

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
MAY 17, 2023

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**
 - 1A Roll Call. Commissioners Must Sign Sheet.
 - 1B Amendments to Agenda
 - 1C **MOTION** to accept agenda as presented and/or amended.
 - 1D Announcements:
 - Date of the next regularly scheduled meeting: June 21, 2023, at 3 pm
2. **Request to Speak & Guest Presentation (3 minutes each)**

NONE
3. **Old Business**

NONE
4. **New Business**
 - 4A **MOTION** to approve the May 2023 Docket of Claims. Attachment 4A
 - 4B **MOTION** to approve the March 2023 regular meeting minutes. Attachment 4B
 - 4C **MOTION** to approve the April 2023 regular meeting minutes. Attachment 4C
 - 4D **MOTION** to approve the following pool adjustments:

#31 – \$25.91 (sewer only)
5. **Operator's Report**
 - 5A Discussion: Operator Report
6. **Engineer's Report**
 - 6A Discussion: West Outfall Project
 - 6B Discussion: Oak Harbor Acquisition
 - 6C Discussion: Stennis Project
7. **Business Report**
 - 7A Discussion: Compliance Update
 - 7B Discussion: Business Report
8. **Attorney's Report**
 - 8A Discussion: Update

9. **Board Members' Reports**

9A Chairman Report

9B Other Board Member Reports

10. **Executive Session**

NONE

11. **Adjournment**

11A **MOTION** to adjourn the meeting at _____ PM.

JA

Pearlington Water & Sewer District
Docket of Claims
As of May 17, 2023

Date	Num	Name	Memo	Paid Amount
The First - Operating Account (PREPAID OFF DOCKET)				
04/27/2023	ACH	PWSD	Funds Transfer	-239.07
05/16/2023	ACH	PWSD	Funds Transfer	-319.19
04/21/2023	ACH	Employees	Net Payroll	-3,658.21
04/20/2023	ACH	MS Dept of Revenue	Sales Tax	-50.04
04/21/2023	ACH	AFLAC	Supplemental Insurance	-189.58
04/21/2023	ACH	RUS Rural Developement	Debt Service	-2,285.00
04/21/2023	ACH	Coast Electric Power Association	Services from 2/25/23 to 3/25/23	-80.00
04/20/2023	ACH	Customer	chargeback	-60.00
04/27/2023	ACH	MS Department of Employment Security	State Unemployment	-287.03
05/12/2023	ACH	EFTPS	Federal Payroll Taxes	-2,332.24
05/08/2023	ACH	MS Dept of Revenue	State Payroll Taxes	-313.00
05/05/2023	ACH	Employees	Net Payroll	-3,951.22
The First - Operating Account (PAYMENTS FOR APPROVAL)				
05/17/2023	4982	Harris	PEA30	-398.77
05/17/2023	4983	B.E.A.R.	Pumps and supplies	-3,562.86
05/17/2023	4984	Nolan Pansano	April Board Meeting	-84.00
05/17/2023	4985	Cabrina Bell	April Board Meeting	-84.00
05/17/2023	4986	Rosa Jackson	April Board Meeting	-84.00
05/17/2023	4987	Debra Sonnier	April Board Meeting	-84.00
05/17/2023	4988	John Pavlovich	April Board Meeting	-84.00
05/17/2023	4989	Wise WiFi Inc	Camera installation and Internet Services	-2,905.00
05/17/2023	4990	Canon Solutions America	Maintenance on Copier	-35.16
05/17/2023	4991	S and L Office Supplies	Office Supplies	-426.91
05/17/2023	4992	Davds's Lawn & Chainsaw	A/F Assembly	-70.00
05/17/2023	4993	The Door Man	Serviced two roll up doors	-294.50
05/17/2023	4994	Hubbards Waveland Hardware	Field Supplies	-87.65
05/17/2023	4995	Lowes	Field Supplies	-461.76
05/17/2023	4996	Hancock County Utility Authority	Water Service	-1,563.60
05/17/2023	4997	Hancock County Utility Authority	Plant Fee	-4,067.90
05/17/2023	4998	Mediacom	Bill from 5/9/23 through 6/8/23	-178.87
05/17/2023	4999	Necaise & Company, PLLC	Accounting Services	-1,300.00
05/17/2023	5000	Performance Marine Plus Auto	Front and Rear Brakes on Ford	-801.00
05/17/2023	5001	U S Postal Service	Annually fee for Post Office Box	-114.00
05/17/2023	5002	U S Postal Service	6 rolls Post Card stamps @ \$.48 each	-288.00
05/17/2023	5003	ZB Services, LLC	April fee and \$200.00 reimbursement	-2,900.00
05/17/2023	5004	The Policy Center	Bond Renewal for Justin Hanson	-175.00
05/17/2023	5005	Derek Cusick	Retainer fee for April 2023	-862.50
05/17/2023	5006	C Spire	Billing Period April 5, 2023 - May 4, 2023	-134.49
05/17/2023	5007	Kirk's Wheel & Tire Pros LLC	Tires for Tote Trailer	-162.98
05/17/2023	5008	AnSer	Base Rate May 10 to June 6 2023	-187.00
05/17/2023	5009	Brown, Mitchell & Alexander, Inc	General Engineering Services	-392.50
05/17/2023	5010	Card Services UMB	Computer, phones	-2,317.20

Pearlington Water & Sewer District
Docket of Claims
As of May 17, 2023

4A

Date	Num	Name	Memo	Paid Amount
05/17/2023	5012	Cash	Recharge Petty Cash	-75.08
Total The First - Operating Account				-45,556.74
The First - SLAR Reserve				
04/27/2023			Funds Transfer	-0.19
05/16/2023			Funds Transfer	-0.16
Total The First - SLAR Reserve				-0.35
The First - RD Debt Service				
04/27/2023			Funds Transfer	-1.34
05/16/2023			Funds Transfer	-1.12
Total The First - RD Debt Service				-2.46
The First- Emergency Operations				
Total The First- Emergency Operations				No Activity
The First - Customer Deposits				
Total The First - Customer Deposits				No Activity
The First - Bond & Interest Fun				
04/27/2023			Funds Transfer	-1.24
05/16/2023			Funds Transfer	-1.05
Total The First - Bond & Interest Fun				-2.29


Signature, Title

Date

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
March 2023 (postponed)**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, March 22, 2023, in the Pearlington Recovery Center.

In Attendance:

Nolan Pansano, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Debra Sonnier, Secretary
Derek Cusick, Attorney
Ty Necaise, CPA
Scott Burge, Engineer

Absent:

Zoe Bowers, Operator

Chairman Pansano called the official meeting to order at 3:00 p.m. The Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented and/or amended. Attachment 1C. **PASSED**

Moved: Pansano

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

ANNOUNCEMENTS

- Date of the next regular monthly meeting: April 19, 2023 at 3pm.

REQUEST TO SPEAK (Guest Presentation)

Gary Warner

- Requested a payment plan for a new install. No official action was taken.

OLD BUSINESS

NONE

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
March 2023 (postponed)**

NEW BUSINESS

MOTION to approve the March 2023 Docket of Claims. Attachment 4A. **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: None

MOTION to approve the February 2023 Treasure's Report. Attachment 4B. **PASSED.**

Moved: Pavlovich
Seconded: Bell
Ayes: All
Nays: None
Abstained: None

MOTION to approve February 2023 Regular Meeting Minutes. Attachment 4C. **PASSED.**

Moved: Pansano
Seconded: Bell
Ayes: All
Nays: None
Abstained: None

MOTION to approve the following leak adjustments in accordance with District policy. **PASSED.**

- Acct# 741 - \$353.09 (new balance is \$379.13)
- Acct# 125 - \$142.04 (new balance is \$108.53)
- Acct# 4642-\$156.60 (new balance is \$146.74)

Moved: Sonnier
Seconded: Pavlovich
Ayes: All
Nays: None
Abstained: Jackson

OPERATOR'S REPORT

NONE

ENGINEER'S REPORT

Discussion: West Outfall Project Status.

- Bids received. Project should be awarded by April or May of 2023.

4B

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
March 2023 (postponed)**

Discussion: Oak Harbor Acquisition Status.

- Purchase agreement has been accepted. No dates established on when the system will be taken over.

BUSINESS REPORT

Discussion: Budget vs actual was presented. Attachment 7A.

- No action was taken during this discussion.

Discussion: Compliance Update.

- The District is still working with several customers to encourage them to get into compliance with the Ordinance. No action was taken during this discussion.

MOTION to approve quote from Wise Inc. for the installation of digital cameras with WIFI capability.
PASSED.

Moved: Jackson

Seconded: Bell

Ayes: All

Nays: None

Abstained: None

ATTORNEY'S REPORT

Discussion: Updates

- Will move forward with prosecution of non-compliant account and update the Board at the next meeting. No action was taken during this discussion.

BOARD MEMBERS' REPORTS

Chairman Report

- Pitalo says HCUA is making progress on Oak Harbor.

Other Board Member Reports

- None

EXECUTIVE SESSION

NONE

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
March 2023 (postponed)

ADJOURNMENT

MOTION to adjourn the meeting at 4:16 PM. **PASSED.**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None



Debra Sonnier, Secretary

Date

4c

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
April 2023**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, April 19, 2023, in the Pearlington Recovery Center.

In Attendance:

Absent:

Nolan Pansano, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Debra Sonnier, Secretary
Derek Cusick, Attorney
Ty Necaise, CPA
Zoe Bowers, Operator
Scott Burge, Engineer

Chairman Pansano called the official meeting to order at 3:00 p.m. The Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented and/or amended. Attachment 1C. **PASSED.**

Moved: Pavlovich
Seconded: Sonnier
Ayes: All
Nays: None
Abstained: None

ANNOUNCEMENTS

- Date of the next regular monthly meeting: May 17, 2023 at 3pm.

REQUEST TO SPEAK (Guest Presentation)

David Pitalo

Discussion: HCUA Update

- HCUA received a grant for the Stennis Project. RFQs were sent out to public to connect Stennis to the HCUA System.

4c

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
April 2023**

Discussion: Oak Harbor Update

- Still working on the purchase. He is advising PWSD to seek grant money for the water system as soon as possible.

Gary Warner (not signed up to speak)

Discussion: Requested information about how he could make installment payments for this Step Tank. He was directed to the office for assistance.

OLD BUSINESS

NONE

NEW BUSINESS

MOTION to approve the April 2023 Docket of Claims. Attachment 4A. **PASSED.**

Moved: Pansano

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

MOTION to approve the following leak adjustments in accordance with District policy. **PASSED.**

- Acct# 5140 - \$45.28 (sewer only)
- Acct# 34 - \$68.20 (sewer only)

Moved: Pavlovich

Seconded: Bell

Ayes: All

Nays: None

Abstained: None

MOTION to authorize credit application for Necaise Locksmith to be signed. **PASSED.**

Moved: Bell

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None

OPERATOR'S REPORT

Discussion: Inactive Account List

- Verified 35 inactive accounts. As a result, one account was activated and put on line.

4c

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
April 2023**

Discussion: Powerline Reinstallations

- Two systems need to have new power lines installed. Temporary power lines have been put in place due to PWSD having to wait on supplies.

Discussion: Pending Installations

- Waiting for parts for one installation and payment from customer on another.

Discussion: Pump Outs

- One system must be pumped out three times a week due to the homeowner not having power.

Discussion: Water Install

- One compliance case has installed the water line to the house but still must complete an electrical repair before PWSD activates the water service. Violation letter will be sent.

ENGINEER'S REPORT

Discussion: West Outfall Project Status.

- HCUA is waiting for DEQ to approve the bids.

Discussion: Oak Harbor Acquisition

- Still working on purchase. Mr. Burge advised the Board to seek grant money for water system improvements as soon as possible.

Discussion: Stennis Project

- Received grant for Stennis Project. RFQs were sent out to the public to connect Stennis to the HCUA System.

BUSINESS REPORT

Discussion: Compliance Update

- The District is still working with several customers to encourage them to get into compliance with the Ordinance. No action was taken during this discussion.

Discussion: Business Report

- Police report was filed for the vandalism of the office, vehicle and shop. Locks have been changed on the warehouse and office.
- Still waiting on the internet so we can remotely access the video and alarm system. I asked the same company to install a camera system in the office.
- Internet for the warehouse has been ordered, waiting for installation.
- Violation letters were sent out to non-compliant customers.

ATTORNEY'S REPORT

Discussion: Lobbyist

- Mr. Cusick recommends the Board consider bringing a lobbyist on board to help seek funding for the Oak Harbor project. No action was taken.

4c

PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING MINUTES
April 2023

BOARD MEMBERS' REPORTS

Chairman Report

- None

Other Board Member Reports

- None

EXECUTIVE SESSION

- None

ADJOURNMENT

MOTION to adjourn the meeting at 4:34 PM. **PASSED.**

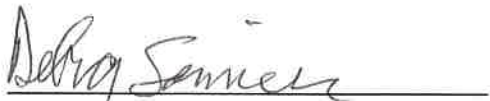
Moved: Jackson

Seconded: Pavlovich

Ayes: All

Nays: None

Abstained: None



Debra Sonnier, Secretary

Date

2:06 PM

05/17/23

Cash Basis

7B

Pearlington Water & Sewer District
Profit & Loss Budget vs. Actual
October 2022 through April 2023

	Oct '22 - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Operating Revenues	242,793.18	424,000.00	-181,206.82	57.3%
Total Income	242,793.18	424,000.00	-181,206.82	57.3%
Gross Profit	242,793.18	424,000.00	-181,206.82	57.3%
Expense				
Salary Budget Items				
Personnel Services	78,668.92	138,872.00	-60,203.08	56.6%
Total Salary Budget Items	78,668.92	138,872.00	-60,203.08	56.6%
Utilities Budget Items	5,196.73	8,000.00	-2,803.27	65.0%
Insurance Expense	16,521.42	23,000.00	-6,478.58	71.8%
Office Budget Items	8,640.70	9,500.00	-859.30	91.0%
Repairs and Maintenance	45,405.50	60,000.00	-14,594.50	75.7%
Outside Services	2,495.98	14,000.00	-11,504.02	17.8%
Vehicle Expense	12,633.26	9,000.00	3,633.26	140.4%
Water Quality Fee	1,605.00	2,000.00	-395.00	80.3%
Commissioner's Fees	3,696.00	6,300.00	-2,604.00	58.7%
Professional Fees	52,380.18	79,400.00	-27,019.82	66.0%
Water Purchase	11,134.30	20,000.00	-8,865.70	55.7%
Sewer Treatment Costs	34,870.12	62,500.00	-27,629.88	55.8%
Total Expense	273,248.11	432,572.00	-159,323.89	63.2%
Net Ordinary Income	-30,454.93	-8,572.00	-21,882.93	355.3%
Other Income/Expense				
Other Income	242.88	1,000.00	-757.12	24.3%
Other Expense				
Interest / Debt Service	15,995.00	28,000.00	-12,005.00	57.1%
Capital Expenditures	0.00	10,000.00	-10,000.00	0.0%
Total Other Expense	15,995.00	38,000.00	-22,005.00	42.1%
Net Other Income	-15,752.12	-37,000.00	21,247.88	42.6%
Net Income	-46,207.05	-45,572.00	-635.05	101.4%

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
APRIL 19, 2023

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**
 - 1A Roll Call. Commissioners Must Sign Sheet.
 - 1B Amendments to Agenda
 - 1C **MOTION** to accept agenda as presented and/or amended.
 - 1D Announcements:
 - Date of the next regularly scheduled meeting: May 17, 2023, at 3 pm
2. **Request to Speak & Guest Presentation (3 minutes each)**

NONE
3. **Old Business**

NONE
4. **New Business**
 - 4A **MOTION** to approve the April 2023 Docket of Claims. Attachment 4A
 - 4B **MOTION** to approve the following pool adjustments:
 - #5140 – \$45.28 (sewer only)
 - #34 – \$68.20 (sewer only)
 - 4C **MOTION** to authorize credit application for Necaise Locksmith to be signed. Attachment 4C
5. **Operator's Report**
 - 5A Discussion: Operator Report
6. **Engineer's Report**
 - 6A Discussion: West Outfall Project
 - 6B Discussion: Oak Harbor Acquisition
 - 6C Discussion: Stennis Project
7. **Business Report**
 - 7A Discussion: Compliance Update
 - 7B Discussion: Business Report
8. **Attorney's Report**
 - 8A Discussion: Lobbyist

9. **Board Members' Reports**

9A Chairman Report

9B Other Board Member Reports

10. **Executive Session**

NONE

11. **Adjournment**

11A **MOTION** to adjourn the meeting at _____ PM.

Pearlington Water & Sewer District

Docket of Claims

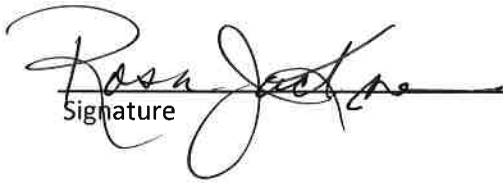
4A

Date	Num	Name	As of April 19, 2023	Memo	Paid Amount
The First - Operating Account (PREPAID OFF DOCKET)					
03/17/2023	ACH	MS Dept of Revenue		Sales Tax	-60.56
03/24/2023	ACH	Employees		Net Payroll	-2,681.35
04/07/2023	ACH	Employees		Net Payroll	-4,093.12
04/14/2023	ACH	EFTPS		IRS Payroll Taxes	-2,319.62
04/03/2023	ACH	MS Dept of Revenue		State Payroll Taxes	-312.00
The First - Operating Account (PAYMENTS FOR APPROVAL)					
03/22/2023	4947	John G Bennett		Remaining Deposit	-39.35
03/24/2023	4948	Employee		Net Payroll	-1,040.63
04/19/2023	4950	B.E.A.R.		Service call	-2,949.58
04/19/2023	4951	Wise WiFi Inc		Internet Service	-35.00
04/19/2023	4952	Nolan Pansano		March Monthly Board Meeting	-84.00
04/19/2023	4953	Cabrina Bell		March Monthly Board Meeting	-84.00
04/19/2023	4954	Rosa Jackson		March Monthly Board Meeting	-84.00
04/19/2023	4955	Debra Sonnier		March Monthly Board Meeting	-84.00
04/19/2023	4956	John Pavlovich		March Monthly Board Meeting	-84.00
04/19/2023	4957	Precision Trenching & Boring LLC		Directional Bore and set up fee	-950.00
04/19/2023	4958	Consolidated Pipe & Supply Co., Inc		Field Supplies	-1,112.00
04/19/2023	4959	Canon Solutions America		Maintenance on copier	-41.23
04/19/2023	4960	Performance Marine Plus Auto		Replaced Radiator in Chevy truck	-770.00
04/19/2023	4961	Kirk's Wheel & Tire Pros LLC		Tires for Vac trailer and Chevy truck	-1,514.52
04/19/2023	4962	Mayley's Pest Control		Spray for Wasps	-65.00
04/19/2023	4963	Lowe's		Field Supplies	-1,267.86
04/19/2023	4964	Mediacom		Bill from 4/9/23 through 5/8/23	-178.87
04/19/2023	4965	Necaise & Company, PLLC		Accounting Services	-1,430.00
04/19/2023	4966	Derek Cusick		Retainer for March 2023	-600.00
04/19/2023	4967	The Door Man		Serviced Roll up doors at warehouse	-315.50
04/19/2023	4968	C Spire		Billing Period March 5 - April 4, 2023	-139.49
04/19/2023	4969	AnSer		Base Rate April 12 to May 9, 2023	-412.22
04/19/2023	4970	FLI LLC		Sand and dug for tap and sewer valve	-510.00
04/19/2023	4971	Brown, Mitchell & Alexander, Inc		General Engineering Service	-392.50
04/19/2023	4972	NAPA		Chevy Battery, Ratchet	-242.75
04/19/2023	4973	S and L Office Supplies		Office Supplies	-77.44
04/19/2023	4974	U S Postal Service		6 rolls of post card and 1 roll of regular stamps	-351.00
04/19/2023	4975	ZB Services, LLC		March Monthly Fees + 94.19 gas for trucks	-2,254.19
04/19/2023	4976	Hancock County Utility Authority		Water & Wastewater	-6,015.36
04/19/2023	4977	The Policy Center		Gen Liab., Bond and	-15,758.00
04/19/2023	4978	Card Services UMB		Credit Card Payment	-987.82
Total The First - Operating Account					-56,111.43

Pearlington Water & Sewer District
Docket of Claims

4A

Date	Num	Name	As of April 19, 2023	Memo	Paid Amount
The First - SLAR Reserve			No Activity		
Total The First - SLAR Reserve					
The First - RD Debt Service			No Activity		
Total The First - RD Debt Service					
The First- Emergency Operations			No Activity		
Total The First- Emergency Operations					
The First - Customer Deposits			No Activity		
Total The First - Customer Deposits					
The First - Bond & Interest Fun			No Activity		
Total The First - Bond & Interest Fun					


Signature


Title

NECAISE LOCKSMITH SERVICE, INC.

2300 28th Street
Gulfport, MS 39501
Phone: 228-864-9295

Fax: 228-864-9980

NECAISE LOCK SUPPLY, INC.

2811 23RD Avenue
Gulfport, MS 39501
Phone: 228-864-9799

CREDIT APPLICATION/PURCHASE AGREEMENT

DATE: 4/10/23

BUSINESS NAME Pearlington Water + Sewer District TYPE ENTITY _____

SOLE PROPRIETORSHIP D/B/A _____ S.S. # _____

FEDERAL TAX ID # _____ STATE SALES TAX # _____

PHYSICAL ADDRESS 5265 Hwy 604 Pearlington, ms 39572

MAILING ADDRESS P.O. Box 130 Pearlington, ms 39572

OFFICE PHONE 228-533-0037 FAX _____ EMAIL PwsDistrict@gmail.com

OFFICERS: _____ S.S. # _____

LENGTH OF TIME IN BUSINESS _____

NATURE OF BUSINESS _____

CREDIT REFERENCES:

ADDRESS:

FAX:

It is understood that all accounts are due and payable on the 10th of the month following purchase and it is agreed that a service charge will be charged to any balance outstanding for 30 days. **A FINANCE CHARGE is added to all past due accounts by a periodic rate of 1 1/4% per month which is an annual percentage rate of 21%.** Payments received are credited to finance charges first. In the event that the account is declared in default of the above terms and is referred to an attorney for collection, the below signed agrees to pay all court costs and attorney fees. **it is understood that all accounts are strictly 30 days and no installment plan is available.**

In return for credit being granted, the undersigned expressly agrees that no untrue or false statements will be made, either written, oral, sworn, or otherwise to any third party that **Necaise Locksmith Service, Inc. and/or Necaise Lock Supply, Inc.** has been paid for all materials and/or labor provided for a project in order to induce third party to make payments to the undersigned.

Type or print company name:

Type or print name of owner, officer or authorized agent:

COMPANY/CORPORATION

SIGNATURE

INDIVIDUAL GUARANTEE (Corporation Only)

As consideration for **Necaise Locksmith Service, Inc. and/or Necaise Lock Supply, Inc.** selling materials and/or labor to the corporation above named and further as an inducement for **Necaise Locksmith Service, Inc. and/or Necaise Lock Supply, Inc.** to extend credit to the corporation above named, _____ in (their)(his) individual capacity (do)(does) hereby personally guarantee collection of said account as well as all costs of court and attorney fees as set forth above which may become due and owing to **Necaise Locksmith Service, Inc. and/or Necaise Lock Supply, Inc.** as a result of said sale.
