

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 16, 2023

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**
 - 1A Roll Call. Commissioners Must Sign Sheet.
 - 1B Amendments to Agenda
 - 1C **MOTION** to accept agenda as presented and/or amended.
 - 1D Announcements:
 - Date of the next regularly scheduled meeting: September 20, 2023, at 3 pm
2. **Request to Speak & Guest Presentation (3 minutes each)**
 - 2A David Pitalo, HCUA
3. **Old Business**

NONE
4. **New Business**
 - 4A **MOTION** to approve the August 2023 Docket of Claims. Attachment 4A
 - 4B **MOTION** to approve the July 2023 Treasurer's Report. Attachment 4B
 - 4C **MOTION** to approve the July 2023 regular meeting minutes. Attachment 4C
 - 4D **MOTION** to approve the following pool adjustments:
 - Acct no. 108 – sewer only \$41.80
 - Acct no. 138 – sewer only \$41.43
5. **Operator's Report**
 - 5A Discussion: Operator Report
6. **Engineer's Report**
 - 6A Discussion: West Outfall Project
 - 6B Discussion: Oak Harbor Acquisition
 - 6C Discussion: Stennis Project
7. **Business Report**
 - 7A Discussion: Business Report
8. **Attorney's Report**
 - 8A Discussion: Update

9. **Board Members' Reports**

9A Chairman Report

9B Other Board Member Reports

10. **Executive Session**

10A **MOTION** to close the meeting and discuss the need for an executive session.

10B **MOTION** to enter executive session to discuss personnel matters.

10C **MOTION** to exit executive session.

10D **MOTION** to resume the open meeting.

11. **Adjournment**

11A **MOTION** to adjourn the meeting at _____ PM.

Pearlington Water & Sewer District
Docket of Claims
As of August 16, 2023

4A

Date	Num	Name	Memo	Paid Amount
The First - Operating Account (PREPAID OFF DOCKET)				
08/09/2023	ACH	PWSD	Interest Income	-179.12
07/20/2023	ACH	MS Dept of Revenue	Sales Tax	-50.10
07/28/2023	ACH	Employees	Net Payroll	-4,044.99
07/27/2023	ACH	MS Department of Employment Security	Unemployment taxes	-255.24
08/01/2023	ACH	AFLAC	Supplemental Insurance	-94.79
08/11/2023	ACH	Employees	Net Payroll	-3,859.84
07/20/2023	ACH	Customer	NSF	-60.00
07/20/2023	ACH	Customer	NSF	-60.00
07/20/2023	ACH	RUS Rural Development	Debt Payment	-2,285.00
08/11/2023	ACH	EFTPS	Federal Payroll Taxes	-2,356.96
08/04/2023	ACH	MS Dept of Revenue	State Payroll taxes	-317.00
The First - Operating Account (PAYMENTS FOR APPROVAL)				
08/15/2023	5072	RG3	Field Supplies	-221.78
08/15/2023	5073	TechRadium, Inc	IRIS Service Fees	-632.50
08/15/2023	5074	Consolidated Pipe & Supply Co., Inc	Field Supplies	-1,286.80
08/15/2023	5075	B.E.A.R.	Pumps, Fuses, and floats	-3,380.01
08/15/2023	5076	Wise WiFi Inc	Internet Support & Cameras	-115.00
08/15/2023	5077	Lowes	Field Supplies	-540.18
08/15/2023	5078	Hubbards Waveland Hardware	Field Supplies	-994.65
08/15/2023	5079	Canon Solutions America	Copier Maintenance	-32.38
08/15/2023	5080	Coburn's Supply Company, Inc	Riser Lid	-947.80
08/15/2023	5081	Hancock County Utility Authority	Water Service	-1,761.34
08/15/2023	5082	Hancock County Utility Authority	Plant Fee	-7,483.00
08/15/2023	5083	Mediacom	Bill from 5/9/23 through 9/8/23	-178.91
08/15/2023	5084	Necaise & Company, PLLC	Accounting Services	-1,645.00
08/15/2023	5085	ZB Services, LLC	July Monthly Fee	-2,700.00
08/15/2023	5086	Cabrina Bell	July Board Meeting	-84.00
08/15/2023	5087	Rosa Jackson	July Monthly Board Meeting	-84.00
08/15/2023	5088	Debra Sonnier	July Monthly Board Meeting	-84.00
08/15/2023	5089	John Pavlovich	July Monthly Board Meeting	-84.00
08/15/2023	5090	O'Reilly Auto Parts	Steering Wheel cover and wiper Fluid	-15.25
08/15/2023	5091	C Spire	July 5, 2023 to August 04, 2023	-178.11
08/15/2023	5092	NAPA	Gas can and head light blub	-35.58
08/15/2023	5093	Derek Cusick	Retainer Fee for July 2023	-1,125.00
08/15/2023	5094	Brown, Mitchell & Alexander, Inc	General Engineering Services	-392.50
08/15/2023	5095	U S Postal Service	5 Rolls of Post Card and 1 roll of forever	-321.00
08/15/2023	5096	AnSer	Base Rate August 2 to August 29 2023	-201.38
08/15/2023	5097	Card Services UMB	Fuel, phones, Supplies	-854.28
Total The First - Operating Account				-46,846.32
The First - SLAR Reserve				
08/09/2023			Funds Transfer	-0.17
Total The First - SLAR Reserve				-0.17

Pearlington Water & Sewer District
Docket of Claims
As of August 16, 2023

4A

Date	Num	Name	Memo	Paid Amount
The First - RD Debt Service				
08/09/2023			Funds Transfer	-1.17
Total The First - RD Debt Service				-1.17
The First- Emergency Operations				
Total The First- Emergency Operations				No Activity
The First - Customer Deposits				
08/09/2023			No Disbursements	
Total The First - Customer Deposits				
The First - Bond & Interest Fun				
08/09/2023			Funds Transfer	-1.09
Total The First - Bond & Interest Fun				-1.09


Signature

Title



Nolan Pansano, Chairman
Rosa Jackson, Secretary/Treasurer
John Pavlovich, Commissioner

Cabrina Bell, Vice-Chairwoman
Debra Sonnier, Commissioner
Derek Cusick, Attorney

Treasurer's Report: July 2023

Approved: August 16, 2023

	<u>Balance Beginning</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance Ending</u>
Petty Cash	\$ 100.00	\$ -	\$ -	\$ 100.00
TF Operating Account	391,357.28	39,603.85	63,316.44	367,644.69
TF Bond & Interest Fund	27,421.20	1.09	1.20	27,421.09
TF Customer Deposit Account	21,960.95	319.93	-	22,280.88
TF Emergency Operations Fund	138,399.39	5.50	-	138,404.89
TF Short Lived Asset Replacement	4,200.18	0.17	0.18	4,200.17
TF Rural Development Debt Service	29,427.29	1.17	1.29	29,427.17
HW CD x0004	102,789.95	-	-	102,789.95
CD ■ 5258	102,440.48	-	-	102,440.48
CD ■ 5260	102,440.48	-	-	102,440.48
TF CD x1284	105,004.18	-	-	105,004.18
TF CD x1292	105,004.18	-	-	105,004.18
TF CD x6309	103,512.88	-	-	103,512.88
Totals (All Accounts)	\$ 1,234,058.44	\$ 39,931.71	\$ 63,319.11	\$ 1,210,671.04

Treasurer

4c

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
July 2023**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, July 19, 2023, in the Pearlington Recovery Center.

In Attendance:

Absent:

Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Debra Sonnier, Secretary
Derek Cusick, Attorney
Ty Necaise, CPA
Scott Burge, Engineer

Nolan Pansano, Chairman

Vice Chairman Bell called the official meeting to order at 3:03pm. The Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented. Attachment 1C. **PASSED**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

REQUEST TO SPEAK (Guest Presentation)

NONE

OLD BUSINESS

NONE

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
July 2023**

NEW BUSINESS

MOTION to approve the July 2023 Docket of Claims. Attachment 4A. **PASSED.**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve the June 2023 Treasurer's Report. Attachment 4B. **PASSED.**

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve May 2023 regular meeting minutes. Attachment 4C. **PASSED.**

Moved: Pavlovich
Seconded: Sonnier
Ayes: All
Nays: None
Abstained: None

OPERATOR'S REPORT

Discussion: High Water Loss

- The District has a high-water loss. The field staff is searching for the leaks.

Discussion: CCR Report

- The District received a good rating. We are unable to get a perfect score due to not having a backup well.

ENGINEER'S REPORT

Discussion: West Outfall Project Status

- The contractor is scheduled to start the project in the middle of August 2023.

Discussion: Oak Harbor Acquisition Status

- The Attorneys with HCUA are still working on the purchase agreement. The systems are still pending purchase.

Discussion: Stennis Project

- Land survey has been completed. The system is now in the design phase.

40

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
July 2023**

BUSINESS REPORT

Discussion: Update on Burglary

- The insurance company has reimbursed us approximately \$4200. New security systems and personal property has been mostly replaced.

Discussion: Internet for Warehouse

- Installation is complete and the service is active.

Discussion: Flat fee for water and sewer damages

- Policy was sent to the attorney for review. The Board may need to revise it.

ATTORNEY'S REPORT

Discussion: Prosecution

- Mr. Cusick is working with Zoe on the prosecution of one non-compliant customer. The County Prosecutor asked that we prepare an affidavit and deliver it to Justice Court.

BOARD MEMBERS' REPORTS

Discussion: Chairman Report

- None

Discussion: Other Board Member Reports

- None

EXECUTIVE SESSION

NONE

ADJOURNMENT

MOTION to adjourn the meeting at 4:15pm. **PASSED.**


Moved: Jackson

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None



Debra Sonnier, Secretary

Date



Field Status Report

PWSD Board Meeting
August 16, 2023

For the Boards Information:

Project Status:	Current Status:	Follow -Up:
Gallons PUMPED @ per day	May 75,000 gpd June 172,000 gpd July 181,000 gpd	Leak is suspected,
Wastewater treated	July 88,380 gpd	
Levee install	Waiting on customer	
Hwy 604 install	Waiting for customer to move boat	
Fire Hydrant Pipe Stand	Was knocked over, repaired with a 6" valve.	NO BWN needed.
Air Relief on Whites Rd repair	Pipe failed at the Force Main HCUA repaired	



9th St.

White's Rd.



Pearlington Water & Sewer District
 P.O. Box 130, Pearlington, MS 39572
 228-533-0037

August 2023

CONSUMER NOTICE REGARDING YOUR DRINKING WATER

Our water system did not violate a drinking water standard.

We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. We monitored for **lead and copper** and the result for your home is attached.

The Environmental Protection Agency (E.P.A) requires that when we send the sample result for your home we also include the information below regarding lead in drinking water. The result for your home will include a column labeled ACL. This stands for Action Level. Action level is the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. If the combined results for the water system exceed this action level, our water system must take specific actions.

The MCLG or maximum contaminant level goal is the level of a contaminant in drinking water below which there is no known or expected risk to health. The MCLG for lead is zero (0). Although there are no known or expected risks to health with a zero goal, E.P.A. requires no action be taken unless the result is over the action level. Lead and copper results are measured in milligrams per liter (mg/l) which is equal to 1 part per million. One part per million is equal to one cent out of \$10,000 or one drop of gas in an entire tank of gas.

Please find below the possible health effects of lead and steps that you can take to reduce exposure to lead in drinking water. Lead is found throughout the environment in lead-based paint, air, soil, household dust, pewter, and water. Lead can pose a significant risk to your health if too much of it enters your body. Lead builds up in the body over many years and can cause damage to the brain, red blood cells and kidneys. The greatest risk is to young children and pregnant women. A child at play often comes into contact with sources of lead contamination- like dirt and dust that rarely affect an adult. It is important to wash children's hands and toys often, and to try to make sure they only put food in their mouths.

To reduce exposure to lead in water, you may follow these steps.

1. **FLUSH YOUR SYSTEM.** Let the water run from the tap before using it for drinking or cooking any time the water in a faucet has gone unused for more than six hours. The longer water resides in plumbing the more lead it may contain. Flushing the tap means running the cold water faucet for about 15-30 seconds. Although toilet flushing or showering flushes water through a portion of the plumbing system, you still need to flush the water in each faucet before using it for drinking or cooking. Flushing tap water is a simple and inexpensive measure you can take to protect your health. It usually uses less than one to two gallons of water.
2. **USE ONLY COLD WATER FOR COOKING AND DRINKING.** Do not cook with, or drink water from the hot water tap. Hot water can dissolve more lead more quickly than cold water. If you need hot water, draw water from the cold tap and then heat it.

For more information regarding this information and your sample result, please contact

Pearlington Water & Sewer District
 228-533-0037
Monday – Thursday, Office Closed on Friday.

TASKS

PWSD Business Report

☐ Budget Report

The District is over budget by an aggregated amount of \$2,317,89. This is mostly due to the burglary, vehicle repairs and rising cost in utilities and operating supplies.

☐ New Policy

No updates on the policy at this time. We are working on a complete amendment.

☐ New Hire

The District is in need of an additional field staff person. Part of this discussion may take place in executive session.

☐ Executive Session

An executive session will be needed.

1:49 PM

08/16/23

Cash Basis

7A

Pearlington Water & Sewer District
Profit & Loss Budget vs. Actual
 October 2022 through July 2023

	Oct '22 - Jul 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Operating Revenues	371,286.00	424,000.00	-52,714.00	87.6%
Total Income	371,286.00	424,000.00	-52,714.00	87.6%
Gross Profit	371,286.00	424,000.00	-52,714.00	87.6%
Expense				
Salary Budget Items				
Personnel Services				
Medical Reimbursements	3,901.00	8,880.00	-4,979.00	43.9%
Personnel Services - Other	112,301.78	129,992.00	-17,690.22	86.4%
Total Personnel Services	116,202.78	138,872.00	-22,669.22	83.7%
Total Salary Budget Items	116,202.78	138,872.00	-22,669.22	83.7%
Utilities Budget Items	10,468.05	8,000.00	2,468.05	130.9%
Insurance Expense	21,639.80	23,000.00	-1,360.20	94.1%
Office Budget Items	11,958.17	9,500.00	2,458.17	125.9%
Repairs and Maintenance	84,321.46	60,000.00	24,321.46	140.5%
Outside Services	4,730.64	14,000.00	-9,269.36	33.8%
Vehicle Expense	17,539.72	9,000.00	8,539.72	194.9%
Water Quality Fee	3,168.60	2,000.00	1,168.60	158.4%
Commissioner's Fees	4,452.00	6,300.00	-1,848.00	70.7%
Professional Fees	65,352.68	79,400.00	-14,047.32	82.3%
Water Purchase	14,172.26	20,000.00	-5,827.74	70.9%
Sewer Treatment Costs	46,887.64	62,500.00	-15,612.36	75.0%
Total Expense	400,893.80	432,572.00	-31,678.20	92.7%
Net Ordinary Income	-29,607.80	-8,572.00	-21,035.80	345.4%
Other Income/Expense				
Other Income				
Sales Tax Discount	11.05	0.00	11.05	100.0%
Other Income	4,247.19	0.00	4,247.19	100.0%
Interest Income	309.87	1,000.00	-690.13	31.0%
Total Other Income	4,568.11	1,000.00	3,568.11	456.8%
Other Expense				
Interest / Debt Service	22,850.00	28,000.00	-5,150.00	81.6%
Capital Expenditures	0.00	10,000.00	-10,000.00	0.0%
Total Other Expense	22,850.00	38,000.00	-15,150.00	60.1%
Net Other Income	-18,281.89	-37,000.00	18,718.11	49.4%
Net Income	-47,889.69	-45,572.00	-2,317.69	105.1%