

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
OCTOBER 2022**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, October 19, 2022, in the Pearlington Recovery Center.

In Attendance:

Absent:

Nolan Pansano, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Derek Cusick, Attorney
Ty Necaize, CPA
Zoe Bowers, Operator
Scott Burge, Engineer

Chairman Pansano called the official meeting to order at 5:00 p.m. Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented (Attachment 1C). **PASSED**

Moved: Bell

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

ANNOUNCEMENTS

- Date of the next regular monthly meeting: November 16, 2022.
- Effective December 21, 2022 the start time of the Board meeting will be at 3pm.

REQUEST TO SPEAK (Guest Presentation)

Introduction of new employee, Justin Hanson.

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OLD BUSINESS

MOTION to ratify dismissal of Burton case upon guidance from the Board Attorney. **PASSED.**

Moved: Bell
Seconded: Sonnier
Ayes: All
Nays: None
Abstained: None

NEW BUSINESS

MOTION to approve the October 2022 Docket of Claims (Attachment 4A). **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve the September 2022 Treasure's Report (Attachment 4B). **PASSED.**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve August 2022 Regular Meeting Minutes (Attachment 4C). **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve the August 2022 Budget Workshop minutes (Attachment 4D). **PASSED**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

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MOTION to approve the September 2022 Regular Meeting Minutes (Attachment 4E). **PASSED**

Moved: Pavlovich
Seconded: Jackson
Ayes: All
Nays: None
Abstained: None

MOTION to approve the September 2022 Special Meeting Minutes (Attachment 4F). **PASSED**

Moved: Sonnier
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve the following LEAK adjustments. **PASSED.**

- Account# 4244 - \$109.25
- Account# 16 - \$162.45

Moved: Bell
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

TABLED BUSINESS

MOTION to remove tabled item, "Sewer Only Customers", from the agenda. **PASSED.**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

OPERATOR'S REPORT

Discussion: Updated on new water and sewer installations.

ENGINEER'S REPORT

Discussion: HCUA is expecting to go out for bid on the outfall project in Spring 2023.
Discussion: Rate study is in progress and will be presented in the next board meeting.

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CPA'S REPORT

Discussion: Budget vs Actual report. The District ended the fiscal year with a surplus of \$9,860.

Discussion: Update on Mediacom contract. The contract expires in 2024 therefore we will not switch to Coast Connect at this time.

Discussion: Update on new employee's procurement card. The card has been received.

Discussion: Update on response to the Public Service Commission regarding the Lodge. We sent a response and they have not followed back up with us.

Discussion: The District has two customers that are not in compliance with the ordinance. We will be sending them letters asking them to contact us to discuss the issues and to start moving towards compliance.

Discussion: Update on HCUA request for reimbursement of cost to re-install a Step Tank that was originally installed on the wrong piece of property. HCUA has not agreed to pay for the cost.

ATTORNEY'S REPORT

Discussion: Utility Authority is in the negotiation phase to purchase the Oak Harbor System.

Discussion: Mr. Cusick will draft a resolution regarding customers that were grandfathered in as sewer only customers and present it at the next meeting.

BOARD MEMBERS' REPORTS

Chairman Report

None

Other Board Member Reports

Discussion: Commissioner Pavlovich requested a compliance check on Pearl Avenue. Discussion followed with no action taken.

EXECUTIVE SESSION

MOTION to close the meeting to discuss the need to go into executive session. **PASSED**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

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MOTION to go into executive session to discuss personnel matters. **PASSED**

Moved: Jackson
Seconded: Bell
Ayes: All
Nays: None
Abstained: None

MOTION to come out of executive session. **PASSED**

Moved: Jackson
Seconded: Pansano
Ayes: All
Nays: None
Abstained: None

MOTION to come out come out of closed session and resume the regular meeting. **PASSED**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

Board Attorney Mr. Cusick announced that the Board entered into executive session to discuss personnel matters and that no action of record was taken.

ADJOURNMENT

MOTION to adjourn meeting at 6:58 PM. **PASSED**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

Approved in November 16, 2022 meeting

Debra Sonnier, Secretary