

**PEARLINGTON WATER & SEWER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
January 2023**

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, January 17, 2023, in the Pearlington Recovery Center.

In Attendance:

Absent:

Nolan Pansano, Chairman
Cabrina Bell, Vice Chairman
Rosa Jackson, Treasurer
John Pavlovich, Commissioner
Debra Sonnier, Secretary
Derek Cusick, Attorney
Ty Necaize, CPA
Scott Burge, Engineer

Zoe Bowers

Chairman Pansano called the official meeting to order at 3:01pm. The Pledge of Allegiance was said followed by a moment of silence.

ROLL CALL

Attachment 1A

APPROVAL TO THE AGENDA

MOTION to accept the agenda as presented and/or amended. Attachment 1C. **PASSED**

Moved: Sonnier

Seconded: Pavlovich

Ayes: All

ANNOUNCEMENTS

Date of next regular board meeting is February 21, 2024.

REQUEST TO SPEAK (Guest Presentation)

Trey Bobinger, Lobbyist (via Telephone)

- Board appointed Ty Necaize and Derek Cusick to speak with lobbyist regarding funding for the district to determine pricing and term of service.

OLD BUSINESS

NONE

NEW BUSINESS

MOTION to approve the January 2024 Docket of Claims. Attachment 4A. **PASSED.**

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Moved: Bell
Seconded: Jackson
Ayes: All

MOTION to approve the December 2023 Treasurer's Report. Attachment 4B. **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All

MOTION to approve November 2023 regular meeting minutes. Attachment 4C. **PASSED.**

Moved: Bell
Seconded: Pavlovich
Ayes: All

MOTION to approve the minutes of the November Recess Meeting. Attachment 4D. **PASSED.**

Moved: Pavlovich
Seconded: Bell
Ayes: All

ADMINISTRATOR'S REPORT

Discussion: Employee Evaluations

- Evaluations were completed on all employees. Executive session needed to review and discuss with the board.

Discussion: Customer's Report

- 16086 4th St. is contacting the charities to get back up and running.
- 16494 White's Rd. is having pipes under her house fixed to get turned back on.
- 5011 7th Ave. has been turned on, so now we need to schedule Billy to crush his septic tank.
- 6332 Hwy 604 is waiting on permit from MDOT, due to having to bore under the road.

Discussion: Vehicle Report

- Ford is having fan on radiator fixed at Hunt's Automotive.

Discussion: Equipment Report

- The Vac trailer is in the shop at Strickland's Equipment in Picayune and is being fixed due to the gasket around the door needing to be replaced and needing regular maintenance done.

Discussion: Hydrant Maintenance

- We have 285 fire hydrants. Each tech will get 95 fire hydrants to maintain and that includes the end of line and AR's. Will need to weed eat and spray.

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ENGINEER'S REPORT

Discussion: Western WWTF Outfall Relocation Project

- The contractor has installed approximately 4.7 miles of the 5 miles (95%) of force main pipe. Installation is complete on White's and Whipple Roads and is currently proceeding along Logtown Road.
- Directional boring of outfall into the Pearl River, as well as all other bores have been completed.
- Grading and restoration of White's and Whipple Roads are in the process.
- The value of the total contract work completed is 82%. Contract elapsed time is 76%. Expecting substantial completion around the end of January.

Discussion: Stennis Wastewater Conveyance Project

- Preliminary design of force main is complete.
- Preliminary design of 2 pump stations is complete.
- Property acquisition of 2 pump station sites expected soon.
- Bids received for purchase of standby generators.
- Project is expected to be ready to advertise for bid in early 2024.

Discussion: Oak Harbor Acquisition

- Utility Services is in the process of selling other utility systems. Once they finalize this other sell, which should be in the near future, they will focus on the sale of Oak Harbor.
- It appears that they will be transferring the Oak Harbor system, at no cost.

BUSINESS REPORT

MOTION to approve the amended budget. The amendment is needed to remove the general manager position from the budget and to add pay increases for employees. **PASSED.**

Moved: Jackson

Seconded: Bell

Ayes: All

Discussion: Employee Evaluations

- Evaluations are complete. They will be presented to the board in the executive session.

Discussion: Tank Decommission

- We have several tanks that have not been decommissioned. Need to discuss with the board on what they want to do.

Discussion: Training for Administrator

- Training has started on the minutes.
- We have started a hydrant maintenance plan.
- New inventory procedures are underway.

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ATTORNEY’S REPORT

NONE

BOARD MEMBERS’ REPORTS

Discussion: Chairman Report

- NONE

Discussion: Other Board Member Reports

- Discussed the need for a lobbyist. No action was taken.

EXECUTIVE SESSION

MOTION to close the meeting and discuss the need for an executive session. **PASSED**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

MOTION to enter into executive session to discuss personnel matters/employee evaluations. **PASSED**

Moved: Sonnier

Seconded: Pavlovich

Ayes: All

MOTION to exit executive session. **PASSED**

Moved: Jackson

Seconded: Pavlovich

Ayes: All

MOTION to come out of closed session and resume the open meeting. **PASSED**

Moved: Pavlovich

Seconded: Jackson

Ayes: All

MOTION to approve the following pay increases. **PASSED**

- C. Wilkinson – 16%
- R. Dupont -- 14%
- R. Pack -- 2%
- J. Hanson -- 1%

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- J. Marshall -- 2%

Moved: Jackson
Seconded: Pavlovich
Ayes: All

ADJOURNMENT

MOTION to recess the meeting @ 4:59pm until January 24, 2024 @ 3:30 pm via teleconference. **PASSED.**

Moved: Jackson
Seconded: Pavlovich
Ayes: All

Approved in February 21, 2024 meeting
Debra Sonnier, Secretary

Date