

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES**

April 2021

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday April 21, 2021 in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman

Cabrina Bell, Vice Chair
Rosa Jackson, Commissioner
John Pavlovich, Commissioner
Nolan J Pansano, Commissioner
Derek Cusick, Attorney
Ty Necaize, CPA
Scott Burge, Engineer
Zoe Bowers, PWSD Operator

Notice: No recess meeting held was held on March 31.

Vice Chairman Bell called the official meeting to order at 5:07 p.m. Pledge of Allegiance was said, followed by a moment of silent.

Call Roll Sign in Sheet (Attachment 1A.)

Amendments to Agenda – None.

Agenda – Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to accept the agenda as presented. (Attachment 1C). **Motion Passed 100%**.

Date of the next regular monthly meeting: May 19, 2021.

REQUEST TO SPEAK (Guest Presentation)

None.

Old Business

CPA Necaize informed the board that two (2) check signers are needed to close PWSD's checking accounts at Hancock Whitney Bank. The Operating account is to remain open until the new accounts are functional. The Board decided that Commissioner Jackson and Vice Chairman Bell will close the accounts at Hancock Bank and request cashier checks to deposit at the First Bank. A total of five (5) accounts will be closed.

New Business

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve the April 2021 Docket of Claims. (Attachment 4A). **Motion Passed 100%**.

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve the March 2021 Treasure's Report. (Attachment 4B). **Motion passed 100%.**
- **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Nolan to approve the minutes of the March 2021 regular meeting. (Attachment 4C). **Motion Passed 100%.**
- Discussion regarding new Board Member training for Nolan Pansano which will be in June. Also, Vice Chairman Bell will attend the Advanced Board Member training.
- **Motion** was made by Commissioner Pavlovich, seconded by Commissioner Jackson to approve leak adjustment, Account# 2830 - total \$100.70. **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve leak adjustment # 397- total \$332.95. **Motion Passed 100%.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Pavlovich to approve leak adjustment \$1,093.72. **Motion Passed 100%.**

OPERATOR'S REPORT

Operator Zoe has gotten in the equipment to measure the sewer-only customers. Letters will be sent to each sewer-only customer to advise of meters being placed on their lines to measure flow going into the sewer system.

Motion to authorize relocation of water meter and Step Tank that is not on the correct parcel and to reinstall water and sewer lines to the customer's house. **Motion died to lack of action.**

ENGINEER REPORT

The Oak Harbor project has been funded through HCUA with the GOMESA funding. (Attachment 6A).

CPA REPORT

- **Discussion** on the Budget vs Actual. (Attachment 7A).
- Update on the new platform for the PWSD website.
- **Discussion** on IRIS training. Training of office staff has been completed.

ATTORNEY'S REPORT

- Attorney Cusick will send a letter to the Board of Supervisors to request a correction for Commissioner Jackson's term, which should expire February 1, 2025 and Commissioner Pansano's term, which should expire February 1, 2026.
- Discussion regarding meeting with HCUA Attorney.
- Litigation update was held for executive session.

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- Attorney Cusick has suggested the PWSD Agenda and Minutes be available 1 week before each board meeting. The Agenda should be posted so customers can see them before meeting. Agenda and minutes will be emailed to the PWSD Board members.

BOARD MEMBER REPORTS

- Chairman was absent.

OTHER BOARD MEMBER REPORTS

- None (Attachment 9b)

Motion was made by Commissioner Jackson, seconded by Commission Pavlovich to go into closed session to discuss the need for executive session. Motion Passes 100%.

EXECUTIVE SESSION

Motion was made by Commission Jackson, seconded by Commissioner Nolan to go into executive session to discuss pending litigation. **Motion Passed 100%.**

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich to come out of executive session. **Motion Passed 100%.**

Motion was made by Commissioner Pavlovich, seconded by Commissioner Nolan to come out of closed session. **Motion Passed 100%.**

The Board Attorney announced there was no official action taken.

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich to have Board Attorney file an Entrance of Appearance in the Lester Dell lawsuit. **Motion Passed 100%.**

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Pavlovich, to adjourn meeting @ 6:40 p.m.

Approved in May 19, 2021 meeting

Rosa Jackson, Secretary/Treasurer

James Lamy, Chairman