

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SEPTEMBER 16, 2026

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**

- 1A Roll Call. Commissioners Must Sign Sheet.
- 1B Amendments to Agenda
- 1C **MOTION** to accept agenda as presented and/or amended.
- 1D Announcements:
 - Date of the next regularly scheduled meeting: October 21, 2026 at 4 PM

2. **Guest Presentation & Requests to Speak**

- 2A None

3. **Public Comments on Agenda Items**

4. **Old Business**

- 4A **MOTION** to approve the August 2026 regular meeting minutes.
- 4B **MOTION** to approve the September 1, 2026, special called meeting minutes.

5. **Engineer Report**

6. **Operations Report**

7. **Management and Business Report**

8. **Attorney Report**

9. **Board Members' Reports**

- 9A HCUA Report

10. **New Business**

- 10A **MOTION** to approve the September 2026 Docket of Claims.
- 10B **MOTION** to approve the September 2026 Payroll Docket.
- 10C **MOTION** to approve the August 2026 Treasurer's Report.
- 10D **MOTION** to approve leak adjustment:
NONE
- 10E **MOTION** to approve pool adjustment (sewer only):
Acct Nc. 9060 - \$20.44
- 10F **MOTION** to approve the FY2027 budget as presented.

11. **Requests to Speak on Non-Agenda Items**

12. **Executive Session - NONE**

13. **Adjournment**

- 13A **MOTION** to adjourn the meeting at _____ PM.

4A

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 19, 2026**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session at 4:00 P.M. on Wednesday, August 19, 2026, in the Pearlington Recovery Center.

In Attendance:

John Pavlovich, Vice Chairperson
Rosa Jackson, Treasurer
Debra Sonnier, Secretary
Cheryl Bennett, Chairperson
Ben Taylor, Board Member
Ty Necaie, Accountant
Scott Burge, Engineer
Kodie Koenenn, Contract Operator
Derek Cusick Board Attorney

Absent:

Chairperson Bennett called the official meeting to order at 4:00 pm. The Pledge of Allegiance was recited, followed by a moment of silence.

APPROVAL TO THE AGENDA

1C Motion to accept agenda as presented.

Moved: Sonnier
Seconded: Pavlovich
Ayes: All
Results: PASSED

ANNOUNCEMENTS

The date of the next regular meeting is September 16, 2026 at 4 PM

GUEST PRESENTATIONS

Sharon Ray, New Installation

REQUESTS TO SPEAK

See Attached

OLD BUSINESS

4A Motion to approve the July 2026 regular meeting minutes.

Moved: Pavlovich
Seconded: Sonnier
Abstained: Jackson
Ayes: Pavlovich, Sonnier, Taylor, Bennett

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 19, 2026**

Results: Passed

Engineer Report – presented by Scott Burge

Operations Report – presented by Kodie Koenenn

Management and Business Report – presented by Ty Necaise

Attorney Report – presented by Derek Cusick

Board Member's Report –

9A HCUA update presented by Cheryl Bennett

9B Discussion re: Fole Barn – no official action of record taken

9A Discussion re: Sale of Ditch Witch – no official action of record taken

NEW BUSINESS

10A Motion to approve the August 2026 Docket of Claims.

Moved: Pavlovich

Seconded: Taylor

Ayes: All

Results: PASSED

10B Motion to approve the August 2026 Payroll Docket.

Moved: Taylor

Seconded: Pavlovich

Ayes: All

Results: PASSED

10C Motion to approve the July 2026 Treasurer's Report.

Moved: Sonnier

Seconded: Pavlovich

Ayes: All

Results: PASSED

10D Motion to approve leak adjustment:

Acct # 2631: \$62.87 (\$32..87 water, \$30.00 sewer):

Moved: Sonnier

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 19, 2026**

Seconded: Pavlovich

Ayes: All

Results: PASSED

10E Motion to approve pool adjustment:

Acct# 3508 – Sewer Only: \$21.76

Acct# 544 – Sewer Only \$7.23

Moved: Sonnier

Second: Pavlovich

Ayes: All

Results: PASSED

10F Motion to make finding that no District vehicle was available for Commissioner Taylor to use for training and approve reimbursement at a rate of \$.725 per mile. For travel to Board Member training.

Moved: Sonnier

Seconded: Pavlovich

Ayes: All

Results: PASSED

10G Motion to authorize the District Engineer and Board Attorney to prepare a unit price contract packet and publish an advertisement for sealed bids.

Moved: Pavlovich

Seconded: Taylor

Ayes: All

Results: PASSED

10H Motion to authorize the Chairman, Treasurer and/or Secretary to set up a new bank account titled DFA SB2189 per Department of Finance criteria.

Moved: Pavlovich

Seconded: Taylor

Ayes: All

Results: PASSED

10I Motion to approve the quote from CC Lynch and Associates for \$7,763 to install a Master Meter at the entrance of the Oak Harbor subdivision.

Moved: Jackson

Seconded: Sonnier

Ayes: All

Results: PASSED

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 19, 2026**

10J Motion to approve the revised Policy 3.2, Mileage Reimbursement When District Vehicle is Available.

Moved: Sonnier
Seconded: Jackson
Ayes: All
Results: PASSED

REQUESTS TO SPEAK – NON-ADGENA ITEMS

None

EXECUTIVE SESSION –

Motion to Enter Closed Session to Determine the Need to Enter Executive Session.

Moved: Taylor
Seconded: Sonnier
Ayes: All
Results: PASSED

Motion to Enter Executive Session to discuss employee evaluations (personnel matters).

Moved: Taylor
Seconded: Jackson
Ayes: All
Results: PASSED

Motion to increase pay for employee Becky Brown to \$19/hr; employee Joe Boehnel to \$19.50/hr; and employee Ronnie Pack to \$20/hr; effective immediately, pursuant to the yearly employee evaluations and the recommendations of their supervisors.

Moved: Taylor
Seconded: Jackson
Ayes: All
Results: PASSED

Motion to Exit Executive Session.

Moved: Sonnier
Seconded: Jackson
Ayes: All
Results: PASSED

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
AUGUST 19, 2026**

Motion to Exit Closed Session.

Moved: Taylor
Seconded: Jackson
Ayes: All
Results: PASSED

Board Attorney, Derek Cusick, announced the above-stated official action of record that was taken during the Executive Session. No further official action of record was taken.

ADJOURNMENT/RECESS

13A Motion to recess the meeting at 6:26 PM until Wednesday, September 2, 2026 at 4 pm for a Budget Meeting.

Moved: Taylor
Seconded: Pavlovich
Ayes: All
Results: PASSED

Debra Sonnier, Secretary

Date

4B

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE SPECIAL CALLED MEETING OF THE BOARD OF COMMISSIONERS
SEPTEMBER 1, 2026**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session at 4:00 P.M. on Wednesday, September 1, 2026, in the Pearlington Recovery Center.

In Attendance:

John Pavlovich, Vice Chairperson
Rosa Jackson, Treasurer
Debra Sonnier, Secretary
Cheryl Bennett, Chairperson
Ben Taylor, Board Member
Ty Necaie, Accountant
Derek Cusick Board Attorney – via telephone

Absent:

Scott Burge, Engineer
Kodie Koenenn, Contract Operator

Chairperson Bennett called the official meeting to order at 4:00 pm. The Pledge of Allegiance was recited, followed by a moment of silence.

REQUESTS TO SPEAK

None

NEW BUSINESS – BUDGET WORKSHOP

Presentation of 2027 Fiscal Year Budget by Ty Necaie. Discussion of same with questions and comments from the Commissioners.

ADJOURNMENT/RECESS

Motion to Adjourn the meeting at 4:55 PM.

Moved: Taylor

Seconded: Pavlovich

Ayes: All

Results: PASSED

Debra Sonnier, Secretary

Date



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • P.O. Box 110 • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206 • E-mail: hcua@bellsouth.net

February 16, 2012

Pearlington Water and Sewer District
P O Box
Pearlington, MS 39572

RE: Interim Operation & Maintenance of the Pearlington Water Distribution System & Sewer Collection System Installed with CDBG Funds

Ladies and Gentlemen:

Please accept this letter as a memorandum of understanding between the Hancock County Utility Authority (HCUA) and the Pearlington Water and Sewer District (PWSD).

The HCUA intends to convey the water distribution system and the sewer collection system installed with CDBG funds subsequent to the close out of the HUD grant. Until this date of conveyance, the PWSD will operate the systems based on the following requirements:

1. The PWSD will operate and maintain the water distribution system including reading meters, collecting fees, and compensating HCUA for the wholesale water supply as outlined in the Service Agreement for the Supply of Water, between the parties, as amended:
2. The PWSD will operate and maintain the sewer collection system including maintenance of the septic tank effluent pumping (STEP) systems, maintenance of the pressure transmission system to the HCUA sewer pump stations, and compensation to HCUA for wastewater treatment, as outlined in the Wastewater Amended and Restated Service Contract, between the parties;
3. The PWSD will be responsible for installation of water and sewer facilities for new customers applying to the PWSD for service on or after March 1, 2012, except such potential new customers previously identified by HCUA as requiring such services, listed on Exhibit A, attached hereto. This will include:
 - a. providing a form that will determine low and moderate income category to be completed by new water and sewer applicants,
 - b. charging adequate connection fees and installing facilities for non-low and moderate income applicants, and

- c. providing water and sewer facilities connections for low and moderate income applicants at no cost to the applicants, in conformance with the Housing and Urban Development requirements accompanying the grant.
4. The HCUA will continue to locate all lines inside of the PWSD certificated area until the respective engineer for each project, (W4 – Digital Engineering and S4 – Compton Engineering) can provide “Record Drawings” of each project to the Utility Authority, which at that point a copy will be turned over to the PWSD for their employees to begin locating lines.
5. This agreement will be reviewed by the parties on an annual basis and may be modified, renewed, or terminated if the parties cannot agree on terms for renewal.

Please review this information and contact me within 14 days of receipt of this letter if you disagree with anything or need clarification on the above.

Sincerely,

David C. Pitalo
Executive Director

AGREED TO AND APPROVED BY:

Pearlington Water and Sewer District
Of Hancock County, Mississippi

By: _____
Chairman

Date

Hancock County Utility Authority

By: _____
Chairman

Date

Pearlington Water Sewer District

Docket of Claims

As of September 16, 2026

10A

Date	Num	Name	Memo	Paid Amount
11000 · Renasant 7275 - Operating				
08/20/2026	ACH	RUS Rural Developement (USDA)	Debt Services	-2,285.00
08/31/2026	ACH	US Postal Service (USPS)	Postage	-296.09
08/31/2026	ACH	US Bank	Credit Card Payment	-1,302.16
09/16/2026	ACH	Coast Electric Power Association	6092 1st Ave 7.21-8.21	-27.00
08/20/2026	ACH	MS Dept of Revenue	Sales Tax	-67.41
09/04/2026	ACH	Kodie Koenenn	Operator Services 08172026-08282026- 30 hours @ \$45	-2,700.00
08/31/2026	ACH	Coast Electric Power Association	June-July OH Systems	-217.11
09/16/2026	ACH	Cheryl Bennett	Aug 19th Board Meeting	-84.00
09/16/2026	ACH	John Pavlovich	Aug 19th Board Meeting	-84.00
09/16/2026	ACH	Derek Cusick	August Retainer Fee	-1,162.50
09/16/2026	TBP	Brown, Mitchell & Alexander, Inc	General Engineer Services	-13,067.00
09/16/2026	TBP	Canon U.S.A., Inc	Canon U.S.A., Inc	-55.54
09/16/2026	TBP	Consolidated Pipe & Supply Co., Inc	Field Supplies	-1,233.00
09/16/2026	TBP	Hancock County Utility Authority	Water wholesale, sewer treatment	-9,033.25
09/16/2026	TBP	AnSer	Answering Service 8/26-9/22	-260.00
09/16/2026	TBP	Ascot	Worker's Comp Insurance 9/13/26-09/13/27	-2,614.00
09/16/2026	TBP	Bay Motor Winding	Buzzer	-3,832.50
09/16/2026	TBP	Ben Taylor	Aug 19th Board Meeting	-84.00
09/16/2026	TBP	Coburn's Supply Company, Inc	Amps, High Head Water	-1,979.94
09/16/2026	TBP	Debra Sonnier	Aug 19th Board Meeting	-84.00
09/16/2026	TBP	Harris	PEA30	-3,830.24
09/16/2026	TBP	Hunt's Automotive	2013 Ford F150 Oil Change, Belt	-726.00
09/16/2026	TBP	Necaise & Company, PLLC	August Accounting Fees	-3,450.00
09/16/2026	TBP	Point One Strategies LLC	September 2026	-2,083.33
09/16/2026	TBP	RG3	Replacement	-120.38
09/16/2026	TBP	Rosa Jackson	Aug 19th Board Meeting	-84.00
09/16/2026	TBP	Wise WiFi Inc	Internet Service	-135.00
09/16/2026	TBP	FLI LLC	Septic tank	-2,400.00
09/16/2026	TBP	Lowes	Field Supplies	-37.85
Total 11000 · Renasant 7275 - Operating				-53,335.30
11010 · Renasant 5886- DFA Account				
09/16/2026	TBP	Brown, Mitchell & Alexander, Inc	Oak Harbor Services	-864.00
Total 11010 · Renasant 5886- DFA Account				-864.00
11020 · Renasant 7267 - SLAR Reserve				
Total 11020 · Renasant 7267 - SLAR Reserve				
11030 · Renasant 7317 - RD Debt Service				
Total 11030 · Renasant 7317 - RD Debt Service				
11040 · Renasant 7309 - Emergency Opera				
Total 11040 · Renasant 7309 - Emergency Opera				
11050 · Renasant 7283 - Customer Dep				
Total 11050 · Renasant 7283 - Customer Dep				
11060 · Renasant 7291 - Bond & Interest				
Total 11060 · Renasant 7291 - Bond & Interest				
TOTAL				-54,199.30

Pearlington Water Sewer District

Docket of Claims

As of September 16, 2026

The District's administration has prepared the above docket list for each payment made or pending payments to be made since the last board meeting. Two signatories must sign below to evidence approval. Signatures shall serve as formal authorization to process payments via printed checks with digital signatures and/or ACH Treasury Services.

Authorized signers include:

- | | |
|-------------------------------------|--------------------------|
| ☐ | Cheryl Bennett, Chairman |
| ☒ | Rose Jackson, Treasurer |
| ☒ | Debra Sonnier, Secretary |

** Please sign within the box.



TBP = To Be Printed

10B

11:49 AM

09/16/26

Pearlington Water & Sewer District
Payroll Docket
September 2026

	Sep 26
Employee Wages, Taxes and Adjustments	
Gross Pay	
Holiday Pay	350.00
Hourly	8,280.52
Overtime (x1.5)	124.50
Overtime (x1.5) hourly	217.50
Sick Leave	763.00
Vacation Time	516.50
Total Gross Pay	10,252.02
Deductions from Gross Pay	
Pre-AFLAC Sup	-21.36
Total Deductions from Gross Pay	-21.36
Adjusted Gross Pay	10,230.66
Taxes Withheld	
Federal Withholding	-764.00
Medicare Employee	-148.34
Social Security Employee	-634.30
MS - Withholding	-270.00
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-1,816.64
Deductions from Net Pay	
Post- AFLAC	-55.80
Total Deductions from Net Pay	-55.80
Net Pay	8,358.22
Employer Taxes and Contributions	
Federal Unemployment	0.00
Medicare Company	148.34
Social Security Company	634.30
MS - Unemployment Company	6.09
AFLAC-Supplemental	77.16
Qualified OT Tracking	114.00
MS - Training Contribution	0.00
Total Employer Taxes and Contributions	979.89

100

Pearlington Water & Sewer District
Treasurer Report
As of August 31, 2026

	Aug 31, 26	Sep 30, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11000 · Renasant 7275 - Operating	183,409.06	133,927.59	49,481.47	37.0%
11010 · Renasant 5886- DFA Account	113,231.21	257,983.21	-144,752.00	-56.1%
11020 · Renasant 7267 - SLAR Reserve	4,201.40	4,199.99	1.41	0.0%
11030 · Renasant 7317 - RD Debt Service	29,435.79	29,427.21	8.58	0.0%
11040 · Renasant 7309 - Emergency Opera	101,230.39	138,675.22	-37,444.83	-27.0%
11050 · Renasant 7283 - Customer Dep	26,607.71	26,161.08	446.63	1.7%
11060 · Renasant 7291 - Bond & Interest	27,429.13	27,421.13	8.00	0.0%
11101 · HWB CD x5258	114,657.63	111,361.33	3,296.30	3.0%
11102 · HWB CD x5260	114,657.63	111,361.33	3,296.30	3.0%
11103 · HWB CD x9629	114,803.24	111,459.46	3,343.78	3.0%
11104 · HWB CD x9630	114,803.24	111,459.46	3,343.78	3.0%
11105 · HWB CD x2113	114,954.48	111,992.43	2,962.05	2.6%
11106 · HWB CD x0004	110,867.74	110,867.74	0.00	0.0%
Total Checking/Savings	1,170,288.65	1,286,297.18	-116,008.53	-9.0%
Total Current Assets	1,170,288.65	1,286,297.18	-116,008.53	-9.0%
TOTAL ASSETS	1,170,288.65	1,286,297.18	-116,008.53	-9.0%
LIABILITIES & EQUITY	0.00	0.00	0.00	0.0%

Pearlington Water & Sewer District
Fiscal Year: 10/1/2026 - 9/30/2027
Operating Budget

FY2027 (ORIGINAL-Adpoted)

	<i>Prior Year</i>		<i>Recommended</i>	
	<i>Budget</i>	<i>Adjustments</i>	<i>Budget</i>	
Water & Sewer Charges	602,400	14,100	616,500	(1)
Late Charges	6,000	-	6,000	
Oak Harbor	8,190	(8,190)	-	
<i>Total Income</i>	<u>616,590</u>	<u>5,910</u>	<u>622,500</u>	
<i>Operating Expenses</i>				
Personnel Costs:				
Wages	128,459	7,396	135,855	(2)
Overtime	2,000	-	2,000	
Medical Reimbursements	-	-	-	
Retirement	-	-	-	
Utilities	12,000	-	12,000	
Insurance	27,000	1,000	28,000	
Office Expense	18,000	(4,000)	14,000	
Repairs & Maintenance	94,000	(9,000)	85,000	(3)
Outside Services	34,000	4,000	38,000	
Truck Cost	8,500	1,500	10,000	
Water Quality Test	2,500	-	2,500	
Director's Pay	7,200	(900)	6,300	
Professional Services	150,000	1,200	151,200	(4)
Water Purchase	30,500	-	30,500	
Sewer Collection Cost	10,000	-	10,000	
Sewer Treatment Cost	78,000	1,000	79,000	
<i>Total Expenses</i>	<u>602,159</u>	<u>2,195</u>	<u>604,355</u>	
<i>Cash Inflows from Operations</i>	<u>14,431</u>	<u>3,714</u>	<u>18,145</u>	
<i>Other Income:</i>				
Interest Income	16,500	-	16,500	
<i>Capital & Debt Expenditures:</i>				
Equipment Purchase	-	-	-	(5)
RUS Debt Payments	28,000	-	28,000	
Design & Engineering	-	-	-	
<i>Total Nonoperating Spending</i>	<u>28,000</u>	<u>-</u>	<u>28,000</u>	
<i>Surplus/(Deficit)</i>	<u>2,931</u>	<u>3,714</u>	<u>6,645</u>	

**Pearlington Water & Sewer District
Budget Notes**

(1) Blended Pearlington & Oak Harbor

	<u>Weekly Rate</u>	<u>Yearly</u>
(2) Two field employees at 40 hours per week	1,580	\$2,160
One office employee at 40 hours per week	760	\$9,520
Part-time help when needed		<u>4,000</u>
		125,680
Raises (Merit Based, COLA)		-
Payroll Taxes (FICA, Medicare)		9,615
Payroll Taxes (MDES)		<u>560</u>
Total Personnel Costs		<u>135,855</u>
If one/two employee will receive reimbursements		-
Retirement match up to 5%		-

**(3) Repairs & Maintenance was down for FY2026.
Keeping R+M high for contingency purposes.**

(4) Professional Services:

Koenenn Operator Services	33,200
Necaise & Company - CPA	35,000
Legal Services	15,000
Engineering Services	30,000
Consultant	25,000
Gerald Rigby - Audit	<u>13,000</u>
	<u>151,200</u>

(5)

Capital Outlay:

Equipment Purchases?

-
-
-