

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS RECESSED MEETING MINUTES**

January 27, 2016

The Board of Commissioners of the Pearlington Water and Sewer District reconvened the recessed meeting of January 20, 2016 on Wednesday, January 27, 2016, at 5:30 p.m. in the Pearlington Recovery Center.

In Attendance:

Absent:

James Lamy, Chairman

Cabrina Bell, Commissioner

Rosa Jackson, Commissioner

Denise Wilkinson, Commissioner

Zoe Bretzius-Bowers, PWSD General Manager

Ty Necaise, CPA

Michael Haas, Attorney

Chairman Lamy called the meeting to order at 5:37p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

PUBLIC REQUEST TO SPEAK

No Written Requests

OLD BUSINESS

Election of Officers:

Chairman Lamy appointed Michael Haas to assume the chair for the election of the office of Chairman.

Nominations were opened for Chairman of the Board of Commissioners. Commissioner Jackson nominated Commissioner Lamy as Chairman. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to elect Commissioner Lamy as Chairman. **Motion was approved** with Commissioners Bell, Jackson, and Wilkinson voting "Aye."

The chair was resumed by Mr. Lamy for the remaining elections.

Nominations were opened for Vice-Chairman of the Board of Commissioners. Commissioner Jackson nominated Commissioner Bell as Vice-Chairman. No other nomination was offered. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson to elect

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Commissioner Bell as Vice-Chairman. **Motion was approved** with Commissioners Lamy, Jackson, and Wilkinson voting "Aye."

Nominations were opened for Secretary-Treasurer of the Board of Commissioners. Commissioner Bell nominated Commissioner Wilkinson as Secretary-Treasurer. No other nomination was offered. **Motion** was made by Commissioner Bell, seconded by Commissioner Jackson to elect Commissioner Wilkinson as Secretary-Treasurer. **Motion was approved** with Commissioners Lamy, Bell, and Jackson voting "Aye."

Attorney Haas administered the Oath of Office to Commissioners Lamy, Bell, and Wilkinson.

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the November 2015, Board Meeting Minutes. **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the December 2015 Docket. **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to approve the November 2015 Treasurer Report. **Motion passed.**

NEW BUSINESS

Concern was expressed that the current PWSD Board of Commissioners' meeting time of 4:00 p. m. was creating conflict with work schedules of some of the commissioners. There was also concern that the meetings were being held at a time that prevented attendance by customers of the entity. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to change the meeting time of the regular PWSD Board of Commissioners' meetings to 5:00 p.m., effective February 1, 2016, and to post necessary notification of same. **Motion passed.**

CHAIRMAN'S REPORT

- HCUA Activity
No new activity has occurred to resolve the major funding issues of HCUA.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell to pay HCUA the money owed for Over/Under Billing in the amount of \$953.00. **Motion Passed.**

BOARD MEMBER REPORTS

None

CPA'S REPORT (TY NECAISE)

- Delinquent Balance: The inactive delinquent balance doubled from September of 2014 to September of 2015 because the previous system of billing was ineffective. With a better system in place, the accounting has improved. However, some of the customers with outstanding balances have moved away and others are now deceased. The PWSD is seeking the assistance of the Health

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Department to achieve ordinance compliance. Lawsuits are pending for three high-balance customers.

- Board Per Diem: The allowable per diem for commissioners is \$84 per meeting. Other entities in the county are providing their commissioners \$84 for each meeting. The PWSD commissioners are donating a great amount of time in attending related meetings, answering phone calls, etc. **Motion** was made by Commissioner Jackson, seconded by Commissioner Bell, to increase commissioners' per diem as allowed by statute to \$84, effective February 1, 2016. **Motion passed.**
- Website: The PWSD website is up and running. Ty Necaise demonstrated use of the site. The site is mobile friendly, allowing customers to access the site by phone. Customers may pay bills through the site. The utility bill will advertise the website, notification will be posted in the office, and a press release will appear in the Sea Coast Echo.

GENERAL MANAGER'S REPORT (1 Attachment)

Operations:

The PWSD General Manager reported that a previous customer complaint of sewer odor in the customer's neighborhood had been resolved.

ATTORNEY'S REPORT

- There were no liens or court actions to report.
- A call was received by Mr. Haas from Mr. Steve Pittman about the potential purchase by the PWSD Board of the Oak Harbor system. He was wondering if any progress had been made in that regard. He was informed that the PWSD Board was awaiting a report from Nancy Depreo who was researching the infrastructure of the Oak Harbor system.

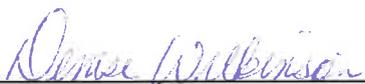
EXECUTIVE SESSION

None

ADJOURNMENT

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at 6:59 p.m.



Denise Wilkinson, Secretary/Treasurer



James Lamy, Chairman