

PEARLINGTON WATER & SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
JANUARY 21, 2026

AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**

- 1A Roll Call. Commissioners Must Sign Sheet.
- 1B Amendments to Agenda
- 1C **MOTION** to accept agenda as presented and/or amended.
- 1D Announcements:
 - Date of the next regularly scheduled meeting: February 18, 2026 at 4 PM

2. **Guest Presentation**

- 2A None

3. **Public Comments on Agenda Items**

4. **Old Business**

- 4A **MOTION** to approve the December 2025 regular meeting minutes.

5. **Engineer Report**

6. **Operations Report**

7. **Management and Business Report**

8. **Attorney Report**

9. **Board Members' Reports**

10. **New Business**

- 10A **MOTION** to approve the January 2026 Docket of Claims.
- 10B **MOTION** to approve the January 2026 Payroll Docket.
- 10C **MOTION** to approve the December 2025 Treasurer's Report.
- 10D **MOTION** to approve leak adjustment: None
- 10E **MOTION** to approve pool adjustment: None
- 10F **Discussion.** Local and private legislation regarding the Fire District.
- 10G **MOTION** to authorize administration, legal counsel and lobbyist to explore local-private legislation establishing the Pearlington Utility and Fire District.
- 10H **MOTION** to approve the 2026 holiday schedule.
- 10I **MOTION** to approve amendment to section 17.2, Holidays, of the Employee Handbook.
- 10J **MOTION** to approve amendment to section 17.1, Overtime Including After-Hour Calls & Response, of the Employee Handbook.

11. **Requests to Speak on Non-Agenda Items**

12. **Executive Session**

13. **Adjournment**

13A **MOTION** to adjourn the meeting at _____ PM.

4A

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 17, 2025**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session at 4:00 P.M. on Wednesday, December 17, 2025, in the Pearlington Recovery Center.

In Attendance:

John Pavlovich, Vice Chairperson
Rosa Jackson, Treasurer
Nolan Pansano, Commissioner
Debra Sonnier, Secretary
Cheryl Bennett, Chairperson
Ty Necaie, Accountant
Scott Burge, Engineer
Derek Cusick Board Attorney
Kodie Koenenn, Contract Operator

Absent:

Chairperson Bennett called the official meeting to order at 4:00 pm. The Pledge of Allegiance was recited, followed by a moment of silence.

APPROVAL TO THE AGENDA

1C MOTION to accept the agenda as presented.

Moved: Sonnier
Seconded: Pavlovich
Ayes: All
Results: PASSED

ANNOUNCEMENTS

The date of the next regular meeting is January 21, 2026 at 4 PM.

GUEST PRESENTATIONS

2A Gerald Rigby, CPA – presentation of 2024 audit

2B Trey Bobinger, Lobbyist for Pearlington Water & Sewer District – legislative session and funding requests for 2026

REQUESTS TO SPEAK

See list attached.

PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 17, 2025

OLD BUSINESS

4A MOTION to approve the November 2025 regular meeting minutes.

Moved: Pavlovich
Seconded: Pansano
Ayes: All
Results: Passed

4B MOTION to approve rate adjustment for Oak Harbor Residents, making their rates the same as all Pearlington residents, effective January 1, 2026.

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Results: Passed

Engineer Report – presented by Scott Burge

Operations Report – presented by Kodie Koenenn

Management and Business Report – presented by Ty Necaie

Attorney Report – presented by Derek Cusick

Board Member's Report – None.

NEW BUSINESS

10A MOTION to approve the December 2025 Docket of Claims.

Moved: Pavlovich
Seconded: Pansano
Ayes: All
Results: PASSED

10B MOTION to approve the December 2025 Payroll Docket.

Moved: Pansano
Seconded: Pavlovich
Ayes: All
Results: PASSED

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 17, 2025**

10C MOTION to approve the November 2025 Treasurer's Report.

Moved: Pavlovich
Seconded: Pansano
Ayes: All
Results: PASSED

10D MOTION to approve leak adjustment: Acct# 133 - \$143.90 water, \$114.82 Sewer.

Moved: Pavlovich
Seconded: Sonnier
Ayes: All
Results: Passed

10E MOTION to waive late fees for new account holder: Acct# 9081 - \$120.

Moved: Sonnier
Seconded: Pavlovich
Ayes: All
Results: Passed

10F MOTION to approve pool adjustment: Acct# 404 - \$11.51.

Moved: Pansano
Seconded: Pavlovich
Ayes: All
Results: Passed

10G MOTION to approve the FY2024 audit that was performed by Gerald W. Rigby, CPA, PC.

Moved: Jackson
Seconded: Pavlovich
Ayes: All
Results: Passed

10H MOTION to make December 26, 2025 and January 2, 2026 District Holidays pursuant to Governor's Proclamation.

Moved: Jackson
Seconded: Sonnier
Ayes: All
Results: Passed

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 17, 2025**

REQUESTS TO SPEAK – NON-ADGENA ITEMS

See attached list.

EXECUTIVE SESSION – None

ADJOURNMENT/RECESS

12A MOTION to adjourn the meeting at 5:36 PM.

Moved: Jackson

Seconded: Sonnier

Ayes: All

Results: PASSED

Debra Sonnier, Secretary

Date

1:17 PM
01/21/26
Cash Basis

Pearlington Water & Sewer District
Profit & Loss Budget vs. Actual
October through December 2025

	Oct - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Operating Revenues	150,152.32	616,590.00	-466,437.68	24.4%
Total Income	150,152.32	616,590.00	-466,437.68	24.4%
Gross Profit	150,152.32	616,590.00	-466,437.68	24.4%
Expense				
66000 · Salary Budget Items	33,496.00	130,459.00	-96,963.00	25.7%
62890 · Utilities Budget Items	2,283.91	21,000.00	-18,716.09	10.9%
65125 · Insurance Expense	518.64	32,000.00	-31,481.36	1.6%
65000 · Office Budget Items	5,217.45	18,000.00	-12,782.55	29.0%
62800 · Repairs and Maintenance	28,413.92	94,000.00	-65,586.08	30.2%
62160 · Outside Services	7,570.26	32,000.00	-24,429.74	23.7%
68000 · Vehicle Expense	1,379.08	15,500.00	-14,120.92	8.9%
62170 · Water Quality Fee	2,006.25	1,700.00	306.25	118.0%
62180 · Commissioner's Fees	1,512.00	7,200.00	-5,688.00	21.0%
62100 · Professional Fees	46,044.44	133,600.00	-87,555.56	34.5%
51000 · Water Purchase	7,231.10	30,500.00	-23,268.90	23.7%
51100 · Sewer Treatment Costs	19,894.72	78,000.00	-58,105.28	25.5%
51200 · Sewer Collection Costs	0.00	10,000.00	-10,000.00	0.0%
Total Expense	155,567.77	603,959.00	-448,391.23	25.8%
Net Ordinary Income	-5,415.45	12,631.00	-18,046.45	-42.9%
Other Income/Expense				
Other Income				
82010 · Sales Tax Discount	-3.41			
82110 · Interest Income	3,008.32	16,500.00	-13,491.68	18.2%
Total Other Income	3,004.91	16,500.00	-13,495.09	18.2%
Other Expense				
91100 · Interest / Debt Service	6,855.00	28,000.00	-21,145.00	24.5%
Total Other Expense	6,855.00	28,000.00	-21,145.00	24.5%
Net Other Income	-3,850.09	-11,500.00	7,649.91	33.5%
Net Income	-9,265.54	1,131.00	-10,396.54	-819.2%

17.1 Overtime, Including After-Hour Calls & Response:

Overtime work is only performed when necessary and approved in advance by management; or in compliance with ~~the District's~~ **this** after-hour policy. You are expected to work necessary overtime when requested to do so. ~~Full-time~~ **All** employees will receive time and one-half pay for time worked exceeding 40 hours in any given work week and double time for hours worked on a company holiday; if they are not scheduled to work that holiday. ~~Part-time employees will be paid one and one-half times the regular rate of pay for working on a company holiday.~~

Salaried employees are not entitled to overtime pay. All overtime payments will be made in the pay period following the period the overtime was worked.

All after-hour call-outs are considered time and one-half pay regardless of hours worked in the period. Work performed after-hours, such as a response to service calls, shall be recorded as a one hour minimum for the first call with actual time for any additional call-outs within two hours of the previous call (e.g. A call at 8:00 PM of 45 minutes is 1 hour; then a call at 9:00 PM of 30 minutes is an additional .5 hours). A new call received 2 or more hours after the conclusion of the previous call would restart the 1 hour minimum.

Handbook Section 17.2 - Revisions

17.2 Holidays:

In accordance with Mississippi Code of 1972 as Amended, SEC.3-3-7, Legal Holidays, the District recognizes the following legal holidays, except as provided subsection (2) of SEC. 3-3-7 whereby Mardi Gras Day will replace the last Monday of April (Confederate Memorial Day).

Legal holidays are: New Years Day; the third Monday of January (Robert E. Lee and Dr. Martin Luther King, Jr's birthday); Mardi Gras Day (Fat Tuesday); the third Monday of February (Washington's Birthday); the last Monday of May (National Memorial day and Jefferson Davis Birthday); the fourth day of July (Independence Day); the first Monday of September (Labor Day); the eleventh day of November (Armistice or Veterans Day); the day fixed by proclamation by the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States (Thanksgiving Day); **the day after Thanksgiving, the twenty-fourth day of December (Christmas Eve)** and the twenty-fifth day of December (Christmas Day). In the event any holiday hereinbefore declared legal shall fall on a weekend, the Friday preceding or Monday following will be designated as the holiday at the discretion of the district.

Regular full time employees are paid their normal scheduled hours for each holiday; regular part-time employees are paid for holidays based upon the number of hours they are normally scheduled. Temporary and Call-in employees are not paid for holidays, unless they are specifically requested to work on the designated holiday (see Overtime).

Personnel who take a sick day before and/or after a Holiday will not be eligible for Holiday pay without presenting a written notice of illness from their medical provider.



Cheryl Bennett, Chairperson
Rosa Jackson, Treasurer
Debra Sonnier, Secretary

Nolan Pansano, Commissioner
John Pavlovich, Vice-Chairperson
Derek Cusick, Attorney

2026 OFFICIAL HOLIDAYS

JAN 1 & 2, 2026	THURS & FRI	NEW YEAR'S DAY & FRIDAY AFTER
JANUARY 19, 2026	MONDAY	MARTIN LUTHER KING, JR DAY
FEBRUARY 16, 2026	MONDAY	PRESIDENTS' DAY
FEBRUARY 17, 2026	TUESDAY	MARDI GRAS
MAY 25, 2026	MONDAY	MEMORIAL DAY
JULY 3, 2026	FRIDAY	INDEPENDENCE DAY
SEPTEMBER 7, 2026	MONDAY	LABOR DAY
NOVEMBER 11, 2026	WEDNESDAY	VETERANS DAY
NOVEMBER 26 & 27, 2026	THURS & FRI	THANKSGIVING DAY & FRIDAY AFTER
DECEMBER 24 & 25, 2026	THURS & FRI	CHRISTMAS EVE & CHRISTMAS DAY

2026 MONTHLY BOARD MEETINGS

*MEETINGS ARE SCHEDULED FOR THE 3RD WEDNESDAY OF EVERY MONTH AT 4:00PM
 AT THE PEARLINGTON RECOVERY CENTER*

JANUARY 21, 2026	FEBRUARY 18, 2026	MARCH 18, 2026	APRIL 15, 2026	MAY 20, 2026
JUNE 17, 2026	JULY 15, 2026	AUGUST 19, 2026	SEPTEMBER 16, 2026	OCTOBER 21, 2026
NOVEMBER 18, 2026	DECEMBER 17, 2026			

NOTIFICATION OF SPECIAL MEETINGS OR CHANGES TO THE ABOVE SCHEDULE WILL BE POSTED IN ADVANCE

100

Pearlington Water & Sewer District
Treasurer Report
As of December 31, 2025

	Dec 31, 25	Sep 30, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11000 · Renasant 7275 - Operating	120,262.21	133,927.41	-13,665.20	-10.2%
11010 · Renasant 5886- DFA Account	122,946.21	257,983.21	-135,037.00	-52.3%
11020 · Renasant 7267 - SLAR Reserve	4,200.18	4,200.17	0.01	0.0%
11030 · Renasant 7317 - RD Debt Service	29,427.25	29,427.21	0.04	0.0%
11040 · Renasant 7309 - Emergency Opera	138,692.70	138,675.22	17.48	0.0%
11050 · Renasant 7283 - Customer Dep	25,921.10	26,161.08	-239.98	-0.9%
11060 · Renasant 7291 - Bond & Interest	27,921.18	27,421.13	500.05	1.8%
11101 · HWB CD x5258	111,361.33	111,361.33	0.00	0.0%
11102 · HWB CD x5260	111,361.33	111,361.33	0.00	0.0%
11103 · HWB CD x9629	111,459.46	111,459.46	0.00	0.0%
11104 · HWB CD x9630	111,459.46	111,459.46	0.00	0.0%
11105 · HWB CD x2113	114,954.48	111,992.43	2,962.05	2.6%
11106 · HWB CD x0004	110,867.74	110,867.74	0.00	0.0%
Total Checking/Savings	1,140,834.63	1,286,297.18	-145,462.55	-11.3%
Total Current Assets	1,140,834.63	1,286,297.18	-145,462.55	-11.3%
TOTAL ASSETS	1,140,834.63	1,286,297.18	-145,462.55	-11.3%
LIABILITIES & EQUITY	0.00	0.00	0.00	0.0%

10 B

1:16 PM

01/21/26

Pearlington Water & Sewer District
Payroll Docket
 December 18, 2025 through January 21, 2026

	Dec 18, '25 - Jan 21, 26
Employee Wages, Taxes and Adjustments	
Gross Pay	
Double-time hourly	90.50
Holiday Pay	2,000.00
Hourly	6,280.50
Overtime (x1.5)	28.50
Sick Leave	152.00
Vacation Time	95.00
Total Gross Pay	8,646.50
Deductions from Gross Pay	
Pre-AFLAC Sup	-21.36
Total Deductions from Gross Pay	-21.36
Adjusted Gross Pay	8,625.14
Taxes Withheld	
Federal Withholding	-628.00
Medicare Employee	-125.06
Social Security Employee	-534.75
MS - Withholding	-243.00
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-1,530.81
Deductions from Net Pay	
Post- AFLAC	-55.80
Total Deductions from Net Pay	-55.80
Net Pay	7,038.53
Employer Taxes and Contributions	
Federal Unemployment	8.40
Medicare Company	125.06
Social Security Company	534.75
MS - Unemployment Company	43.87
AFLAC-Supplemental	77.16
Qualified OT Tracking	0.00
MS - Training Contribution	0.00
Total Employer Taxes and Contributions	789.24

Pearlington Water & Sewer District Docket of Claims

10A

As of January 21, 2026

Date	Num	Name	Memo	Paid Amount
11000 · Renasant 7275 - Operating				
12/18/2025	Ach	MS Dept of Revenue	November Sales Tax	-54.34
12/30/2025	Ach	Coast Electric Power Association	Oak Harbor Electric Srevice	-211.56
12/30/2025	Ach	US Postal Service	Postage	-277.99
12/22/2025	Ach	RUS Rural Developement	Debt service payment	-2,285.00
01/21/2026	Ach	MS Dept of Revenue	December Sales Tax	-61.84
01/21/2026	Ach	Cheryl Bennett	December 17, 2025 Board Meeting	-84.00
01/21/2026	Ach	Derek Cusick	December Retainer Fee	-900.00
01/21/2026	Ach	John Pavlovich	December 17, 2025 Board Meeting	-84.00
01/21/2026	Ach	Nolan Pansano	December 17, 2025 Board Meeting	-84.00
01/21/2026	5914	Cash	To replenish Petty Cash	-79.56
01/21/2026	5915	AnSer	Answering Service	-538.00
01/21/2026	5916	Brown, Mitchell & Alexander, Inc	VOID: General Engineer Services (27 hrs)	0.00
01/21/2026	5917	C Spire	Cell Phones	-75.50
01/21/2026	5918	Canon U.S.A., Inc	Canon U.S.A., Inc	-95.88
01/21/2026	5919	Coburn's Supply Company, Inc	Field Supplies	-1,714.18
01/21/2026	5920	Debra Sonnier	December 17, 2025 Board Meeting	-84.00
01/21/2026	5921	Hancock County Utility Authority	Water & Sewer Wholesale	-8,980.33
01/21/2026	5922	Hubbards Waveland Hardware	Field Supplies - Grease fitting, Grease gun, wrench	-34.96
01/21/2026	5923	Kodie Koenenn	30 hours - 12/0725 - 12/20/25	-2,677.50
01/21/2026	5924	NAPA	Peak-30 All In One for Equipment Repair	-4.67
01/21/2026	5925	Necaise & Company, PLLC	December Accounting Fees	-2,882.79
01/21/2026	5926	Polnt One Strategies LLC	Professional Consulting Services	-2,108.33
01/21/2026	5927	Rosa Jackson	December 17, 2025 Board Meeting	-84.00
01/21/2026	5929	Brown, Mitchell & Alexander, Inc	General Engineer Services	-8,544.00
Total 11000 · Renasant 7275 - Operating				-31,946.43
11010 · Renasant 5886- DFA Account				
01/21/2026	1018	Brown, Mitchell & Alexander, Inc	VOID: Engineering for Oak Harbor Improvements (1.5 hrs)	0.00
01/21/2026	1020	Brown, Mitchell & Alexander, Inc	Engineering for Oak Harbor Improvements	-5,184.00
Total 11010 · Renasant 5886- DFA Account				-5,184.00
11020 · Renasant 7267 - SLAR Reserve				
Total 11020 · Renasant 7267 - SLAR Reserve				
11030 · Renasant 7317 - RD Debt Service				
Total 11030 · Renasant 7317 - RD Debt Service				
11040 · Renasant 7309 - Emergency Opera				
Total 11040 · Renasant 7309 - Emergency Opera				
11050 · Renasant 7283 - Customer Dep				
Total 11050 · Renasant 7283 - Customer Dep				
11060 · Renasant 7291 - Bond & Interest				
Total 11060 · Renasant 7291 - Bond & Interest				
TOTAL				-37,130.43

The District's administration has prepared the above docket list for each payment made or pending payments to be made since the last board meeting. Two signatories must sign below to evidence approval. Signatures shall serve as formal authorization to process payments via printed checks with digital signatures and/or ACH Treasury Services.

Per Policy 4.3.1 Authorization of Digital Signatures on Docket Payments

**Pearlington Water & Sewer District
Docket of Claims**

As of January 21, 2026

Authorized signers include:

- ☒ Cheryl Bennett, Chairman
- ☐ Rosa Jackson, Treasurer
- ☒ Debra Sonnier, Secretary

** Please sign within the box.



