

# PEARLINGTON WATER & SEWER DISTRICT

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

JANUARY 21, 2026

## AGENDA

1. **Call to Order, Pledge of Allegiance and Moment of Silence**

- 1A Roll Call. Commissioners Must Sign Sheet.
- 1B Amendments to Agenda
- 1C **MOTION** to accept agenda as presented and/or amended.
- 1D Announcements:
  - Date of the next regularly scheduled meeting: February 18, 2026 at 4 PM

2. **Guest Presentation**

- 2A None

3. **Public Comments on Agenda Items**

4. **Old Business**

- 4A **MOTION** to approve the December 2025 regular meeting minutes.

5. **Engineer Report**

6. **Operations Report**

7. **Management and Business Report**

8. **Attorney Report**

9. **Board Members' Reports**

10. **New Business**

- 10A **MOTION** to approve the January 2026 Docket of Claims.
- 10B **MOTION** to approve the January 2026 Payroll Docket.
- 10C **MOTION** to approve the December 2025 Treasurer's Report.
- 10D **MOTION** to approve leak adjustment: None
- 10E **MOTION** to approve pool adjustment: None
- 10F **Discussion.** Local and private legislation regarding the Fire District.
- 10G **MOTION** to authorize administration, legal counsel and lobbyist to explore local-private legislation establishing the Pearlington Utility and Fire District.
- 10H **MOTION** to approve the 2026 holiday schedule.
- 10I **MOTION** to approve amendment to section 17.2, Holidays, of the Employee Handbook.
- 10J **MOTION** to approve amendment to section 17.1, Overtime Including After-Hour Calls & Response, of the Employee Handbook.

11. **Requests to Speak on Non-Agenda Items**

12. **Executive Session**

13. **Adjournment**

13A **MOTION** to adjourn the meeting at \_\_\_\_\_ PM.

4A

**PEARLINGTON WATER & SEWER DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**DECEMBER 17, 2025**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session at 4:00 P.M. on Wednesday, December 17, 2025, in the Pearlington Recovery Center.

**In Attendance:**

John Pavlovich, Vice Chairperson  
Rosa Jackson, Treasurer  
Nolan Pansano, Commissioner  
Debra Sonnier, Secretary  
Cheryl Bennett, Chairperson  
Ty Necaise, Accountant  
Scott Burge, Engineer  
Derek Cusick Board Attorney  
Kodie Koenenn, Contract Operator

**Absent:**

Chairperson Bennett called the official meeting to order at 4:00 pm. The Pledge of Allegiance was recited, followed by a moment of silence.

**APPROVAL TO THE AGENDA**

**1C MOTION to accept the agenda as presented.**

Moved: Sonnier  
Seconded: Pavlovich  
Ayes: All  
**Results: PASSED**

**ANNOUNCEMENTS**

The date of the next regular meeting is January 21, 2026 at 4 PM.

**GUEST PRESENTATIONS**

2A Gerald Rigby, CPA – presentation of 2024 audit

2B Trey Bobinger, Lobbyist for Pearlington Water & Sewer District – legislative session and funding requests for 2026

**REQUESTS TO SPEAK**

See list attached.

PEARLINGTON WATER & SEWER DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
DECEMBER 17, 2025

**OLD BUSINESS**

**4A MOTION to approve the November 2025 regular meeting minutes.**

Moved: Pavlovich

Seconded: Pansano

Ayes: All

**Results: Passed**

**4B MOTION to approve rate adjustment for Oak Harbor Residents, making their rates the same as all Pearlington residents, effective January 1, 2026.**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

**Results: Passed**

**Engineer Report** – presented by Scott Burge

**Operations Report** – presented by Kodie Koenenn

**Management and Business Report** – presented by Ty Necaise

**Attorney Report** – presented by Derek Cusick

**Board Member's Report** – None.

**NEW BUSINESS**

**10A MOTION to approve the December 2025 Docket of Claims.**

Moved: Pavlovich

Seconded: Pansano

Ayes: All

**Results: PASSED**

**10B MOTION to approve the December 2025 Payroll Docket.**

Moved: Pansano

Seconded: Pavlovich

Ayes: All

**Results: PASSED**

**PEARLINGTON WATER & SEWER DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
DECEMBER 17, 2025**

**10C MOTION to approve the November 2025 Treasurer's Report.**

Moved: Pavlovich  
Seconded: Pansano  
Ayes: All  
**Results: PASSED**

**10D MOTION to approve leak adjustment: Acct# 133 - \$143.90 water, \$114.82 Sewer.**

Moved: Pavlovich  
Seconded: Sonnier  
Ayes: All  
**Results: Passed**

**10E MOTION to waive late fees for new account holder: Acct# 9081 - \$120.**

Moved: Sonnier  
Seconded: Pavlovich  
Ayes: All  
**Results: Passed**

**10F MOTION to approve pool adjustment: Acct# 404 - \$11.51.**

Moved: Pansano  
Seconded: Pavlovich  
Ayes: All  
**Results: Passed**

**10G MOTION to approve the FY2024 audit that was performed by Gerald W. Rigby, CPA, PC.**

Moved: Jackson  
Seconded: Pavlovich  
Ayes: All  
**Results: Passed**

**10H MOTION to make December 26, 2025 and January 2, 2026 District Holidays pursuant to Governor's Proclamation.**

Moved: Jackson  
Seconded: Sonnier  
Ayes: All  
**Results: Passed**

PEARLINGTON WATER & SEWER DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
DECEMBER 17, 2025

REQUESTS TO SPEAK – NON-ADGENA ITEMS

See attached list.

EXECUTIVE SESSION – None

ADJOURNMENT/RECESS

**12A MOTION to adjourn the meeting at 5:36 PM.**

Moved: Jackson

Seconded: Sonnier

Ayes: All

**Results: PASSED**

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Debra Sonnier, Secretary

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Date

1:17 PM

01/21/26

Cash Basis

**Pearlington Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
**October through December 2025**

	Oct - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>41000 · Operating Revenues</b>	150,152.32	616,590.00	-466,437.68	24.4%
<b>Total Income</b>	150,152.32	616,590.00	-466,437.68	24.4%
<b>Gross Profit</b>	150,152.32	616,590.00	-466,437.68	24.4%
<b>Expense</b>				
<b>66000 · Salary Budget Items</b>	33,496.00	130,459.00	-96,963.00	25.7%
<b>62890 · Utilities Budget Items</b>	2,283.91	21,000.00	-18,716.09	10.9%
<b>65125 · Insurance Expense</b>	518.64	32,000.00	-31,481.36	1.6%
<b>65000 · Office Budget Items</b>	5,217.45	18,000.00	-12,782.55	29.0%
<b>62800 · Repairs and Maintenance</b>	28,413.92	94,000.00	-65,586.08	30.2%
<b>62160 · Outside Services</b>	7,570.26	32,000.00	-24,429.74	23.7%
<b>68000 · Vehicle Expense</b>	1,379.08	15,500.00	-14,120.92	8.9%
<b>62170 · Water Quality Fee</b>	2,006.25	1,700.00	306.25	118.0%
<b>62180 · Commissioner's Fees</b>	1,512.00	7,200.00	-5,688.00	21.0%
<b>62100 · Professional Fees</b>	46,044.44	133,600.00	-87,555.56	34.5%
<b>51000 · Water Purchase</b>	7,231.10	30,500.00	-23,268.90	23.7%
<b>51100 · Sewer Treatment Costs</b>	19,894.72	78,000.00	-58,105.28	25.5%
<b>51200 · Sewer Collection Costs</b>	0.00	10,000.00	-10,000.00	0.0%
<b>Total Expense</b>	155,567.77	603,959.00	-448,391.23	25.8%
<b>Net Ordinary Income</b>	-5,415.45	12,631.00	-18,046.45	-42.9%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>82010 · Sales Tax Discount</b>	-3.41			
<b>82110 · Interest Income</b>	3,008.32	16,500.00	-13,491.68	18.2%
<b>Total Other Income</b>	3,004.91	16,500.00	-13,495.09	18.2%
<b>Other Expense</b>				
<b>91100 · Interest / Debt Service</b>	6,855.00	28,000.00	-21,145.00	24.5%
<b>Total Other Expense</b>	6,855.00	28,000.00	-21,145.00	24.5%
<b>Net Other Income</b>	-3,850.09	-11,500.00	7,649.91	33.5%
<b>Net Income</b>	<b>-9,265.54</b>	<b>1,131.00</b>	<b>-10,396.54</b>	<b>-819.2%</b>

**17.1 Overtime, Including After-Hour Calls & Response:**

Overtime work is only performed when necessary and approved in advance by management; or in compliance with ~~the District's this~~ after-hour policy. You are expected to work necessary overtime when requested to do so. ~~Full-time All employees will receive time and one-half pay for time worked exceeding 40 hours in any given work week and double time for hours worked on a company holiday; if they are not scheduled to work that holiday. Part-time employees will be paid one and one-half times the regular rate of pay for working on a company holiday.~~

Salaried employees are not entitled to overtime pay. All overtime payments will be made in the pay period following the period the overtime was worked.

~~All after-hour call-outs are considered time and one-half pay regardless of hours worked in the period. Work performed after-hours, such as a response to service calls, shall be recorded as a one hour minimum for the first call with actual time for any additional call-outs within two hours of the previous call (e.g. A call at 8:00 PM of 45 minutes is 1 hour; then a call at 9:00 PM of 30 minutes is an additional .5 hours). A new call received 2 or more hours after the conclusion of the previous call would restart the 1 hour minimum.~~

## Handbook Section 17.2 - Revisions

### 17.2 Holidays:

In accordance with Mississippi Code of 1972 as Amended, SEC.3-3-7, Legal Holidays, the District recognizes the following legal holidays, except as provided subsection (2) of SEC. 3-3-7 whereby Mardi Gras Day will replace the last Monday of April (Confederate Memorial Day).

Legal holidays are: New Years Day; the third Monday of January (Robert E. Lee and Dr. Martin Luther King, Jr's birthday); Mardi Gras Day (Fat Tuesday); the third Monday of February (Washington's Birthday); the last Monday of May (National Memorial day and Jefferson Davis Birthday); the fourth day of July (Independence Day); the first Monday of September (Labor Day); the eleventh day of November (Armistice or Veterans Day); the day fixed by proclamation by the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States (Thanksgiving Day); **the day after Thanksgiving, the twenty-fourth day of December (Christmas Eve)** and the twenty-fifth day of December (Christmas Day). In the event any holiday hereinbefore declared legal shall fall on a weekend, the Friday preceding or Monday following will be designated as the holiday at the discretion of the district.

Regular full time employees are paid their normal scheduled hours for each holiday; regular part-time employees are paid for holidays based upon the number of hours they are normally scheduled. Temporary and Call-in employees are not paid for holidays, unless they are specifically requested to work on the designated holiday (see Overtime).

Personnel who take a sick day before and/or after a Holiday will not be eligible for Holiday pay without presenting a written notice of illness from their medical provider.



*Cheryl Bennett, Chairperson  
Rosa Jackson, Treasurer  
Debra Sonnier, Secretary*

*Nolan Pansano, Commissioner  
John Pavlovich, Vice-Chairperson  
Derek Cusick, Attorney*

## 2026 OFFICIAL HOLIDAYS

JAN 1 & 2, 2026	THURS & FRI	NEW YEAR'S DAY & FRIDAY AFTER
JANUARY 19, 2026	MONDAY	MARTIN LUTHER KING, JR DAY
FEBRUARY 16, 2026	MONDAY	PRESIDENTS' DAY
FEBRUARY 17, 2026	TUESDAY	MARDI GRAS
MAY 25, 2026	MONDAY	MEMORIAL DAY
JULY 3, 2026	FRIDAY	INDEPENDENCE DAY
SEPTEMBER 7, 2026	MONDAY	LABOR DAY
NOVEMBER 11, 2026	WEDNESDAY	VETERANS DAY
NOVEMBER 26 & 27, 2026	THURS & FRI	THANKSGIVING DAY & FRIDAY AFTER
DECEMBER 24 & 25, 2026	THURS & FRI	CHRISTMAS EVE & CHRISTMAS DAY

## 2026 MONTHLY BOARD MEETINGS

*MEETINGS ARE SCHEDULED FOR THE 3<sup>RD</sup> WEDNESDAY OF EVERY MONTH AT 4:00PM  
AT THE PEARLINGTON RECOVERY CENTER*

JANUARY 21, 2026	FEBRUARY 18, 2026	MARCH 18, 2026	APRIL 15, 2026	MAY 20, 2026
JUNE 17, 2026	JULY 15, 2026	AUGUST 19, 2026	SEPTEMBER 16, 2026	OCTOBER 21, 2026
NOVEMBER 18, 2026	DECEMBER 17, 2026			

*NOTIFICATION OF SPECIAL MEETINGS OR CHANGES TO THE ABOVE SCHEDULE WILL BE POSTED IN ADVANCE*

**Pearlington Water & Sewer District**  
**Treasurer Report**  
**As of December 31, 2025**

	Dec 31, 25	Sep 30, 25	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
11000 · Renasant 7275 - Operating	120,262.21	133,927.41	-13,665.20	-10.2%
11010 · Renasant 5886- DFA Account	122,946.21	257,983.21	-135,037.00	-52.3%
11020 · Renasant 7267 - SLAR Reserve	4,200.18	4,200.17	0.01	0.0%
11030 · Renasant 7317 - RD Debt Service	29,427.25	29,427.21	0.04	0.0%
11040 · Renasant 7309 - Emergency Opera	138,692.70	138,675.22	17.48	0.0%
11050 · Renasant 7283 - Customer Dep	25,921.10	26,161.08	-239.98	-0.9%
11060 · Renasant 7291 - Bond & Interest	27,921.18	27,421.13	500.05	1.8%
11101 · HWB CD x5258	111,361.33	111,361.33	0.00	0.0%
11102 · HWB CD x5260	111,361.33	111,361.33	0.00	0.0%
11103 · HWB CD x9629	111,459.46	111,459.46	0.00	0.0%
11104 · HWB CD x9630	111,459.46	111,459.46	0.00	0.0%
11105 · HWB CD x2113	114,954.48	111,992.43	2,962.05	2.6%
11106 · HWB CD x0004	110,867.74	110,867.74	0.00	0.0%
<b>Total Checking/Savings</b>	<b>1,140,834.63</b>	<b>1,286,297.18</b>	<b>-145,462.55</b>	<b>-11.3%</b>
<b>Total Current Assets</b>	<b>1,140,834.63</b>	<b>1,286,297.18</b>	<b>-145,462.55</b>	<b>-11.3%</b>
<b>TOTAL ASSETS</b>	<b><u>1,140,834.63</u></b>	<b><u>1,286,297.18</u></b>	<b><u>-145,462.55</u></b>	<b><u>-11.3%</u></b>
<b>LIABILITIES &amp; EQUITY</b>				
	0.00	0.00	0.00	0.0%

1:16 PM  
01/21/26

10 B

**Pearlington Water & Sewer District  
Payroll Docket**  
December 18, 2025 through January 21, 2026

Dec 18, '25 - Jan 21, 26	
<b>Employee Wages, Taxes and Adjustments</b>	
<b>Gross Pay</b>	
Double-time hourly	90.50
Holiday Pay	2,000.00
Hourly	6,280.50
Overtime (x1.5)	28.50
Sick Leave	152.00
Vacation Time	95.00
<b>Total Gross Pay</b>	<b>8,646.50</b>
<b>Deductions from Gross Pay</b>	
Pre-AFLAC Sup	-21.36
<b>Total Deductions from Gross Pay</b>	<b>-21.36</b>
<b>Adjusted Gross Pay</b>	<b>8,625.14</b>
<b>Taxes Withheld</b>	
Federal Withholding	-628.00
Medicare Employee	-125.06
Social Security Employee	-534.75
MS - Withholding	-243.00
Medicare Employee Addl Tax	0.00
<b>Total Taxes Withheld</b>	<b>-1,530.81</b>
<b>Deductions from Net Pay</b>	
Post- AFLAC	-55.80
<b>Total Deductions from Net Pay</b>	<b>-55.80</b>
<b>Net Pay</b>	<b>7,038.53</b>
<b>Employer Taxes and Contributions</b>	
Federal Unemployment	8.40
Medicare Company	125.06
Social Security Company	534.75
MS - Unemployment Company	43.87
AFLAC-Supplemental	77.16
Qualified OT Tracking	0.00
MS - Training Contribution	0.00
<b>Total Employer Taxes and Contributions</b>	<b>789.24</b>

**Pearlington Water & Sewer District**  
**Docket of Claims**

10A

**As of January 21, 2026**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Paid Amount</b>
<b>11000 · Renasant 7275 - Operating</b>				
12/18/2025	Ach	MS Dept of Revenue	November Sales Tax	-54.34
12/30/2025	Ach	Coast Electric Power Association	Oak Harbor Electric Service	-211.56
12/30/2025	Ach	US Postal Service	Postage	-277.99
12/22/2025	Ach	RUS Rural Development	Debt service payment	-2,285.00
01/21/2026	Ach	MS Dept of Revenue	December Sales Tax	-61.84
01/21/2026	Ach	Cheryl Bennett	December 17, 2025 Board Meeting	-84.00
01/21/2026	Ach	Derek Cusick	December Retainer Fee	-900.00
01/21/2026	Ach	John Pavlovich	December 17, 2025 Board Meeting	-84.00
01/21/2026	Ach	Nolan Pansano	December 17, 2025 Board Meeting	-84.00
01/21/2026	5914	Cash	To replenish Petty Cash	-79.56
01/21/2026	5915	AnSer	Answering Service	-538.00
01/21/2026	5916	Brown, Mitchell & Alexander, Inc	VOID: General Engineer Services (27 hrs)	0.00
01/21/2026	5917	C Spire	Cell Phones	-75.50
01/21/2026	5918	Canon U.S.A., Inc	Canon U.S.A., Inc	-95.88
01/21/2026	5919	Coburn's Supply Company, Inc	Field Supplies	-1,714.18
01/21/2026	5920	Debra Sonnier	December 17, 2025 Board Meeting	-84.00
01/21/2026	5921	Hancock County Utility Authority	Water & Sewer Wholesale	-8,980.33
01/21/2026	5922	Hubbards Waveland Hardware	Field Supplies - Grease fitting, Grease gun, wrench	-34.96
01/21/2026	5923	Kodie Koenenn	30 hours - 12/0725 - 12/20/25	-2,677.50
01/21/2026	5924	NAPA	Peak-30 All In One for Equipment Repair	-4.67
01/21/2026	5925	Necaise & Company, PLLC	December Accounting Fees	-2,882.79
01/21/2026	5926	Point One Strategies LLC	Professional Consulting Services	-2,108.33
01/21/2026	5927	Rosa Jackson	December 17, 2025 Board Meeting	-84.00
01/21/2026	5929	Brown, Mitchell & Alexander, Inc	General Engineer Services	<u>-8,544.00</u>
<b>Total 11000 · Renasant 7275 - Operating</b>				<u>-31,946.43</u>
<b>11010 · Renasant 5886- DFA Account</b>				
01/21/2026	1018	Brown, Mitchell & Alexander, Inc	VOID: Engineering for Oak Harbor Improvements (1.5 hrs)	0.00
01/21/2026	1020	Brown, Mitchell & Alexander, Inc	Engineering for Oak Harbor Improvements	<u>-5,184.00</u>
<b>Total 11010 · Renasant 5886- DFA Account</b>				<u>-5,184.00</u>
<b>11020 · Renasant 7267 - SLAR Reserve</b>				
<b>Total 11020 · Renasant 7267 - SLAR Reserve</b>				
<b>11030 · Renasant 7317 - RD Debt Service</b>				
<b>Total 11030 · Renasant 7317 - RD Debt Service</b>				
<b>11040 · Renasant 7309 - Emergency Opera</b>				
<b>Total 11040 · Renasant 7309 - Emergency Opera</b>				
<b>11050 · Renasant 7283 - Customer Dep</b>				
<b>Total 11050 · Renasant 7283 - Customer Dep</b>				
<b>11060 · Renasant 7291 - Bond &amp; Interest</b>				
<b>Total 11060 · Renasant 7291 - Bond &amp; Interest</b>				
<b>TOTAL</b>				<u><u>-37,130.43</u></u>

The District's administration has prepared the above docket list for each payment made or pending payments to be made since the last board meeting. Two signatories must sign below to evidence approval. Signatures shall serve as formal authorization to process payments via printed checks with digital signatures and/or ACH Treasury Services.

Per Policy 4.3.1 Authorization of Digital Signatures on Docket Payments

Pearlington Water & Sewer District  
Docket of Claims

As of January 21, 2026

Authorized signers include:

- Cheryl Bennett, Chairman
- Rosa Jackson, Treasurer
- Debra Sonnier, Secretary

\*\* Please sign within the box.

