

**PEARLINGTON WATER & SEWER DISTRICT  
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

January 20, 2016

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, January 20, 2016, in the Pearlington Recovery Center.

In Attendance:

Cabrina Bell, Vice-Chairman

Rosa Jackson, Commissioner

Denise Wilkinson, Commissioner

Zoe Bretzius-Bowers, PWSD General Manager

Ty Necaise, CPA

Michael Haas, Attorney

Absent:

James Lamy, Chairman

Vice-Chairman Bell called the meeting to order at 4:16 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

**PUBLIC REQUEST TO SPEAK**

Patricia Cameron – not present (Ty Necaise requested to speak on her behalf in executive session.)

Ty Necaise (For Accounts 5871, 460, 605, and 139) Account 5871 needed to be addressed in executive session due to potential litigation. Account 460 had an obvious leak situation in the home that needed to be addressed. Account 605 involved a billing error associated with a meter issue. Account 139 also involved a billing error associated with a meter issue. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve billing adjustments recommended by PWSD General Manager due to billing errors caused by meters for Account #605 in the amount of \$82.36 and Account #139 in the amount of \$352.04. **Motion passed.**

**OLD BUSINESS**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the December 2015, Board Meeting Minutes. **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the January 2015 Docket. Discussion: CPA Necaise explained the need to re-activate 3 specified accounts with \$5 checks to allow movement of accumulating interest into the Operations account. **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the December 2015 Treasurer's Report. **Motion passed.**

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**NEW BUSINESS**

Date of next regular monthly meeting was announced as February 16, 2016, at the Pearlington Recovery Center.

**Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to set a recess meeting on January 27, 2016 at 5:30 p.m. **Motion passed.**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson to table the election of officers until the recess meeting scheduled for Wednesday, January 27, 2016. **Motion passed.**

**CHAIRMAN'S REPORT**

None

**BOARD MEMBER REPORTS**

None

**CPA'S REPORT (TY NECAISE)(1 Attachment)**

- Presentation of Monthly Budget Report
- CPA Ty Necaize announced that the PWSD website was up and operating. An official launch was expected in the next few days.
- Commissioners' W-9s were distributed for completion.
- Discussion of Commissioner's per diem rate was held for the recess meeting on January 27, 2016.
- CD paperwork would be presented at the recess meeting.

**GENERAL MANAGER'S REPORT (2 Attachments)**

Operations:

- PWSD General Manager submitted an Operations Status Report for Board review.
- The District's new employee's probation period expired. The employee will remain employed by the PWSD District.
- Both technicians have been scheduled to work staggered ten-hour days to allow for full staffing Monday through Friday. The schedule will reduce the need for call-outs and overtime expenses.

**ATTORNEY'S REPORT**

- There were no liens or court actions to report.

**Public Request to Speak (continued)**

**Ada Palode** – Mrs. Palode and a neighbor complained of terrible odor coming from a pumping station near their homes on Road 220. Commissioner Jackson asked the general manager to contact HCUA about changing the filter at the station.

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**EXECUTIVE SESSION**

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to enter into executive session to discuss personnel matters and possible litigation. **Motion passed** with Commissioners Bell, Jackson, and Wilkinson voting "Aye." Executive Session entered at 4:55 p.m.
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to leave executive session. **Motion passed** with Commissioners Bell, Jackson, and Wilkinson voting "Aye." Executive Session ended at 5:21 p.m.

**NEW BUSINESS (continued)**

**Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve a one-time billing adjustment recommended by the PWSD General Manager for Account 5871 in the amount of \$281.29. **Motion passed.**

**Public Request to Speak (continued)**

**Anthony Vernaci-** Mr. Vernaci addressed the Board to explain that he was instructed by the Public Service Commissioner to attend the PWSD Board meeting. He was concerned about two sewer disconnect notices with different dates. He was also concerned that he was disconnected prior to the date on the second notice. CPA Ty Necaise explained the reason for the date of the disconnection. Mr. Vernaci recalled the history of his water account. Mr. Necaise instructed Mr. Vernaci to pay his current sewer bill and then appeal to the Board to review the water account.

**Recess**

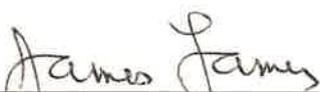
**Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to recess the meeting until Wednesday, January 27, 2016, at 5:30 p.m. **Motion passed.**

There being no further business, the Chairman adjourned the meeting at 5:37 p.m.



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Denise Wilkinson, Secretary/Treasurer



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Cabrina Bell, Vice Chairman