

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
APRIL 16, 2025

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**
 - 1A Roll Call. Commissioners Must Sign Sheet. Attachment 1A
 - 1B Amendments to Agenda
 - 1C **MOTION** to accept agenda as presented and/or amended.
 - 1D Announcements:
 - Date of the next regularly scheduled meeting: May 21, 2025 at 3 PM
2. **Guest Presentations (3 minutes each)**
3. **Public Comments on Agenda Items (3 minutes each)**
4. **Old Business**
 - 4A NONE
5. **New Business**
 - 5A **MOTION** to approve the April 2025 Docket of Claims. Attachment 5A
 - 5B **MOTION** to approve the April 2025 Payroll Docket. Attachment 5B
 - 5C **MOTION** to approve the April 2025 Treasurer's Report. Attachment 5C
 - 5D **MOTION** to approve the minutes of the March 2025 regular meeting. Attachment 5D
 - 5E **MOTION** to approve the minutes of the February 2025 regular meeting. Attachment 5E
 - 5F **MOTION** to approve leak adjustment Account #742 for \$437.60. Attachment 5F
6. **General Manager Report**
7. **Engineer's Report**
8. **Business Report**
9. **Attorney's Report**
10. **Board Members' Reports**
11. **Requests to Speak on Non-Agenda Items**
12. **Executive Session**
13. **Adjournment**
 - 12A **MOTION** to adjourn the meeting at _____ PM.

2:26 PM

04/16/25

Pearlington Water & Sewer District
Docket of Claims
As of April 16, 2025

5A

Date	Num	Name	Memo	Paid Amount
The First - Operating Account				
03/20/2025	Ach	RUS Rural Development	Debt service payment	-2,285.00
03/31/2025	Ach	US Bank	Credit Card Balance	-874.93
03/31/2025	Ach	Coast Electric Power Association	Service from 2/20/25 to 3/20/25 for Oak Harbor	-649.96
04/15/2025	5676	Cash	Recharge Petty Cash	-19.75
04/15/2025	5677	Kodie Koenenn	Operator Fees	-2,565.00
04/15/2025	5678	Hancock County Utility Authority	Plant Fee	-5,742.87
04/15/2025	5679	Lowes	Field Supplies	-1,183.17
04/15/2025	5680	Southern Printing and Silkscreening	Business Cards and Caps	-112.14
04/15/2025	5681	Harris	PEA30	-413.31
04/15/2025	5682	AnSer	Base Rate March 12 to April 8, 2025	-220.00
04/15/2025	5683	NAPA	oil filters, oil, Filter Pliers	-102.75
04/15/2025	5684	The Policy Center	Bond for James Lamy and Becky Brown	-350.00
04/15/2025	5685	Waring Oil Company	Fuel for tank	-790.80
04/15/2025	5686	Cabrina Bell	March Board Meeting	-84.00
04/15/2025	5687	Nolan Pansano	March Board Meeting	-84.00
04/15/2025	5688	Rosa Jackson	March Board Meeting	-84.00
04/15/2025	5689	Debra Sonnier	March Board Meeting	-84.00
04/15/2025	5690	John Pavlovich	March Board Meeting	-84.00
04/15/2025	5691	Wise WiFi Inc	Internet Service	-135.00
04/15/2025	5692	Canon Solutions America	Copier Maintenance	-53.73
04/15/2025	5693	C Spire	Cell Phones	-228.06
04/15/2025	5694	Hancock County Utility Authority	Water Usage	-1,960.20
04/15/2025	5695	Necaise & Company, PLLC	Accounting Fees	-2,215.00
04/15/2025	5696	Point One Strategies LLC	Professional Consulting Services	-2,083.33
04/15/2025	5697	Derek Cusick	Retainer Fee	-1,050.00
04/15/2025	5698	S and L Office Supplies	Office Supplies	-148.10
04/15/2025	5699	Hubbards Waveland Hardware	Field Supplies	-356.33
04/15/2025	5700	Bay Motor Winding	Field Supplies	-1,777.50
04/15/2025	5701	Hunt's Automotive	Vaccum Tank Trailer	-180.00
04/15/2025	5702	Brown, Mitchell & Alexander, Inc	General Engineering Services	-672.00
04/15/2025	5703	U S Postal Service	8 rolls post card Stamps	-448.00
04/15/2025	5704	Teresa Chambers	Refund Customer Deposit	-120.00
Total The First - Operating Account				-27,156.93
The First - SLAR Reserve				
Total The First - SLAR Reserve				
The First - RD Debt Service				
Total The First - RD Debt Service				
The First- Emergency Operations				
Total The First- Emergency Operations				
The First - Customer Deposits				
Total The First - Customer Deposits				
The First - Bond & Interest Fun				
Total The First - Bond & Interest Fun				
TOTAL				-27,156.93

2:31 PM

04/16/25

Pearlington Water & Sewer District
Payroll Docket
 March 20 through April 16, 2025

	<u>Mar 20 - Apr 16, 25</u>
Employee Wages, Taxes and Adjustments	
Gross Pay	11,991.72
Deductions from Gross Pay	
Pre-AFLAC Sup	-21.36
Total Deductions from Gross Pay	-21.36
Adjusted Gross Pay	11,970.36
Taxes Withheld	
Federal Withholding	-939.00
Medicare Employee	-173.57
Social Security Employee	-742.16
MS - Withholding	-318.00
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-2,172.73
Deductions from Net Pay	
MSDHS Hanson Garnishment	-278.80
Post- AFLAC	-55.80
Total Deductions from Net Pay	-334.60
Additions to Net Pay	
Mileage Reimbursement	0.00
Total Additions to Net Pay	0.00
Net Pay	<u>9,463.03</u>
Employer Taxes and Contributions	
Federal Unemployment	19.38
Medicare Company	173.57
Social Security Company	742.16
MS - Unemployment Company	119.70
AFLAC-Supplemental	77.16
MS - Training Contribution	0.00
Total Employer Taxes and Contributions	<u>1,131.97</u>

5C

Pearlington Water & Sewer District
Treasurer Report
As of March 31, 2025

	Mar 31, 25	Sep 30, 24	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
The First - Operating Account	114,151.66	186,447.52	-72,295.86	-38.8%
The First - DFA Account	374,994.75	0.00	374,994.75	100.0%
The First - SLAR Reserve	4,200.17	4,200.16	0.01	0.0%
The First - RD Debt Service	29,427.17	29,427.12	0.05	0.0%
The First- Emergency Operations	138,640.46	138,585.90	54.56	0.0%
The First - Customer Deposits	25,681.03	25,180.96	500.07	2.0%
The First - Bond & Interest Fun	27,421.09	27,421.05	0.04	0.0%
HWB CD x5258	107,702.11	107,702.11	0.00	0.0%
HWB CD x5260	107,702.11	107,702.11	0.00	0.0%
HWB CD x9629	107,690.30	107,690.30	0.00	0.0%
HWB CD x9630	107,690.30	107,690.30	0.00	0.0%
HWB CD x2113	111,002.78	107,761.09	3,241.69	3.0%
HWB CD x0004	106,901.55	106,901.55	0.00	0.0%
Total Checking/Savings	1,363,205.48	1,056,710.17	306,495.31	29.0%
Total Current Assets	1,363,205.48	1,056,710.17	306,495.31	29.0%
TOTAL ASSETS	1,363,205.48	1,056,710.17	306,495.31	29.0%
LIABILITIES & EQUITY	0.00	0.00	0.00	0.0%

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
MARCH 19 2025**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, March 15, 2025, in the Pearlington Recovery Center.

In Attendance:

Cabrina Bell, Chairman
John Pavlovich, Vice Chairman
Rosa Jackson, Treasurer
Debra Sonnier, Secretary
Nolan Pansano, Commissioner
Ty Necaise, CPA
Scott Burge, Engineer
Derek Cusick, Board Attorney
James Lamy, General Manager

Absent:

Chairman Bell called the official meeting to order. The Pledge of Allegiance was followed by a moment of silence

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented.

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Results: PASSED

ANNOUNCEMENTS

The date of the next regular meeting is April 16, 2025 at 3 PM.

REQUESTS TO SPEAK

See attached sign in sheet

OLD BUSINESS

None

NEW BUSINESS

MOTION to approve the March 2025 Docket of Claims. Attachment

Moved: Pansano

Seconded: Pavlovich

Ayes: All

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
MARCH 19 2025**

Results: PASSED

MOTION to approve the March 2025 Payroll Docket.

Moved: Pansano

Seconded: Pavlovich

Ayes: All

Results: PASSED

MOTION to approve the February 2025 Treasurer's Report.

Moved: Jackson

Seconded: Pansanoich

Ayes: All

Results: PASSED

MOTION to approve minutes of the January 2025 regular meeting.

Moved: Pavlovich

Seconded: Pansano

Ayes: All

Results: PASSED

MOTION to approve the following leak adjustments:

Acct# #585 - \$53.60

Moved: Jackson

Seconded: Sonnier

Ayes: All

Results: PASSED

Acct# #189 - \$88.66

Moved : Sonnier

Seconded: Pansano

Abstained: Jackson, Bell

Ayes: Pansano, Pavlovich, Sonnier

Results: PASSED

GENERAL MANAGER'S REPORT

Discussion:

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
MARCH 19 2025**

ENGINEER'S REPORT

Discussion:

BUSINESS REPORT

Discussion:

ATTORNEY'S REPORT

BOARD MEMBERS' REPORTS

NONE

EXECUTIVE SESSION

NONE

Request to Speak on Non-Agenda Items

See List

ADJOURNMENT

MOTION to adjourn the meeting 3:47pm

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Results: PASSED

Debra Sonnier, Secretary

Date

5E

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
FEBURARY 15 2025**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, February 15, 2025, in the Pearlington Recovery Center.

In Attendance:

Cabrina Bell, Chairman
John Pavlovich, Vice Chairman
Rosa Jackson, Treasurer
Debra Sonnier, Secretary
Nolan Pansano, Commissioner
Ty Necaize, CPA
Dak Alexander, Engineer
DerekCusick, Board Attorney
James Lamy, General Manager

Absent:

Chairman Bell called the official meeting to order. The Pledge of Allegiance was followed by a moment of silence.

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented.

Moved: Sonnier

Seconded: Pansano

Ayes: All

Results: PASSED

ANNOUNCEMENTS

The date of the next regular meeting is March 19, 2025 at 3 PM.

REQUESTS TO SPEAK

See attached sign in sheet

OLD BUSINESS

None

NEW BUSINESS

MOTION to approve the Feruary 2025 Docket of Claims.

Moved: Jackson

Seconded: Pavlovich

Ayes: All

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
FEBURARY 15 2025**

Results: PASSED

MOTION to approve the February 2025 Payroll Docket.

Moved: Pansano
Seconded: Pavlovich
Ayes: All

Results: PASSED

MOTION to approve the January 2025 Treasurer's Report.

Moved: Jackson
Seconded: Pavlovich
Ayes: All

Results: PASSED

MOTION to approve an adjustment for acct 52 for a Billing error, totaling \$343.12

Moved: Sonnier
Seconded: Pansano
Ayes: All

Results: PASSED

MOTION to approve the following leak adjustments:

Acct# 330-127.72

Moved: Sonnier
Seconded: Pansano
Abstained: Jackson, Bell
Ayes: **Pansano, Sonnier, Pavlovich**
Results: PASSED

Acct# 4-\$26.65

Moved : Bell
Seconded: Jackson
Abstained: Sonnier
Ayes: **Pansano, Pavlovich, Bell, Jackson**
Results: PASSED

Acct# 173-\$140.92

Moved: Sonnier
Seconded: Pavlovich

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
FEBURARY 15 2025**

Abstained: Jackson, Bell
Ayes: **Pansano, Sonnier, Pavlovich**
Results: **PASSED**

Acct# 7301-\$508.23

Moved: Sonnier
Seconded: Pansano
Ayes: **All**
Results: **PASSED**

GENERAL MANAGER'S REPORT

Discussion:

ENGINEER'S REPORT

Discussion:
MOTION To accept Donation of Honda GCV Blower, value \$500.00 from Brown Mitchell

Moved: Pansano
Seconded: Pavilovich
Ayes: All
Results: **PASSED**

BUSINESS REPORT

Discussion:

ATTORNEY'S REPORT

- NONE

BOARD MEMBERS' REPORTS

NONE

EXECUTIVE SESSION

NONE

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
FEBURARY 15 2025**

ADJOURNMENT

MOTION to adjourn the meeting 4:15pm

Moved: Jackson

Seconded: Pavlovich

Ayes: All

Results: PASSED

Debra Sonnier, Secretary

Date

2:25 PM
04/16/25
Cash Basis

8A

Pearlington Water & Sewer District Profit & Loss Budget vs. Actual October 2024 through March 2025

	Oct '24 - Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Operating Revenues	271,603.08	556,400.00	-284,796.92	48.8%
Total Income	271,603.08	556,400.00	-284,796.92	48.8%
Gross Profit	271,603.08	556,400.00	-284,796.92	48.8%
Expense				
Salary Budget Items	88,084.36	186,049.00	-97,964.64	47.3%
Utilities Budget Items	14,666.08	13,000.00	1,666.08	112.8%
Insurance Expense	24,174.09	27,000.00	-2,825.91	89.5%
Office Budget Items	6,177.72	13,500.00	-7,322.28	45.8%
Repairs and Maintenance	56,456.31	65,000.00	-8,543.69	86.9%
Outside Services	29,522.55	34,000.00	-4,477.45	86.8%
Vehicle Expense	7,168.44	13,500.00	-6,331.56	53.1%
Water Quality Fee	1,643.38	2,000.00	-356.62	82.2%
Commissioner's Fees	3,948.00	6,300.00	-2,352.00	62.7%
Professional Fees	36,534.64	93,400.00	-56,865.36	39.1%
Water Purchase	13,714.76	19,500.00	-5,785.24	70.3%
Sewer Treatment Costs	48,670.00	59,000.00	-10,330.00	82.5%
Sewer Collection Costs	0.00	9,000.00	-9,000.00	0.0%
Total Expense	330,760.33	541,249.00	-210,488.67	61.1%
Net Ordinary Income	-59,157.25	15,151.00	-74,308.25	-390.5%
Other Income/Expense				
Other Income	3,385.44	12,000.00	-8,614.56	28.2%
Other Expense				
Interest / Debt Service	13,710.00	28,000.00	-14,290.00	49.0%
Capital Expenditures	599.99	0.00	599.99	100.0%
Total Other Expense	14,309.99	28,000.00	-13,690.01	51.1%
Net Other Income	-10,924.55	-16,000.00	5,075.45	68.3%
Net Income	-70,081.80	-849.00	-69,232.80	8,254.6%