did not want the Public Service Commission to have such control over water systems. The Supreme Court ruled that water districts do not have to follow the regulations of the Public Service Commission because they do not control what districts do other than certificating territory.
- **Oak Harbor Consent Decree** – The decree was forwarded to pertinent individuals by Mr. Haas. The project has a considerable amount of risk and may not be a worthwhile project for PWSD.
- **Reappointment of Board members** – Mr. Haas stated he would follow up with the Board of Supervisors on providing documentation of Mr. Lamy’s reappointment to the Board.
- **Statement of Services** - Mr. Haas submitted invoices for work done from 2001 through 2010. He explained why the statement was being submitted in February of 2017. Following discussion, the Board requested Mr. Necaise to secure an opinion from the Office of the State Auditor.

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

EXECUTIVE SESSION

None

ADJOURMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting.

Motion passed.

There being no further business, the Chairman adjourned the meeting at 7:04 p.m.

Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman