

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SEPTEMBER 20, 2023

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**

1A Roll Call. Commissioners Must Sign Sheet.

1B Amendments to Agenda

1C **MOTION** to accept agenda as presented and/or amended.

1D Announcements:

- Date of the next regularly scheduled meeting: October 18, 2023, at 3 pm
- New field technician introduction: John H. Marshall

2. **Request to Speak & Guest Presentation (3 minutes each)**

NONE

3. **Old Business**

NONE

4. **New Business**

4A **MOTION** to approve the September 2023 Docket of Claims. Attachment 4A

4B **MOTION** to approve the August 2023 Treasurer's Report. Attachment 4B

4C **MOTION** to approve the August 2023 regular meeting minutes. Attachment 4C

4D **MOTION** to approve the following pool adjustments:

Acct no. 265 – sewer only \$85.70

Acct no. 448 – sewer only \$14.30

5. **Operator's Report**

5A Discussion: Operator Report

6. **Engineer's Report**

6A Discussion: West Outfall Project

6B Discussion: Oak Harbor Acquisition

6C Discussion: Stennis Project

7. **Business Report**

7A Discussion: Business Report

8. **Attorney's Report**

8A Discussion: Update

9. **Board Members' Reports**

9A Chairman Report

9B Other Board Member Reports

10. **Executive Session**

10A **MOTION** to close the meeting and discuss the need for an executive session.

10B **MOTION** to enter executive session to discuss personnel matters.

10C **MOTION** to exit executive session.

10D **MOTION** to resume the open meeting.

11. **Adjournment**

11A **MOTION** to adjourn the meeting at _____ PM.

Pearlington Water & Sewer District

4A

Docket of Claims

As of September 20, 2023

Date	Num	Name	Memo	Paid Amount
The First - Operating Account (PREPAID OFF DOCKET)				
09/18/2023	ACH	PWSD	Funds Transfer	-1.25
09/18/2023	ACH	PWSD	Funds Transfer	-1.25
09/18/2023	ACH	PWSD	Funds Transfer	-399.04
08/18/2023	ACH	MS Dept of Revenue	Sales Tax	-51.43
08/25/2023	ACH	Employees	Net Payroll	-4,382.00
09/08/2023	ACH	Employees	Net Payroll	-3,889.75
09/03/2023	ACH	AFLAC	Supplemental Insurance	-94.79
08/18/2023	ACH	The First Bank	chargeback	-165.00
09/20/2023	ACH	MS Dept of Revenue	Sales Tax	-54.22
08/21/2023	ACH	RUS Rural Development	Debt Service	-2,285.00
09/15/2023	E-pay	EFTPS	Federal Payroll Taxes	-2,490.36
09/07/2023	E-pay	MS Dept of Revenue	State Payroll Taxes	-343.00
The First - Operating Account (PAYMENTS FOR APPROVAL)				
09/20/2023	5100	Cabrina Bell	August Board Meeting and Budget Meeting	-168.00
09/20/2023	5101	C Spire	Billing Period August 5, - September 4, 2023	-138.12
09/20/2023	5102	B & H Lawn Services LLC	Lawn Service for April, May, June and July 2023	-520.00
09/20/2023	5103	Mississippi State Dept of Health	Water Quality Analysis Fee	-1,605.00
09/20/2023	5104	Nolan Pansano	August Board Meeting and Budget Meeting	-168.00
09/20/2023	5105	Rosa Jackson	August Board Meeting and Budget Meeting	-168.00
09/20/2023	5106	Debra Sonnier	August Board Meeting and Budget Meeting	-168.00
09/20/2023	5107	John Pavlovich	August Board Meeting and Budget Meeting	-168.00
09/20/2023	5108	B.E.A.R.	Field Supplies	-7,281.87
09/20/2023	5109	Harris	PEA30	-3,618.66
09/20/2023	5110	Hunt's Automotive	install door handle Lamp Bar	-581.00
09/20/2023	5111	Wise WiFi Inc	Internet Service and Camera Contract	-115.00
09/20/2023	5112	FLI LLC	Install S-Tank for 6332 Hwy 604	-2,300.00
09/20/2023	5113	The Policy Center	Bond Renewal for Sonnier and Wilkinson	-264.00
09/20/2023	5114	Canon Solutions America	Copier Maintenance	-51.10
09/20/2023	5115	AnSer	Base rate August 10 to September 26, 23	-237.95
09/20/2023	5116	Hubbards Waveland Hardware	Field Supplies	-279.11
09/20/2023	5117	USA Blue Book	Honda Centrifugal Pump Cage and Hose Kit	-972.37
09/20/2023	5118	Consolidated Pipe & Supply Co., Inc	Field Supplies	-2,567.00
09/20/2023	5119	Hancock County Utility Authority	Water Service	-1,856.99
09/20/2023	5120	Hancock County Utility Authority	Plant Fee	-4,418.58
09/20/2023	5121	Lonnie's Locksmith Shop	Duplicate Keys for Truck	-100.00
09/20/2023	5122	Derek Cusick	Retainer Fee for August 2023	-1,350.00
09/20/2023	5123	Mediacom	Bill from 9/9/23 thru 10/8/23	-179.42
09/20/2023	5124	Necaise & Company, PLLC	Accounting Services and Server Fee	-2,800.00
09/20/2023	5125	ZB Services, LLC	August Monthly Fee	-2,160.00
09/20/2023	5126	Lowes	Field Supplies	-423.01
09/20/2023	5127	ABC Rental	Rental Generator	-135.41
09/20/2023	5128	Brown, Mitchell & Alexander, Inc	General Engineering Services	-392.50
09/20/2023	5129	NAPA	Field Supplies	-53.98

Pearlington Water & Sewer District
Docket of Claims

4A

Date	Num	Name	As of September 20, 2023	Memo	Paid Amount
09/20/2023	5130	NAPA of Bay St Louis		Spark Plug	-3.43
09/20/2023	5131	S and L Office Supplies		Copier Paper	-71.77
09/20/2023	5132	U S Postal Service		6 rolls post card Stamps \$.51 each	-306.00
09/20/2023	5133	Tyler Parker		Deposit Refund	-60.00
09/20/2023	5134	Patricia Reboul		Deposit Refund	-100.00
09/20/2023	5135	Card Services UMB		Fuel and Office Supplies	-2,858.60
Total The First - Operating Account					-61,018.28
The First - SLAR Reserve					
09/18/2023				Funds Transfer	-0.18
Total The First - SLAR Reserve					-0.18
The First - RD Debt Service					
09/18/2023				Funds Transfer	-2.50
Total The First - RD Debt Service					-2.50
The First- Emergency Operations					
Total The First- Emergency Operations					No Disbursements
The First - Customer Deposits					
Total The First - Customer Deposits					No Disbursements
The First - Bond & Interest Fun					
09/18/2023				Funds Transfer	-1.16
Total The First - Bond & Interest Fun					-1.16


Signature

Title



Nolan Pansano, Chairman
Rosa Jackson, Secretary/Treasurer
John Pavlovich, Commissioner

Cabrina Bell, Vice-Chairwoman
Debra Sonnier, Commissioner
Derek Cusick, Attorney

Treasurer's Report: August 2023
Approved: 9/20/2023

	<i>Balance Beginning</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Ending</i>
Petty Cash	\$ 100.00	\$ -	\$ -	\$ 100.00
TF Operating Account	367,644.69	34,140.76	39,772.64	362,012.81
TF Bond & Interest Fund	27,421.09	1.16	1.09	27,421.16
TF Customer Deposit Account	22,280.88	180.08	-	22,460.96
TF Emergency Operations Fund	138,404.89	5.87	-	138,410.76
TF Short Lived Asset Replacement	4,200.17	0.18	0.17	4,200.18
TF Rural Development Debt Service	29,427.17	1.25	1.17	29,427.25
HW CD x0004	102,789.95	-	-	102,789.95
CD 5258	102,440.48	-	-	102,440.48
CD 5260	102,440.48	-	-	102,440.48
TF CD x1284	105,004.18	-	-	105,004.18
TF CD x1292	105,004.18	-	-	105,004.18
TF CD x6309	103,512.88	-	-	103,512.88
Totals (All Accounts)	\$ 1,210,671.04	\$ 34,329.30	\$ 39,775.07	\$ 1,205,225.27

Treasurer

dc

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
August 2023**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, August 16, 2023, in the Pearlington Recovery Center.

In Attendance:

Absent:

Nolan Pansano, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Debra Sonnier, Secretary
Derek Cusick, Attorney
Ty Necaie, CPA
Scott Burge, Engineer

Vice Chairman Bell called the official meeting to order at 3:00pm. The Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented. Attachment 1C. **PASSED**

Moved: Pavlovich
Seconded: Sonnier
Ayes: All
Nays: None
Abstained: None

REQUEST TO SPEAK (Guest Presentation)

NONE

OLD BUSINESS

NONE

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
August 2023**

NEW BUSINESS

MOTION to approve the August 2023 Docket of Claims. Attachment 4A. **PASSED.**

Moved: Pavlovich
Seconded: Bell
Ayes: All
Nays: None
Abstained: None

MOTION to approve the July 2023 Treasurer's Report. Attachment 4B. **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve July 2023 regular meeting minutes. Attachment 4C. **PASSED.**

Moved: Pavlovich
Seconded: Sonnier
Ayes: All
Nays: None
Abstained: None

MOTION to approve the following pool adjustments: **PASSED.**

Acct. No. 108- sewer only \$41.80

Acct. No. 138- sewer only \$41.43

Moved: Pavlovich
Seconded: Bell
Ayes: All
Nays: None
Abstained: None

OPERATOR'S REPORT

Discussion: High Water Loss

- The District still has a high-water loss for the second month in a row. The field staff is searching for the leaks.

ENGINEER'S REPORT

Discussion: West Outfall Project Status

- The contractor is scheduled to start the project this month.

4c

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
August 2023**

ENGINEER'S REPORT (continued)

Discussion: Oak Harbor Acquisition Status

- The Attorneys with HCUA are still working on the purchase agreement. The system is still pending purchase.

Discussion: Stennis Project

- The design is complete. The land procurements are underway.

BUSINESS REPORT

Discussion: Budget Report

- The District is over budget by an aggregated amount of \$2,317.89. This is mostly due to the burglary, vehicle repairs and rising cost in utilities and operating supplies.

Discussion: New Policy

- No updates on the policy at this time. We are working on a complete amendment.

Discussion: New Hire

- The District is in need of an additional field staff person. Part of this discussion took place in executive session.

ATTORNEY'S REPORT

Discussion: Prosecution Update

- An affidavit was filed with the Justice Court. The County Prosecutor is in charge of the case. We are hoping for contact from the customer.

BOARD MEMBERS' REPORTS

Discussion: Chairman Report

- David Pitalo arrived at the meeting at 3:45 and gave a presentation regarding the Oak Harbor Project. He stated the HCUA attorney sent the purchase agreement to the owner of Oak Harbor. PWSD will handle the billing for the 65 customers.

Discussion: Other Board Member Reports

- None

4c

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
August 2023**

EXECUTIVE SESSION

MOTION to close the meeting and discuss the need for an executive session. **PASSED**

Moved: Jackson

Seconded: Bell

Ayes: All

Nays: None

MOTION to enter executive session to discuss personnel matters pursuant to 25-41-7(4)a, job performance. **PASSED**

Moved: Sonnier

Seconded: Pavlovich

Ayes: All

Nays: None

MOTION to exit executive session. **PASSED**

Moved: Jackson

Seconded: Bell

Ayes: All

Nays: None

MOTION to come out of closed session and resume the open meeting. **PASSED**

Moved: Jackson

Seconded: Sonnier

Ayes: All

Nays: None

Attorney Cusick announced that no official actions of record were taken during the executive session.

ADJOURNMENT

MOTION to adjourn the meeting at 5:09pm. **PASSED.**

Moved: Jackson


Seconded: Sonnier

Ayes: All

Nays: None



Debra Sonnier, Secretary



Date